Advantage 1450 Batch Interface Event



Help Desk

Advantage Training Phone: (207) 624-7700 Please refer to the Amendments book on the OSC Accounting website to see if any modifications have been made to this training book since this version was published.

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1–Overview

This course provides an introduction to Advantage Interface processing capabilities and features. We review the Advantage interface process by viewing the Batch Interface Catalog and briefly discuss the process that occurs outside of Advantage.

Objectives

At the conclusion of this lesson, you will be able to:

- Describe the interface process
- Enter a Batch Interface Event (BIEVNT)
- Search the Batch Interface Event Catalog
- Review the status of your interface file on the Batch Interface Event Catalog
- Search for rejected documents in Document Catalog after overnight process is run

Resolving Issues

- 1. When seeking help with Advantage, first look through the training documentation to see if your issue can be resolved by following steps in the course book or quick reference guide. All materials are posted on the OSC website.
- 2. Contact a peer in your office to resolve the issue. This quick reference will result in the fastest problem resolution.
- 3. Your Agency Training Lead is also a great resource. Please see Appendix A to view the departments with which each Agency Training Lead is associated.
- 4. The State Help Desk is always an option. To contact, call 207.624.7700. Their hours of operation are 7:00am 5:00pm Monday through Friday.

For more information on policies and procedures of the Advantage Help Desk, please go to the Office of the State Controller (OSC) website.

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2—The Interface Process

OSC requires designated interface partners to take action in Advantage prior to processing inbound interface files. Interface partners will be required to provide control total information for each interface file, and these control totals will automatically be validated against the actual transaction totals in the received file during the Advantage Pre-Processing step prior to the Document/Table Import step. If control totals do not match actual transaction totals, the interface file will fail and will not be staged to process with Advantage.

Flow Diagram

The business process for authorizing and submitting an interface into Advantage is depicted in the business process diagram below.



Three-Way Match for Successful Interface Transfer

In order to process an Interface successfully, a three-way match must occur between the XML data file, the INF Control file and the Batch Interface Event (BIEVNT).



The three-way match can be set up to occur on any or all of the following fields:

- **Department**—Department Code
- Expected Transactions—Number of records contained in the file
- Expected Dollar Total—Total dollar amount contained in the file.

Batch Interface Event	
baten interface Event	
Save Undo Delete Insert Copy Paste Search	First Prev Next Last 🛛 🕏 🗞
 Batch Event Identifier 	
Batch ID : AL1007BGCA1	Transaction : BGCA
Department : 18F	Table Name :
Unit: AL11	Import Date : 10/07/2010
Approval Requirement :	
Created By Information	
Create User ID: batch	Created By Name : Batch Administrator
Create Date : 11/08/2010	
Expected Received Date :	
Expected Transactions : 5]
Expected Dollar Total : \$0.00	
Approval Information	
Processing Information	
-	
100	
Batch Interface Event Catalog	

Example of these fields on the BIE

As mentioned above, the fields must coincide on all three files. The following is an example of an interface with matching XML, INF, and BIE values.

	XML	INF	BIE
Batch/File Name	WCM0515GAX1	WCM0515GAX1	WCM0515GAX1
Batch Count	199	199	199
Batch Amount	35,906.39	35,906.39	35,906.39

Interface Pre-Processing (Noon Process)

Prior to Interface pre-processing, also known as the Interface Noon Process, the technical contact for the interface partner will load the INF and XML files to the server. Then they will send the functional contact an email with the information to enter Advantage's BIE. Here is a sample email of what the functional contact will receive:

BatchID=PAY0614PAJv1; DeptCode=08C; DocCreator=INTFPAY; UnitCode=PAY1; ImportDate=2011-06-14; TransCode=PAJV; TableName=; TransCount=000196; TransDollarAmount=+7641153.09;

Interface pre-processing is as follows:

- Interface files (including INF) must be submitted by noon
- File names must contain current day's date file naming conventions are posted on the OSC website
- Online BIE entry must be saved in Advantage by noon
- Pre-processing begins at noon
- Current day files will be removed from FTP directory
- Presence of file (GAX, PRC, RE, etc) with current date invokes 3-way match processing
- Files that pass will be staged for nightly processing
- Failed files will be copied to rejected folder and appear on the Batch Interface Event Catalog
- Agency (functional contact) must check BIE entry on the Batch Interface Event Catalog after 1:30pm to determine pass/fail status of pre-processing
- Rejected files will not be processed Controller's Office must be contacted

The Noon Process reads through the interface transaction file (.xml) and calculates the (actual) total number of transactions and the total dollar amount. It verifies against the control totals provided with the interface request in the .INF file.

