



# STATE CONTROLLER'S BULLETIN

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Bulletin #FY22-07

**SUBJECT: Unique Entity Identifier (SAM.gov) Reporting**

**DATE: March 25, 2022**

**TO: All Departments and Agencies**

**FROM: Douglas E. Cotnoir, CPA, CIA State Controller**

On April 4, 2022, the federal government will stop using the DUNS number as its official entity identifier and begin using a new Unique Entity ID (SAM) created in SAM.gov. This transition allows the government to streamline the entity identification and validation process, making it easier and less burdensome for entities to do business with the federal government. All activity on SAM.gov is free.

The transition enables several federal systems to integrate, including SAM.gov, FPDS, eSRS, FSRS, CPARS and FAPIIS. Entities will be able to use a single SAM and can view it within SAM.gov.

**It is imperative *All* agencies involved in federal reporting, obtaining federal awards and grants, or contracting with subrecipients take the following action by April 1, 2022. SAM.gov will be offline between April 1 and April 4 at 9:00 am.**

## State Agency Reporting

Unique Entity IDs have already been assigned to entities in SAM.gov. The 12 digit alpha-numeric numbers show in SAM.gov entity searches. New grants and awards may require use of the new ID effective April 4, 2022. You should contact all sub-awardees now to ensure you can report accurately in FSRS.gov.

## Reporting and Contracting with External Sub-Awardees

If a sub-awardee had a DUNS number registered on SAM.gov prior to April 4, 2022, it has been already assigned a new ID. If a sub-awardee did not previously have a registered DUNS, all federal awards requiring DUNS/UEI numbers must obtain UEI's directly from SAM.gov's website link [SAM.gov | Entity Registrations](#).

## Searching Entity UEI's for Federal Reporting or Exclusion Purposes

You must sign in to your SAM.gov account to search Entities and the Disaster Response Registry. Individuals previously registered on SAM.gov also need to provide third-party identification acceptable to their system. Instructions are available on-line at [Welcome - Login.gov](#).

### Assistance

For more information about how to get a Unique Entity ID at SAM.gov, there is help available through [this video](#) and [these instructions](#). All external parties should use the links above. If a State agency needs assistance after following the directions above, please direct questions to April Newman, CPA, in the Controller's office at 207-626-8436 or [april.d.newman@maine.gov](mailto:april.d.newman@maine.gov).