

May 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 Carrying Accounts list to OSC. No new UNIT request until July 3.	7 Period 11 close. (May)
8	9	10	11	12	13 Last day to process non-emergency Requisitions.	14
15	16	17	18	19	20 Last day to encumber 4 th Qtr. Non-emergency Purchase Orders.	21 FY 2009 Workprogram Load.
22	23	24	25	26	27	28 Load Supplemental budget over weekend.
29	30 Last day to deposit FY08 monies at the bank.	All negative budget must be resolved.				

July 2008

SUNDAY		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Last day to encumber FY08 using supplemental budget. FY09 Opens. No FY09 PRC payments.	2	3 FY08 PRC and GAX over \$5000 to OSC before 12:00. Last day to process CRs for FY08 deposits.	4 ~ Holiday ~	5 Purchase Order Rollover
6	7 Advantage financial unavailable.	8 FY09 PRC payments allowed.	9	10 FY08 JV's to OSC by 12:00. Run Period 12 StaCap	11 Profit transfer & Revenue Sharing.	12 Period 12 Close.	
13	14 Period 12 reports available in Fortis.	15	16	17 Run Period 13 StaCap	18	19 Non-lapsing appropriations roll forward (Beginning Cash Balance) Period 13 Close.	
20	21 Period 13 reports available in Fortis.	22	23	24	25	26	
27	28	29	30	31			