The process also verifies that each of the following fields is correct:

- Batch ID
- Department
- Transaction Type
- Import Date
- Transaction Total
- Approval provided by the interface administrator/approver on the BIE Catalog

Rejected Files

An agency file could reject during pre-processing due to one of the following reasons:

- no interface (.xml) file found
- no .INF file found
- BIE invalid controls totals

Examples of Rejected Files

This section provides two examples explaining why an interface file could reject.

Rejected INF file

In the screen shot below, you should note that the BatchID does not equal the .inf file name (i.e. ESL061<u>3</u>GAX1); these must be equal for a successful transfer. Additionally, the .inf file name, BatchID and Import Date must all contain the same data reference. For example, if the Import Date is 06-13-11, then the Batch ID and .inf file name must contain "0613" in their naming convention.



Rejected BIE

In the screen shot below, you should note that the **Expected Dollar Total** entered on the BIE does not match with the calculated total from the .xml file, as shown in the **Actual Dollar Total** field (i.e. \$14,<u>818</u>.48). Since this BIE rejected, the .xml, .inf (including Batch ID) and BIE files must be renamed (i.e. ILS0322GAX<u>2</u>) prior to resubmitting the files.

Save Undo Delete Insert Copy Paste Search	First Prev Next Last 🛛 🖶 🗞
Batch ID : ILS0322GAX1 Department : 95F	Transaction : GAX Table Name : Import Date : 03/22/2011
Approval Requirement : PRE	
Created By Information	
Create User ID: jsmith1	Created By Name : Jennifer Smith
Create Date : 03/22/2011	
Expected Received Date :	
Expected Transactions : 23	
Expected Dollar Total : \$14,818.48	
✓ Approval Information	
✓ Approval Information Approver User ID : Approver User ID : Appro	pproved By Name :
✓ Approval Information Approver User ID : Approved On :	oproved By Name : Approved :
Approval Information Approver User ID : Approved On : Processing Information	oproved By Name : Approved :
 ✓ Approval Information Approver User ID : Approved On : ✓ Processing Information Actual Received Date/Time : 03/22/2011 	oproved By Name : Approved :
 ✓ Approval Information Approver User ID : Approved On : ✓ Processing Information Actual Received Date/Time : 03/22/2011 Actual Transactions : 23 	oproved By Name : Approved :
 Approval Information Approver User ID : Approved On : Processing Information Actual Received Date/Time : 03/22/2011 Actual Transactions : 23 Actual Dollar Total (\$14,181,48) 	oproved By Name : Approved :
 ✓ Approval Information Approver User ID : Approved On : ✓ Processing Information Actual Received Date/Time : 03/22/2011 Actual Transactions : 23 Actual Dollar Total : \$14,181.48 Process Date/Time : 914,181.48 	oproved By Name : Approved :
 ✓ Approval Information Approver User ID : Approved On : ✓ Processing Information Actual Received Date/Time : 03/22/2011 Actual Transactions : 23 Actual Dollar Total : \$14,181.48 Process Date/Time : Imported/Accepted : 	oproved By Name : Approved :
 ✓ Approval Information Approver User ID : Approved On : ✓ Processing Information Actual Received Date/Time : 03/22/2011 Actual Transactions : 23 Actual Dollar Total : \$14,181.48 Process Date/Time : Imported/Accepted : Imported/Accepted : Table Load/Doc Submit Failed : 	oproved By Name : Approved :
 ✓ Approval Information Approver User ID : Approved On : ✓ Processing Information Actual Received Date/Time : 03/22/2011 Actual Transactions : 23 Actual Dollar Total : \$14,181.48 Process Date/Time : Imported/Accepted : Imported/Accepted : Table Load/Doc Submit Failed : Processing Status : RECEIVED/REJECT 	Dproved By Name : Approved :

Nightly Processing

When a three-way match is found and is successfully processed during the Noon Process, then the batch will undergo nightly processing. Interfaces are processed at the front end of the Nightly Batch Cycle and are processed in an order defined in the Phase List. They are processed in two steps:

- 1. Import and
- 2. Submit

Document transactions (i.e. GAX, PRC, etc) of an interface processing can be seen the next day on the Document Catalog.

Rejected Files

The following describes why and how a file could reject:

- XML problems will cause the entire file to be rejected
- Funding, vendor or data problems may cause individual documents to be rejected, these must be corrected through the Document Catalog

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3–Transferring Interface Files

There are two Advantage pages you will be using to transfer interface files:

- 1. Batch Interface Event Catalog (BIECTLG)
- 2. Batch Interface Event (BIEVNT)

The Batch Interface Event Catalog allows you to search for your interface to confirm it processes successfully. It also allows you to create the BIEVNT, which automates the process of transferring files. Interface Partners will have to enter a BIEVNT to notify OSC that you have submitted an interface file. It is important to become familiar with both the BIEVNT and the Batch Interface Event Catalog.

