STATE CERTIFIED MODULAR HOME

Enclosed is a complaint form. Prior to filing your complaint, it is recommended that you contact the dealer and/or manufacturer, in writing, on problems that exist with your new home.

According to the Maine Manufactured Housing Warranties Act, 10 M.R.S.A. § 1404, “…the manufacturer or dealer or both shall take appropriate corrective action at the site of the home in instances of substantial defects in materials or workmanship, which become evident within one year from the date of the delivery of the home to the consumer, provided the consumer or his transferee gives written notice of such defects to the manufacturer or dealer at their business address not later than one year and 10 days after date of delivery…”

If you have contacted the dealer and/or manufacturer and service work has not been scheduled or the problems continue to exist, send to Complaints Division, at the address above, as soon as possible. You may wish to make a copy for your personal records. Also, please send us a copy of your agreement and copies of all papers pertinent to your complaint.

NOTE: If you fail to provide the requested information, our investigation of your problems may be delayed.

Please be advised that the Manufactured Housing Board does not have jurisdiction on cosmetic, contractual or issues that are beyond the warranty period.
MANUFACTURED HOUSING MODULAR COMPLAINT FORM

Name ____________________________________________________________

Address _________________________________________________________

(Street) (City or Town) (State/Zip Code) (County)

E-Mail Address __________________________________________________

Home Telephone (  )_________ Day Time Telephone (  )_________ Cell Telephone (  )_________

State Certification Label Number _________________________________

Maine Warranty Label Number _________________________________

Installation Warranty Label Number __________________________

*All Labels are normally located under the kitchen sink cabinet

Manufacturer ____________________________________________________

Plant Location ____________________________________________________

Date of Manufacture ________________ Model # ________________ Serial# ________________

Dealer _________________________________________________________

(Street) (City or Town) (State/Zip Code)

Installer (if other than the dealer) ______________________________________

Date of Installation __________________________

Has the manufacturer and/or dealer been contacted? ______ List dates? _______________________

Have you previously filed a complaint with this Board?  If so, list dates _______________________

Please list the specific complaint items below:

1. __________________________________________________________________________
2. 

3. 

4. 

5. 

6. 

7. 

8. 

9. 

10. 

11. 

(ATTACH ADDITIONAL SHEETS IF NECESSARY)

(Complainant’s Signature) ___________________________ (Date) ____________