





Employer Registration



Third-Party Administrator



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Employer Resources

Making a Payment (for Employers)





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The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.

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MAINE PAID FAMILY		08
SAMS CLAMS **-***2144 45 COMMERCE DR AUGUSTA ME 04330-7889 Summary Action Center Settings More	<u>-</u>	Welcome, Sai Manage My Profile
Filter Paid Family and Medical Leave Contributions SAMS CLAMS 45 COMMERCE DR AUGUSTA ME 04330-7889	Account 000-0167015 Balance \$250.00	 Make a Payment View and File Wage Reports Add or Change Refund Bank Account
	Employer Information Paid Family Medical Leave Premium Rate until 31-Dec- 2025 Premium Rate 0.50	> View Employer Details

To make a payment towards your account balance, click **Make a Payment** on the Account panel of the logged-on summary screen.



Next > Cancel < Previous

Select your desired payment method, then click Next.



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Payment Authorization

contributions	
Payment	
rd	
250.00	
Required	
5.75	
255.75	
You will be redirected to our payment vendor to make your payment.	
	Payment Payment rd 250.00 Required 5.75 255.75 You will be redirected to our payment vendor to make your payment.

Cancel

< Previous Next

If paying with a credit card, enter the amount you want to pay in both the **Amount** and **Confirm Amount** fields, then click **Next**.

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Payment Authorization	on					
Paid Family and Medical Leave C 000-0167015 SAMS CLAMS	ontributions					
Payment Options	Payment	Confirm Submission				
Confirm Submission	n I have provided is correct to the best formation or provided false informat	of my knowledge. I understand I am subjection.	t to administrative penalties, including penalties	for perjury, or legal	action if it	is
You are required to re-enter y	your password to confirm this submiss	ion. Your password will act as your signature				
* Password	Required	0				
You will be redirected to our	credit card vendor to complete this s	ubmission by making your payment.				
Cancel				< Previous	Pay	/

Enter your password and click **Pay** to be redirected to a third-party site to complete your payment. Once you submit your credit card payment, you will be redirected back to the Contributions Portal.

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Payment Authorization	on			
Paid Family and Medical Leave C 000-0167015 SAMS CLAMS	contributions			
Payment Options	Payment			
Pay with Bank Acco	ount			
Amount	250	.00		
Confirm Amount	250	.00		
* Туре	Required	\checkmark		
Cancel		< Previous	Next	>

If paying with your bank account, enter the amount you want to pay in both the **Amount** and **Confirm Amount** fields and select your bank account type.

Payment Options	Payment				
av with Bank Acc	ount				
Amount		250.00			
Confirm Amount		250.00			
Туре	US Financial Institution	~			
* Routing Number	Required				
* Account Number	Required				
* Confirm Account Number	Required				
* Bank Account Type	Checking				
	Savings				

Enter the routing and account numbers for the bank account you want to pay with and indicate whether it is a checking or savings account. If you wish to save this bank account, select the **Yes** option for Save for future use and enter a nickname if desired. Then click Next.

Cancel

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Payment Authorizatio	on				
Paid Family and Medical Leave Co 000-0167015 SAMS CLAMS	ontributions				
Payment Options	Payment	Confirm Submission			
Confirm Submissio	n I have provided is correct to the best formation or provided false informat our password to confirm this submiss	of my knowledge. I understand I am subject to administr on. on. Your password will act as your signature.	ative penalties, including penalties for	perjury, or legal action if	it is
* Password	Required	\odot			

Your password will act as your signature. Enter your password and click **Submit**.

< Previous

Submit



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Confirmation

We have received your request to make a payment in the amount of \$250.00.

Your confirmation number is 0-000-110-586.

Date submitted: 15-Apr-2025.

Please allow 3-5 business days for the payment to process and post to your account.

Next Steps

- 1. This is only the payment request Please review your bank statements to confirm that this transaction was successful.
- 2. Please note that it may take up to 3-5 days from the payment date shown above before your payment is reflected on your account If you do not see a payment processed after this time frame, please contact your banking institution.
- 3. Please print a copy of this page for your records

If you login to your account, you can view your submission under the "More" tab near the top of your screen. Navigate to the Submissions panel and select "Search Submissions" to view your processed payments.

To save this confirmation screen, click the Printable View button. To return to your account, click the OK button.



Your payment has been submitted. Your confirmation number is displayed, and you can click **Printable View** to see a printer friendly version of this screen.





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