Navigating to the Batch Interface Event Catalog

To use the Batch Interface Event Catalog, follow these instructions:

- 1. From the Secondary Navigation Panel, click <u>Search</u> to expand the section.
- 2. Click Page Search.
- 3. Enter **BIE** in **Page Code** field.
- 4. Click Browse.
- 5. The following page will display. Click <u>Batch Interface Event Catalog</u> to open the catalog.

FIN_SYS 3.8.0.1	Page Search
Message Center	
Search	Category :
Page Search	Page Type :
Document Catalog	Description :
Report Search	Page Code : _{BIE*}
History	Browse Clear
	Description Page Code
Administration	✓ Batch Interface Event Catalog BIECTLG
	Batch Interface Event BIEVNT
	First Prev Next Last Open With Data

6. The Catalog will appear as follows. From this page, Batch Interface Events can be searched for or created by clicking either <u>Search</u> or <u>Create</u>. Both of these processes will be detailed in the following pages.

	tch Interface E	vent C	atalog						
	Search	I Cr	eate						
÷	18	1							
	- 🗢 Batch Eve	ent Ide	entifier						
	Batch ID :		Tra	ansaction :	4				
D	epartment :		👍 Ta	ble Name :					
	Unit :		📥 Im	port Date :					
	User Info	rmatio	on ———						
	Batch Even	ent Sta	ate						
B	rowse <u>Clear</u>								
-									
1 —									
] -	Department	Unit	Batch ID	Import Date	Transaction	Table Name	Approval Status	Processing Status	
] -	Department	Unit AL11	Batch ID AL1007BGCA1	Import Date 10/07/2010	Transaction BGCA	Table Name	Approval Status	Processing Status Not Processed	
]	Department 18F 18F	Unit AL11 AL11	Batch ID AL1007BGCA1 AL10107BGCA1	Import Date 10/07/2010 01/07/2008	Transaction BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed	
	Department 18F 18F 18F	Unit AL11 AL11 AL11	Batch ID AL1007BGCA1 AL10107BGCA1 AL10107BGCA1	Import Date 10/07/2010 01/07/2008 01/07/2010	Transaction BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed	
	Department 18F 18F 18F 18F	Unit AL11 AL11 AL11 AL11	Batch ID AL1007BGCA1 AL10107BGCA1 AL10107BGCA1 AL10108BGCA1	Import Date 10/07/2010 01/07/2008 01/07/2010 01/08/2008	Transaction BGCA BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed Received/Processed	
) 	Department 18F	Unit AL11 AL11 AL11 AL11 AL11	Batch ID AL1007BGCA1 AL10107BGCA7 AL10107BGCA7 AL10108BGCA7 AL10108BGCA7	Import Date 10/07/2010 01/07/2008 01/07/2010 01/08/2008 01/08/2009	Transaction BGCA BGCA BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed Received/Processed	
	Department 18F 18F 18F 18F 18F 18F 18F 18F	Unit AL11 AL11 AL11 AL11 AL11 AL11	Batch ID AL1007BGCA1 AL10107BGCA1 AL10107BGCA1 AL10108BGCA1 AL10108BGCA1 AL10108BGCA1	Import Date 10/07/2010 01/07/2008 01/07/2010 01/08/2008 01/08/2009 01/08/2010	Transaction BGCA BGCA BGCA BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed Received/Processed Received/Processed	
	Department 18F	Unit AL11 AL11 AL11 AL11 AL11 AL11 AL11	Batch ID AL1007BGCA1 AL10107BGCA1 AL10107BGCA1 AL10108BGCA1 AL10108BGCA1 AL10108BGCA1 AL10108BGCA1	Import Date 10/07/2010 01/07/2008 01/07/2010 01/07/2010 01/08/2008 01/08/2009 01/08/2010 01/08/2010	Transaction BGCA BGCA BGCA BGCA BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed	
	Department 18F 18F 18F 18F 18F 18F 18F 18F	Unit AL11 AL11 AL11 AL11 AL11 AL11 AL11 AL1	Batch ID AL1007BGCA1 AL10107BGCA1 AL10107BGCA1 AL10108BGCA1 AL10108BGCA1 AL10108BGCA1 AL10109BGCA1 AL10109BGCA1	Import Date 10/07/2010 01/07/2008 01/07/2010 01/08/2008 01/08/2009 01/08/2010 01/08/2010 01/09/2009 01/10/2008	Transaction BGCA BGCA BGCA BGCA BGCA BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed	
	Department 18F	Unit AL11 AL11 AL11 AL11 AL11 AL11 AL11 AL1	Batch ID AL1007BGCA1 AL10107BGCA1 AL10107BGCA1 AL10108BGCA1 AL10108BGCA1 AL10108BGCA1 AL10108BGCA1 AL10109BGCA1 AL10110BGCA1	Import Date 10/07/2010 01/07/2008 01/07/2010 01/07/2010 01/08/2008 01/08/2009 01/08/2010 01/08/2010 01/08/2010 01/08/2010 01/08/2010 01/08/2010 01/08/2009 01/08/2009 01/08/2009 01/10/2008 01/11/2008	Transaction BGCA BGCA BGCA BGCA BGCA BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed	
· · · · · · · · · · · · · · · · · · ·	Department 18F 18F 18F 18F 18F 18F 18F 18F	Unit AL11 AL11 AL11 AL11 AL11 AL11 AL11 AL1	Batch ID AL1007BGCA1 AL10107BGCA1 AL10107BGCA1 AL10108BGCA1 AL10108BGCA1 AL10108BGCA1 AL10109BGCA1 AL10110BGCA1 AL10111BGCA1 AL10111BGCA1	Import Date 10/07/2010 01/07/2008 01/07/2010 01/08/2009 01/08/2010 01/08/2010 01/09/2009 01/10/2008 01/11/2008 01/11/2008	Transaction BGCA BGCA BGCA BGCA BGCA BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed	
Fi	Department 18F 18F	Unit AL11 AL11 AL11 AL11 AL11 AL11 AL11 AL1	Batch ID AL1007BGCA1 AL10107BGCA7 AL10107BGCA7 AL10108BGCA7 AL10108BGCA7 AL10108BGCA7 AL10108BGCA7 AL101108BGCA7 AL10110BGCA7 AL10111BGCA7	Import Date 10/07/2010 01/07/2008 01/07/2010 01/07/2010 01/08/2008 01/08/2009 01/08/2010 01/08/2010 01/09/2009 01/10/2008 01/11/2008 01/11/2010	Transaction BGCA BGCA BGCA BGCA BGCA BGCA BGCA BGCA	Table Name	Approval Status	Processing Status Not Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed	

