

## Meeting of the Paid Family and Medical Leave Benefits Authority

Wednesday, May 14, 2025 9:00am

Frances Perkins Room, 45 Commerce Drive, Augusta ME

### Authority members in attendance:

- Maria Fox (Chair)
- Samuel Hight (Vice-chair)
- David Barber (remote)
- Tina Bonney
- Bob Carey
- Sarah Conroy
- Michelle Corry
- Douglas Cotnoir
- Benjamin Grant
- Ranae L'Italien
- Jay Naliboff
- Kim Smith
- Jenni Tilton-Flood (remote)
- Christopher Washburn

### Staff in attendance:

- Director Luke Monahan
- Deputy Director Reggie Parson
- Finance and Audit Division Director Tim Applegate
- Claims Administration Division Director Sarah Brydon
- Appeals Unit Chief Judy Shaw
- AAG Nancy Maciowski

Chair Fox welcomed attendees and opened the meeting. The Authority voted unanimously to approve the minutes of the December 17, 2024 meeting and the minutes of the February 25, 2025 meeting.

### Chair Fox invited Department staff to give program updates:

- Finance and Audit Division Director Tim Applegate provided an update on contributions, wage reports, and call center activity.
- Appeals Unit Chief Judy Shaw provided an update on private plan applications, review, and processing.
- Director Luke Monahan provided an update on vendor selection relative to claims administration, public education, and actuarial services.

- Deputy Director Reggie Parson provided an update on relevant pending legislation.

Deputy Director Parson, as Clerk of the Authority, called for nominations for Chair.

Authority Member Naliboff made a motion to nominate Authority Member Fox as Chair.

The motion was seconded by Authority Member Corry. Authority Member Fox accepted the nomination.

The Authority voted unanimously in favor; the motion passed.

Deputy Director Parson, as Clerk of the Authority, called for nominations for Vice-chair.

Authority Member Barber made a motion to nominate Authority Member Hight as Vice-chair.

The motion was seconded by Authority Member Cotnoir. Authority Member Hight accepted the nomination.

The Authority voted unanimously in favor; the motion passed.

The Authority discussed future meetings, including a Q3 2025 meeting with an opportunity for public comment. Availability for scheduling purposes will be gathered outside the meeting.

The Authority voted unanimously to adjourn at 10:24am.