

September 20

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 30	31	September 1	2	3	4	5
	<div style="display: flex; justify-content: space-between;"> ■ B - Reports ready by 10 </div>		<div style="display: flex; justify-content: space-between;"> ★ B - Pay day ■ A - Payroll clears edits </div> <div style="display: flex; justify-content: space-between;"> ■ A - Lockdown 2:00pm </div>		<div style="display: flex; justify-content: space-between;"> ■ A - Reports ready by 10 </div>	
	Cycle A – Time and Attendance				Cycle B – Time and Attendance	
	Cycle B – Maintenance				Cycle A – Maintenance	
6	7	8	9	10	11	12
	Holiday 		<div style="display: flex; justify-content: space-between;"> ★ A - Pay day </div>	<div style="display: flex; justify-content: space-between;"> ■ B - Lockdown 2:00pm </div>	<div style="display: flex; justify-content: space-between;"> ■ B - Payroll clears edits </div>	
		Cycle B – Time and Attendance			Cycle A – Maintenance	
13	14	15	16	17	18	19
	<div style="display: flex; justify-content: space-between;"> ■ B - Reports ready by 10 </div>		<div style="display: flex; justify-content: space-between;"> ★ B - Pay day </div>	<div style="display: flex; justify-content: space-between;"> ■ A - Lockdown 2:00pm </div>	<div style="display: flex; justify-content: space-between;"> ■ A - Payroll clears edits </div>	
	Cycle A – Time and Attendance			Cycle B – Maintenance		
20	21	22	23	24	25	26
	<div style="display: flex; justify-content: space-between;"> ■ A - Reports ready by 10 </div>		<div style="display: flex; justify-content: space-between;"> ★ A - Pay day </div>	<div style="display: flex; justify-content: space-between;"> ■ B - Lockdown 2:00pm </div>	<div style="display: flex; justify-content: space-between;"> ■ B - Payroll clears edits </div>	
	Cycle B – Time and Attendance			Cycle A – Maintenance		
27	28	29	30	October 1	2	3
	<div style="display: flex; justify-content: space-between;"> ■ B - Reports ready by 10 </div>		<div style="display: flex; justify-content: space-between;"> ★ B - Pay day </div>	<div style="display: flex; justify-content: space-between;"> ■ A - Lockdown 2:00pm </div>	<div style="display: flex; justify-content: space-between;"> ■ A - Payroll clears edits </div>	
	Cycle A – Time and Attendance			Cycle B – Maintenance		