

## Completing the Maine Bureau of Insurance Rule 945 Short Form

### Who Must File the Maine Rule 945 Short Form?

All companies with Health insurance authority in Maine that had **greater than zero and less than \$2 million** in direct written Health insurance premium for major medical and stop loss combined in Maine during the reporting year must file a 945 Short form by March 1<sup>st</sup>.

### Data to Include

- You should report only major medical data and stop loss.

### Data to Exclude

- Accidental Injury
- Specified Disease
- Hospital Indemnity
- Dental
- Vision
- Disability Income Long-
- Term Care Medicare
- Supplement
- Medicare Part D (Prescription Drug Service)
- Medicare Advantage
- Medicare Fee for Service
- Other Limited Benefit Health Insurance defined in [Rule Chapter 755](#).

### Location of Report Form

<http://www.maine.gov/pfr/insurance/licensees/insurance-companies/insurers/data-reporting-requirements>. Scroll down to 945 (Maine Annual Report Supplement).

### **Section to Complete**

**The Short Form is an Excel spreadsheet containing two tabs at the bottom. Companies with either major medical or stop loss must complete the following spreadsheet tabs.**

1. Sections I-III. Company Information, Contact Information, and Direct Written Health Insurance Premium

2. Section IV. Short Form Data

Enter information into lines 1-5 (i.e., the yellow cells) in the Short Form Data tab.

Line 6 is calculated from your entries in lines 1-5.

**Send the Completed Maine 945 Form To: [Keith.A.Fougere@maine.gov](mailto:Keith.A.Fougere@maine.gov)**

1/29/25