



STATE CONTROLLER'S BULLETIN

Edward Karass
State Controller

Rebecca M. Wyke, Commissioner
Administrative & Financial Services

Bulletin # FY07-13

Subject: Staff Assignment Changes in the Office of the State Controller

The purpose of this bulletin is to update the financial management community in Maine State Government of changes in the organizational structure of the Office of the State Controller as well as changes in staff assignments.


As you are aware over the past two years the Office of the State Controller, the Office of Information Technology, the Division of Purchases, and the Office of the State Treasurer have been working diligently along with our Vendor CGI – AMS to replace the aged MFASIS accounting system with an integrated financial management system to record the financial transactions of the State of Maine. We are in the final stages of our readiness assessment for deployment. The system is complete, tested, and we anticipate a seamless July 1, 2007 cut-over. The two years of development and the implementation of new technology have had a profound impact on the Office of the State Controller; causing us to reassess how the Office is currently organized as we transition to the new business operating environment. Even though technology is more of a commodity at this point in its evolution, as an organization the State should still expect that any major system change yield benefits to the organization through efficiencies, job and skill enhancements, streamlining policies and procedures, and changes in the structure of the organization itself. For the Office of the State Controller, we will realize all of the anticipated benefits on a local level.

The AdvantageME System is requiring a new set of skills in the Controller's Office to manage an enterprise-wide financial management system, as well as, the planning and preparation of moving to a new payroll and human resources system. These factors are causing a shift in personnel assignments. The Office of the State Controller is consolidating its operations into three major functional areas instead of the five functional areas that we have been operating under during the past five years. The organization that we envision will be comprised of two Directorates: Statewide Operations, which encompasses the statewide administrative systems, statewide accounting, statewide payroll, and IRS reporting; and, Financial Reporting and Analysis and the Internal Audit Division, which will be led by a single Manager. The administrative operations of the Controller's Office will remain the policy setting and management body for the Office.

With the changes in the structure of the Office, there are corresponding changes in the job assignments for various staff and managers to ensure a smooth statewide transition to the new systems and ensure that the Office maintains the highest level of service to state government. The current Director of Financial Reporting and Analysis moves to a new position (through re-titling) to the Director of Statewide Operations. The role of the Director of Internal Audit will be expanded to include supervision over the Financial Reporting and Analysis

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Division. The position will be re-titled to Director of Financial Reporting and Internal Audit. Various supervisors and accountants in the Statewide Accounting area will take on new and expanded duties specializing in functional areas of the AdvantageME System. In the Financial Reporting and Analysis Unit, we will have a Principal Financial Management Coordinator provide the daily supervision over the unit and report to the Director of Financial Reporting and Internal Audit.

With the reorganization of Financial Reporting and Analysis and Internal Audit we hope to gain some “horse power” in providing additional services to the financial community. We are assigning Financial Management Coordinators to specific Service Centers, developing a training curriculum for agency personnel, and preparing for an Ethics Training for Financial Stewards for the summer and fall. The Office hopes to do more in the consulting area as well by using the expertise on the audit side and the financial reporting side to assist agencies with unique problems and issues of concern. Attached you will find a revised organization chart for the Office and a list of Financial Management Coordinator liaison assignments.

Department of Administrative & Financial Services
Service Center Contact Information

OSC Liaison General Government A

Amy Boynton	05A	Dept of Education
	05C	Education - Unorganized Territory
	07A	(Office of) Governor
	07B	State Planning
	07C	Community Services
	07D	Ombudsman Program
	18A	Administrative Services
	18B	Office of Information Technology
	18E	Employee Relations
	18F	Financial Services
	18H	Human Resources
	18K	Financial & Personnel Serv
	18L	Liquor & Lottery
	18P	Purchasing - Bur of General Svcs
	18R	Risk Management
	18S	State Employee Health Comm
	18W	Div of Workers' Compensation

19A Economic & Comm Dev
90A Board of Education
90C Worker's Compensation Board
94E Comm on Govt. Ethics & Election
94K Bd of Property Tax Review
95D Dirigo Health
99Z Baxter Compensation Authority

Corrections

03A Corrections
03B Maine State Prison
03C Maine Correctional Center
03D Downeast Correctional Facility
03E Charleston Correctional Facility
03F Long Creek Youth Development Center

07H Public Advocate
65A Public Utilities Commission

April Newman General Government B

12A Dept. of Labor
12B Labor Standards
12C Labor-employment & Training



12D	Labor Relations Board
12E	Labor Occupational Info Bd
12F	Twelve County SDA
12G	Rehab/Blind Visually Impaired
02A	Prof & Fin Regulation
02B	Bd Optometry
02C	Bd Osteo Exam & Regis
02D	Bd Dental Examiners
02E	Bd Prof Engineers
02L	Bd Architects
02M	Bd of Reg in Medicine
02N	Bd of Nursing
02P	Examiners of Podiatrists
15A	Defense Veterans & Emerg Mgmt
16A	Public Safety
26A	Attorney General
29A	Secretary of State
29B	Motor Vehicles
29C	Archives Services
30A	Legislative
31A	Law & Legislative Ref Library
32A	Statehouse Pres & Maintenance

33A	Prog Eval & Govt Accountability
40A	Judicial Dept
99P	Pine Tree Legal
99X	Maine Military Authority

Component Units

75A	Maine Maritime Academy
78A	University of Maine
94F	Finance Authority of Maine
94N	Maine Municipal Bond Bank
94R	Maine State Retirement System
95I	Centers for Innovation
99E	Maine Public Broadcasting Corp
99H	Maine State Housing Authority
99L	Me Educational Ctr for Deaf & Hard of Hearing
99T	Maine Community College System
99V	Maine Veterans' Homes

Brenda Palmer Health & Human Services

10A	Dept of Human Services
14A	Behavioral & Developmental Services
14B	Riverview Psychiatric Center

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14C	Dorothea Dix Psychiatric Center
14D	Freeport Towne Square
14E	Elizabeth Levinson Center
14F	Aroostook Residential Center
14G	Office of Substance Abuse
27A	Dept. of Audit
90H	Maine Health Data Organization
94H	Human Rights Comm
99A	Disability Rights Center
99C	Maine Hospice Counsel
99F	Maine Children's Trust Incorp
99K	Foundation for Blood Research

Scott Nelson Natural Resource - Service Center

01A	Agriculture
04A	Conservation
06A	Environmental Protection
06X	ACE
09A	Inland Fisheries & Wildlife
13A	Marine Resources
18K	DAFS – NRSC

94U	Lobster Promotion Council
94V	Atlantic Salmon Commission
98B	Atlantic St Marine Fish Commission
94M	Museum
90E	Bd Water System Operators
94B	Baxter State Park Authority
94G	Saco River Corridor Comm
94I	Maine Indian Tribal State Council
94O	Maine State Cultural Affairs
94P	Maine Historic Preservation Comm
94Q	Library
94W	Arts & Humanities Admin
95H	Maine Humanities Council
95J	NE Inter Water Pol Cntl Comm
98C	St. Croix Int'l Waterway
99B	Maine Historical Society
99J	Harness Racing Promotion Bd
99M	Maine Potato Board
99U	Wild Blueberry Comm of Maine

Jen Robinson Transportation

17A Transportation

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17B	Air Transportation
17C	Ferry Service/Ports & Marine
17D	Motor Transport
17E	Rail/Van Pool
99W	Maine Port Authority
28A	Treasurer of State

Office of the State Controller

