	June 21						
Saturday	Friday	Thursday	Wednesday	Tuesday	Monday	Sunday	
4	4	3	2	June 1	31	May 30	
	B - Payroll clears edits	B - Lockdown 2:00pm	🛧 A - Pay day		Holiday		
			ycle B – Time and Attendance				
			ance	Cycle A – Maintena	* ~ *) *		
1 12	11	10	9	8	7	6	
	A - Payroll clears edits	A - Lockdown 2:00pm	🔆 B - Pay day		B - Reports ready by 10		
				Attendance	Cycle A – Time and		
		Cycle B – Maintenance			Cycle B – Maintena		
8 19	18	17	16	15	14	13	
	B - Payroll clears edits	B - Lockdown 2:00pm	🛧 A - Pay day		A - Reports ready by 10		
		Cycle B – Time and Attendance					
		aintenance			Cycle A – Maintena		
5 26	25	24	23	22	21	20	
	A - Payroll clears edits	A - Lockdown 2:00pm	🔆 B - Pay day		B - Reports ready by 10		
		Cycle A – Time and Attendance					
	Cycle B – Maintenance						
2	2	July 1	30	29	28	27	
)	B - Reports ready by 10	B - Payroll clears edits	A - Pay day B - Lockdown 2:00pm		A - Reports ready by 10		
	Cycle A – Time and Attendance			Attendance	Cycle B – Time and	Cycle B	
	Cycle B – Maintenance			ince	Cycle A – Maintena		
			1		l		