



Janet T. Mills  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL  
AND FINANCIAL REGULATION  
BUREAU OF INSURANCE  
34 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0034

Eric A. Cioppa  
Superintendent

Applicant Name: \_\_\_\_\_

FEIN: \_\_\_\_\_

## State of Maine Third Party Administrator

### Application Check List

This application checklist is intended to help guide you with assembling your complete Third Party Administrator Application. Please be sure to complete the checklist by appropriately marking the boxes on the left side of the page prior to submitting your application for review. The completed checklist should be attached to the top of the application.

#### Regulator Use Only

- |                          |   |                          |
|--------------------------|---|--------------------------|
| <input type="checkbox"/> | <b>1. Application Form:</b><br><i>Completed, Signed and Executed (including all exhibits)</i> | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>2. Application Fee:</b><br><i>\$100 Payable to Treasurer State of Maine</i>                | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>3. Contract Certification Form</b><br><i>Signed and Executed</i>                           | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>4. Surety Bond:</b><br><i>Maine State specific bond form.</i>                              | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>5. Verification of Application for Registration with the Maine Secretary of State</b>      | <input type="checkbox"/> |

*Please be advised that an incomplete application will not be placed in pending status for review until all of the required items have been received.*

Revised: 10/18/2011



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