Maine Long-Term Care Insurance Report Instructions

The Maine Long-Term Care Insurance Report is required under 24-A M.R.S.A. §§ 5071-5080 and Rule Chapter 425, Section 16. The report is an Excel spreadsheet containing five sections on three worksheets (shown on the bottom of the spreadsheet). The report is due annually on June 30th.

All companies that have sold or issued long-term care insurance policies (not life insurance or annuities with long-term care coverage) in Maine on or after 7/1/2004 and those policies are still in-force must complete all five sections of the report. Companies with no in-force policies in Maine that were sold or issued on or after 7/1/2004 must complete Sections I and II and in Section III provide only the Year and enter “No” for “Did this Company have any In Force Long-Term Care Policies in Maine?”. When the report is complete, save it and send it to Barbra.L.Garboski@maine.gov for data entry. Do not ask her questions about the report. If you have specific questions about the report, contact Pamela.Stutch@maine.gov call her at (207)-624-8458.

We are not collecting information based upon policyholders residing in Maine if the policies were not sold or issued in Maine. Companies only having in-force policies in Maine that were originally sold or issued in another state are not required to report information about those policies.

Reports must be filed if a company has policies in force, even if they did not issue or sell long-term care insurance policies during the reporting year. Specify whether information is reported on a per claimant or a per transaction basis.