Applicant Name: FEIN:

**State of Maine**

**Third Party Administrator**

**Application Check List**

This application checklist is intended to help guide you with assembling your complete Third Party Administrator Application. Please be sure to complete the checklist by appropriately marking the boxes on the left side of the page prior to submitting your application for review. The completed checklist should be attached to the top of the application.

**Regulator Use Only**

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|  | **1. Application Form:**  *Completed, Signed and Executed (including all exhibits)* |  |
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|  | **2. Application Fee:**  *$100 Payable to Treasurer State of Maine* |  |
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|  | **3. Contract Certification Form**  *Signed and Executed* |  |
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|  | **4. Surety Bond:**  *Maine State specific bond form.* |  |
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|  | **5. Verification of Application for Registration with the Maine Secretary of State** |  |
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*Please be advised that an incomplete application will not be placed in pending status for review until all of the required items have been received.*

Revised: 3/5/2024