





Log in

[Forgot username or password?](#)

New to Maine Paid Leave?
[Register as an Employer](#)



Employer Registration



Third-Party Administrator



Employer Resources

Setting Up Two-Step Verification





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The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.

[< Home](#)

Protect your Maine Paid Leave Contributions Portal profile with two-step verification

Two-step verification is used to better protect your Maine Paid Leave Contributions Portal profile. Once we have it set up you'll be asked to provide a unique security code to verify your identity each time you log in.

Authentication App

Use an authentication app, such as Google Authenticator, to get security codes.

[Set Up](#)

Text Message

Receive security codes by text message.

[Add Phone](#)

Message and data rates may apply. To stop receiving SMS messages, remove your number above.

Email

Receive security codes by email.

[Add Email](#)[Cancel](#)[Confirm](#)

The first time you log in to the portal, you will be prompted to add a two-step verification method. Select one of the available methods.

[←](#) Two-Step Verification Setup

Set Up Authentication App

Instead of waiting for text messages or emails, get your Maine Paid Leave Contributions Portal security codes on your device. Any time-based one-time password (TOTP) app, such as Google Authenticator, can be used.

Scan the QR code or enter the key below manually into your authentication app to get started.



Can't scan it? Enter this key in your authenticator app instead (spaces not required).

IGYU EXAMPLE 42KO

[Cancel](#)[Save](#)

If you selected the authenticator app method, use the provided QR code or key to set up your app. Then click **Save**.

[←](#) Two-Step Verification Setup

Verify Security Code

Enter the 6-digit code you see in your authentication app for Maine Paid Leave Contributions Portal.

Security Code *

 Trust this device[Cancel](#)[Confirm](#)

Enter in the verification code from your authenticator app and click **Confirm**.

[←](#) Two-Step Verification Setup

Add Phone

A security code will be sent via text message when trying to log in. Message and data rates may apply.

What phone number would you like to use?

Country

USA



Phone Number *

Required

Carrier *

Required



By adding your number you consent to receive SMS messages when you log in. Message and data rates may apply. To stop receiving SMS messages, remove your number from your two-step verification setup.

Cancel

Save

If you selected the text message method, enter in your phone number and select your mobile carrier.
Then click **Save**.

[←](#) Two-Step Verification Setup

Verify Security Code

A text message with your Maine Paid Leave Contributions Portal security code was sent to (207) 123-4567 (AT&T).

Security Code *

 Trust this device

Didn't receive your security code? [Resend](#) or [Select another method](#)

Within a few minutes, you should receive a code to the phone number you provided. Enter the verification code you received and click **Confirm**.

[←](#) Two-Step Verification Setup

Add Email

A security code will be sent via email when trying to log in. Add PFML.DoNotReply@Maine.gov to your email whitelist to prevent security codes going to your junk folder.

What email address would you like to use?

Email *

[Cancel](#)[Save](#)

If you selected the email method, enter your email address.

[←](#) Two-Step Verification Setup

Verify Security Code

An email with your Maine Paid Leave Contributions Portal security code was sent to casey@example.com. If you don't see the message, check your junk folder for an email from PFML.DoNotReply@Maine.gov.

Security Code *

 Trust this device

Didn't receive your security code? [Resend](#) or [Select another method](#)

Within a few minutes, you should receive a code at the email address you provided. Enter the verification code you received and click **Confirm**.

[< Home](#)

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✕ **Added: 15-Apr-2025** (Default)

Text Message

Receive security codes by text message.

[Add Phone](#)

Message and data rates may apply. To stop receiving SMS messages, remove your number above.

Email

Receive security codes by email.

[Add Email](#)

Cancel

Confirm

You can add additional verification methods if desired. When ready, click **Confirm** to finish logging in.

[< SMITH'S SUNDRIES](#)

Manage My Profile

Casey Smith

[Profile](#)[Action Center](#)1[More...](#)

Profile

Name

Casey Smith

[Change Name](#)

Email

casey@example.com

[Change Email](#)

My Phone Number

+1 (207) 123-4567

[Change Phone Number](#)

Security

Password

Last changed December 22

[Change Password](#)

Security Question

What was the model name of your first car?

[Change Security Questions](#)

Two-Step Verification Settings

Codes are sent via authentication app, text message, and email

[Manage Two-Step Settings](#)

Once logged in, you can also add and remove Two-Step Verification methods. On your **Manage My Profile** page, click **Manage Two-Step Settings**.

[< Manage My Profile](#)

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 **Added: 15-Apr-2025** (Default)

Text Message

Receive security codes by text message.

[Add Phone](#)

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Email

Receive security codes by email.

[Add Email](#)

Trusted Browsers

Trusted browsers don't require two-step verification when you log in.

You currently have no trusted browsers.

To remove an existing verification method, click the **X**.

[< Manage My Profile](#)

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Trusted Browsers

Trusted browsers don't require two-step verification when you log in.

You currently have no trusted browsers.

To add a method, select an available method and follow the same steps from earlier in this tutorial. If you don't add one here, you will be prompted to do so the next time you log in.





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