

# August 21

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 1	2	3	4	5	6	7
	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #00b0f0; margin-right: 5px;"></span> <span>B - Reports ready by 10</span> </div>		<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #ffff00; margin-right: 5px;"></span> <span>★ B - Pay day</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #92d050; margin-right: 5px;"></span> <span>A - Lockdown 2:00pm</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #92d050; margin-right: 5px;"></span> <span>A - Payroll clears edits</span> </div>	
	<b>Cycle A – Time and Attendance</b>					
	<b>Cycle B – Maintenance</b>					
8	9	10	11	12	13	14
	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #92d050; margin-right: 5px;"></span> <span>A - Reports ready by 10</span> </div>		<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #ffff00; margin-right: 5px;"></span> <span>★ A - Pay day</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #00b0f0; margin-right: 5px;"></span> <span>B - Lockdown 2:00pm</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #00b0f0; margin-right: 5px;"></span> <span>B - Payroll clears edits</span> </div>	
	<b>Cycle B – Time and Attendance</b>					
	<b>Cycle A – Maintenance</b>					
15	16	17	18	19	20	21
	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #00b0f0; margin-right: 5px;"></span> <span>B - Reports ready by 10</span> </div>		<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #ffff00; margin-right: 5px;"></span> <span>★ B - Pay day</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #92d050; margin-right: 5px;"></span> <span>A - Lockdown 2:00pm</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #92d050; margin-right: 5px;"></span> <span>A - Payroll clears edits</span> </div>	
	<b>Cycle A – Time and Attendance</b>					
	<b>Cycle B – Maintenance</b>					
22	23	24	25	26	27	28
	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #92d050; margin-right: 5px;"></span> <span>A - Reports ready by 10</span> </div>		<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #ffff00; margin-right: 5px;"></span> <span>★ A - Pay day</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #00b0f0; margin-right: 5px;"></span> <span>B - Lockdown 2:00pm</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #00b0f0; margin-right: 5px;"></span> <span>B - Payroll clears edits</span> </div>	
	<b>Cycle B – Time and Attendance</b>					
	<b>Cycle A – Maintenance</b>					
29	30	31	September 1	2	3	4
	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #00b0f0; margin-right: 5px;"></span> <span>B - Reports ready by 10</span> </div>		<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #ffff00; margin-right: 5px;"></span> <span>★ B - Pay day</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #92d050; margin-right: 5px;"></span> <span>A - Payroll clears edits</span> </div>	<div style="display: flex; align-items: center;"> <span style="width: 15px; height: 15px; background-color: #92d050; margin-right: 5px;"></span> <span>A - Reports ready by 10</span> </div>	
	<b>Cycle A – Time and Attendance</b>				<b>Cycle B – Time and Attendance</b>	
	<b>Cycle B – Maintenance</b>					<b>Cycle A – Maintenance</b>