


July 25						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 29	30	July 1	2	3	4	5
	B-Reports ready by 10	A-Noon Deadline Payforms	B – Paydate A Lockdown 2:00 p.m	A - Payroll Clears Edits	Independence Day 	
	Cycle A – Time and Attendance					
	Cycle B – Maintenance					
6	7	8	9	10	11	12
	A-Reports ready by 10		A – Paydate B-Noon Deadline Payforms	B - Lockdown 2:00 p.m	B- Payroll Clears Edits	
	Cycle B– Time and Attendance					
	Cycle A – Maintenance					
13	14	15	16	17	18	19
	B-Reports ready by 10		B – Paydate A-Noon Deadline Payforms	A -Lockdown 2:00 p.m	A - Payroll Clears Edits	
	Cycle A– Time and Attendance					
	Cycle B– Maintenance					
20	21	22	23	24	25	26
	A-Reports ready by 10		A – Paydate B-Noon Deadline Payforms	B - Lockdown 2:00 p.m	B - Payroll Clears Edits	
	Cycle B – Time and Attendance					
	Cycle A – Maintenance					
27	28	29	30	31	August 1	2
	B-Reports ready by 10		B– Paydate A–Noon Deadline Payforms	A - Lockdown 2:00 p.m	A - Payroll Clears Edits	
	Cycle A – Time and Attendance					
	Cycle B – Maintenance					