			July 22			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 26	27	28	29	30	July 1	2
	A - Reports ready by 10		A - Pay day  B - Lockdown 2:00pm	B - Payroll clears edits	B - Reports ready by 10  Cycle A - Time	
	Cycle B – Time and Attendance				and Attendance	
	Cycle A – Maintenance				Cycle B – Maintenance	
3	4	5	6	7	8	9
			☆ B - Pay day	A - Lockdown 2:00pm	A - Payroll clears edits	
		Cycle A – Time and Attendance				
	* 1.5 * D *	Cycle B - Maintenance				
10	11	12	13	14	15	16
	A - Reports ready by 10		☆ A - Pay day	B - Lockdown 2:00pm	B - Payroll clears edits	
	Cycle B - Time and Attendance					
	Cycle A – Maintenance					
17	18	19	20	21	22	23
	B - Reports ready by 10		☆ B - Pay day	A - Lockdown 2:00pm	A - Payroll clears edits	
	Cycle A - Time and	Attendance				
	Cycle B - Maintenance					
24	25	26	27	28	29	30
	A - Reports ready by 10		🛕 A - Pay day	B - Lockdown 2:00pm	B - Payroll clears edits	
31	Cycle B – Time and Attendance					
	Cycle A – Maintena	ance				