



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL  
AND FINANCIAL REGULATION  
**Board of Funeral Service**  
35 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0035

Anne L. Head  
Commissioner

**BOARD OF FUNERAL SERVICE**  
**Public Board Meeting**  
**January 9, 2024**

**AGENDA**

Location: Maine Department of Professional and Financial Regulation  
**76 Northern Avenue, Gardiner, ME 04345**

Room: Central Conference Room

Time: 9:00 a.m.

**Option for Virtual Attendance by the Public:**

In addition, though not required by law, this meeting is being made virtually available using the platform Zoom to members of the public who do not attend in-person. Here is the link for the public to access the Board meeting virtually:

**Join Zoom Meeting**

<https://mainestate.zoom.us/j/87186094772?pwd=NkFqVmIhVU9KWmlPL2l4UHhrZWQzUT09>

Meeting ID: 871 8609 4772

Passcode: 20817394

The Board expects that members of the public who attend the Board meeting virtually will be able to provide public comment to the same extent as members of the public who attend in person. The Board is offering the virtual attendance option due to the continued health concerns regarding the 2019 novel coronavirus (COVID-19).

**I. CALL TO ORDER**

OFFICES LOCATED AT: 76 NORTHERN AVENUE, GARDINER, MAINE

**II. REVIEW AND APPROVAL**

1. Review and Approval of November 14, 2023 Minutes

**III. COMPLAINT PRESENTATIONS**

2. 2023-FUN-19600
3. 2023-FUN-19338
4. 2023-FUN-19606
5. 2023-FUN-19516
6. 2023-FUN-19589
7. 2023-FUN-19611
8. 2023-FUN-19629
9. 2023-FUN-19649
10. 2023-FUN-19660

**IV. PRACTICAL EXAM REVIEW**

11. Practical Exam Form Review

**VII. ADMINISTRATOR'S REPORT**

**VIII. PUBLIC OPPORTUNITY TO COMMENT**

“Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set. Pursuant to 10 M.R.S. § 8003- B(1), complaints and investigations remain confidential until an investigation is concluded (notice of an adjudicatory hearing has been issued, a consent agreement has been executed, or a letter of dismissal has been issued or the investigation has otherwise been closed), so no public comments may be made in connection with these pending matters.”

**VIII. ADJOURN**