Saving as a Favorite

History

- Favorites
- Administration

"Favorites" is a list created by the user specifically for the user. One great feature of favorites is that you can save your search results and frequently-visited pages as part of your favorites!

- Favorites allow us to navigate directly to specific favorite pages.
- Favorites persist from one login session to the next.
- Favorites can be quickly and easily defined . They can be organized into folders if desired.

Once you have accessed the Batch Interface Event Catalog, right click on the mouse and select **Add to Favorites**.

Batch Interface Event Ca	atalog						
Search Cre	ate						
4 b							
Batch Event Ider	ntifier						
Batch ID :	Tra	insaction :		<u>.</u>			_
Department : 10A	👌 Tal	ble Name :			Fie	ld Level Help	
Unit :	👌 Imj	port Date :			Sh	ow Description	
					Pa	ge Help	-
User Information	n ———				Pri	nt Page	
- N Datch Evont Sta	to				Ad	id to ravonites	
P Daten Event Sta	le						
Browse Clear							
Department Unit	Batch ID	Import Date	Transaction	Table Name	Approval Status	Processing Status	5
✓ 10A ASP1	ASP0102GAX1	01/02/2008	GAX			Received/Processed	1
10A ASP1	ASP0102GAX1	01/02/2009	GAX			Received/Processed	I
10A ASP1	ASP0103GAX1	01/03/2008	GAX			Received/Processed	1

A new window opens. Enter a description of the Favorite; this will appear in the Secondary Navigation panel.

Click OK.

AMS Advantage - Windows	Internet Explorer provided by CGI US	
Explorer User Prompt		d=0000S0nK3IVUVY
Script Prompt: Enter a name for this favorite:		
10A Batch Interface Event Catalo	20	
	itage	Chart of Acets Budge
FIN_SYS 3.8.0.1	Batch Interface Event Catalog	
Message Center		
Search	Search Create	
Page Search	∉ №	
Document Catalog	▼ Batch Event Identifier	
Report Search	Batch ID : Trai	nsaction :
History	Unit:	oort Date :
E Envorites		

An informational message appears saying that "The favorite was successfully added." Click **Favorites** to view your new addition.

