



If you received a subpoena to testify in a case with a Commission Assigned Attorney you may fill out the information at the bottom of this letter to request payment for mileage and the witness fee.

Please email this form along with a copy of your subpoena to the following address:

PDS.Invoices@maine.gov

REQUEST FOR PAYMENT FOR APPEARANCE BY SUBPOENA

Case Name: _____ Docket # _____ Court: _____

Name: _____

Mailing Address: _____

Dates of Appearance/Court: _____

Mileage per day _____ X Number of days _____ X \$0.22/mile: \$ _____

Number of days in Appearance under Subpoena: _____ X \$10.00/day: \$ _____

TOTAL PAYMENT REQUEST: \$ _____

Signature

Date: _____

Please email this form along with a copy of your subpoena to the following address:

PDS.Invoices@maine.gov

154 State House Station, Augusta, Maine 04333

(207) 287-3257 • (207) 287-3293 Fax

<https://www.maine.gov/pds/>