

MAINE FUEL BOARD  
MEETING MINUTES

**Unofficial Minutes** – *These draft minutes do not represent the opinion of the Department or Administration. Minutes will become official after the Maine Fuel Board votes to accept the minutes at the next scheduled board meeting.*

Meeting Date: February 11, 2021  
Meeting Location: This meeting occurred via remote access pursuant to 1 M.R.S. §403-A.  
Time Meeting Began: 9:03 a.m.

**I. CALL TO ORDER – 9:03 a.m.**

Members present:

Mark Bossie, Chairman  
Dale Canning  
David Foster  
Paul McClay  
Maynard “Skip” Waltz  
Richard McCarthy

Members absent:

None

Staff Present:

Catherine Carroll, Board Administrator  
Mary Lord, Professional Licensing Supervisor  
Peter Holmes, Senior Inspector

AAG Present:

Ron Guay

**II. AGENDA MODIFICATION AND APPROVAL**

A motion was made to approve the agenda as written.

Motion: Richard McCarthy  
Second: Maynard “Skip” Waltz

Motion Carried

**III. MINUTES REVIEW AND APPROVAL**

A motion was made to approve the minutes of the October 8, 2020 meeting.

Motion: Dale Canning  
Second: Paul McClay  
Abstain: Richard McCarthy

Motion Carried

#### **IV. ELECTION OF OFFICERS**

A motion was made to elect Mark Bossie as Board Chairman

Motion: David Foster  
Second: Paul McClay

Motion Carried

#### **V. ADJUDICATORY HEARING**

2020-FUE-16880

A motion was made to find that a violation was proven by the preponderance of the evidence.

Motion: Richard McCarthy  
Second: Paul McClay  
Absent: Mark Bossie

Motion Carried

A motion was made to delegate the authority to the acting chairman to sign the Decision and Order.

Motion: Richard McCarthy  
Second: Paul McClay  
Absent: Mark Bossie  
Motion Carried

A motion was made issue a warning and a civil penalty in the amount of \$750.00.

Motion: Paul McClay  
Second: Richard McCarthy  
Opposed: Dale Canning  
Absent: Mark Bossie

Motion Carried

#### **VI. ADVANCED TRADE SCHOOL, LLC – REVIEW OF PROPANE AND NATURAL GAS COURSE**

A motion was made to approve the appliance connection and service course after submission and approval of the Maine laws and rules supplement.

Motion: Dale Canning  
Second: Maynard “Skip” Waltz

Motion Carried

#### **VII. STATE FUEL INSPECTOR’S REPORT**

Peter Holmes reported on assisting the OFM and local CEOs on inspections. He noted a historic high in bulk plant inspections and heat pumps being placed too close to gas tanks.

#### **VIII. BOARD ADMINISTRATOR’S REPORT**

Catherine Carroll reported on the availability of license exams via remote proctor and at physical test sites, recruiting a second board clerk, rulemaking initiatives and legislative activities.

#### **IX. OPPORTUNITY FOR PUBLIC COMMENT**

None given.

#### **X. ADJOURN**

A motion was made to adjourn at 12:55 p.m.

Motion: Richard McCarthy  
Second: Paul McClay

Motion Carried