


October 20

October 20						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 27	28	29	30	October 1	2	3
	<div style="display: flex; justify-content: space-between;"> ■ B - Reports ready by 10 ★ B - Pay day </div> <div style="background-color: #92d050; padding: 2px; margin-top: 5px;">Cycle A – Time and Attendance</div> <div style="background-color: #00b0f0; padding: 2px; margin-top: 5px;">Cycle B – Maintenance</div>			<div style="display: flex; justify-content: space-between;"> ■ A - Lockdown 2:00pm ■ A - Payroll clears edits </div>		
4	5	6	7	8	9	10
	<div style="display: flex; justify-content: space-between;"> ■ A - Reports ready by 10 ★ A - Pay day </div> <div style="background-color: #00b0f0; padding: 2px; margin-top: 5px;">Cycle B – Time and Attendance</div> <div style="background-color: #92d050; padding: 2px; margin-top: 5px;">Cycle A – Maintenance</div>		<div style="display: flex; justify-content: space-between;"> ■ B - Lockdown 2:00pm ■ B - Payroll clears edits </div>		<div style="display: flex; justify-content: space-between;"> ■ B - Reports ready by 10 </div> <div style="background-color: #92d050; padding: 2px; margin-top: 5px;">Cycle A – Time and Attendance</div> <div style="background-color: #00b0f0; padding: 2px; margin-top: 5px;">Cycle B – Maintenance</div>	
11	12	13	14	15	16	17
	Holiday 		<div style="display: flex; justify-content: space-between;"> ★ B - Pay day </div>	<div style="display: flex; justify-content: space-between;"> ■ A - Lockdown 2:00pm </div>	<div style="display: flex; justify-content: space-between;"> ■ A - Payroll clears edits </div>	
		<div style="background-color: #92d050; padding: 2px; margin-top: 5px;">Cycle A – Time and Attendance</div> <div style="background-color: #00b0f0; padding: 2px; margin-top: 5px;">Cycle B – Maintenance</div>				
18	19	20	21	22	23	24
	<div style="display: flex; justify-content: space-between;"> ■ A - Reports ready by 10 </div>		<div style="display: flex; justify-content: space-between;"> ★ A - Pay day </div>	<div style="display: flex; justify-content: space-between;"> ■ B - Lockdown 2:00pm </div>	<div style="display: flex; justify-content: space-between;"> ■ B - Payroll clears edits </div>	
	<div style="background-color: #00b0f0; padding: 2px; margin-top: 5px;">Cycle B – Time and Attendance</div> <div style="background-color: #92d050; padding: 2px; margin-top: 5px;">Cycle A – Maintenance</div>					
25	26	27	28	29	30	31
	<div style="display: flex; justify-content: space-between;"> ■ B - Reports ready by 10 </div>		<div style="display: flex; justify-content: space-between;"> ★ B - Pay day </div>	<div style="display: flex; justify-content: space-between;"> ■ A - Lockdown 2:00pm </div>	<div style="display: flex; justify-content: space-between;"> ■ A - Payroll clears edits </div>	
	<div style="background-color: #92d050; padding: 2px; margin-top: 5px;">Cycle A – Time and Attendance</div> <div style="background-color: #00b0f0; padding: 2px; margin-top: 5px;">Cycle B – Maintenance</div>					