



# STATE CONTROLLER'S BULLETIN

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Bulletin #FY22-03

**SUBJECT: Nightly Disbursements 98/99**

**DATE:** September 8, 2021  
**TO:** All Departments and Agencies  
**FROM:** Douglas E. Cotnoir, CPA, CIA State Controller

The Advantage payment cycle is being modified to release all payments on a nightly basis regardless of Disbursement Priority.

Rather than relying on Disbursement Priority to aggregate payments for weekly processing, both priority 98 & 99 payments will be disbursed and released for payment on a nightly basis (M-F) unless the payment request includes a future scheduled payment date. Consequently, it is no longer necessary to include Disbursement Priority 98 to have payments released before the end of the week.

Disbursement Priority 98 will now be used to workflow disbursement requests (GAX and PRC documents) that agencies would like to have reviewed by OSC on the same day as they are submitted. Please continue to follow current procedures for this type of priority processing (e.g., include disbursement priority 98 in the disbursement request and email [OSCAccountingStaff@maine.gov](mailto:OSCAccountingStaff@maine.gov) with proper justification). Normally, OSC strives to process all disbursement requests within 72 hours of receipt.

If nightly basis payments are not preferred, please include a Scheduled Payment Date (SCHED\_PYMT\_DT) in the vendor section for each disbursement request. For interface partners that already include a Scheduled Payment Date in the XML file, Advantage will continue to process those payments on that specified date. Otherwise, no modifications to the interface file structure (XML) are necessary.

Controller's Bulletin FY09-06 (Change in the Advantage Nightly Cycle for Disbursement Processing) is being rescinded to affect this change.

The effective date for this modification is Monday, September 13, 2021.

Please contact [AdvantageMEOSC@maine.gov](mailto:AdvantageMEOSC@maine.gov) if you have any questions or concerns.