FIN_SYS 3.8.0.1	1 of 1 1 <u>View All</u> The favorite was successfully added.		
Message Center	Batch Interface Event Catalog		
Search			
Page Search	Search Create		
Document Catalog			
Report Search	Batch ID		
History	Department : 10A Table Name :		
	Unit : 🔬 Import Date :		
Administration			

The new favorite appears in the panel. Click the favorite link to navigate to the page.



Creating a New Batch Interface Event

Creating a new Batch Interface Event can be done from the:

- 1. Batch Interface Event Catalog—by clicking Batch Interface Event
- 2. Batch Interface Event Catalog-by clicking Create and then Create again
- 3. Batch Interface Event—by clicking Insert to add a new record

Step-by-Step from the Catalog

- 1. Navigate to the Batch Interface Event Catalog.
- 2. Select <u>Batch Interface Event</u>. The option to insert a new Batch Interface Event record will display.

Batch Interface E	vent C	atalog					
Search	I Cre	eate					
<i>₩</i>							
Batch Eve	ent Ide	ntifier					
Batch ID :		Trar	nsaction :	A	N.		
Department :		🔈 Tab	le Name :				
Unit :		🔄 📥	ort Date :		1		
► User Info	rmatio	on					
Batch Eve	ent Sta	ate					
Browse Clear							
Department	Unit	Batch ID	Import Date	Transaction	Table Name	Approval Status	Processing Status
√ 18F	AL11	AL1007BGCA1	10/07/2010	BGCA			Not Processed
18F	AL11	AL10107BGCA1	01/07/2008	BGCA			Received/Processed
18F	AL11	AL10107BGCA1	01/07/2010	BGCA			Received/Processed
18F	AL11	AL10108BGCA1	01/08/2008	BGCA			Received/Processed
18F	AL11	AL10108BGCA1	01/08/2009	BGCA			Received/Processed
18F	AL11	AL10108BGCA1	01/08/2010	BGCA			Received/Processed
18F	AL11	AL10109BGCA1	01/09/2009	BGCA			Received/Processed
18F	AL11	AL10110BGCA1	01/10/2008	BGCA			Received/Processed
18F	AL11	AL10111BGCA1	01/11/2008	BGCA			Received/Processed
18F	AL11	AL10114BGCA1	01/14/2010	BGCA			Received/Processed
First Prev Next La	ast						
Ratch Interfact	e Event						
- Dater interface	o Litelli						

3. Click Insert to add a new Batch Interface Event.

Batch Interface Event	
Save Undo Delete Insert Copy Paste Search	First Prev <u>Next Last</u>
Batch ID : AL1007BGCA1	Transaction : BGCA
Department : 18F	Table Name :
Unit : AL11 🛕	Import Date : 10/07/2010
Approval Requirement :	
Created By Information	
Approval Information	
Processing Information	
Top	
Batch Interface Event Catalog	

4. A blank Batch Interface Event Page will appear. Populate the following fields using the data provided by the technical contact:

Required Fields	Values
Batch ID	Enter the Batch ID, as shown in the sample email above
Department	Select the code by clicking the Pick List
Unit	Select the code by clicking the Pick List
Transaction	Select the code by clicking the Pick List
Import Date	Click the Calendar icon to select the date. Defaults to today's date.

5. Click **Created by Information** to expand the section.

Save Und	o <u>Delete</u> Insert Copy Paste Search Itch Event Identifier	First Prev <u>Next Last</u> ♥₿
	Batch ID : ASP0105GAX1 Department : 10A	Transaction : GAX
Approva	Unit : ASP1 🙆	Import Date : 01/05/2011
► Cr	pproval Information	
► Pr	ocessing Information	
Ten		

6. Populate the following fields:

Required Fields	Values
Expected Transactions	Enter the number
Expected Dollar Total	Enter the value

7. **Approval Information** and **Processing Information** sections are grayed out and need no alteration. Click <u>Save.</u>

	Batch Interface Event
_	
	<u>Save Undo Delete Insert Copy Paste Search</u> First Prev <u>Next Last</u> 🛡 🕏
	Batch Event Identifier
	Batch ID : ASP0105GAX1 Transaction : GAX
	Department : 10A Table Name :
	Unit : ASP1 A Import Date : 01/05/2011
	Approval Requirement :
	- Created By Information
	✓ created by information
	Create User ID : Created By Name :
	Create Date :
	Expected Received Date :
	Expected Transactions : 44
	Expected Dollar Total : \$12,589,15
4	. 012,000.10
	Approval Information
	Processing Information
	Top
	Batch Interface Event Catalog

Searching for a Batch Interface Event

Batch Interface Events can be located using the Batch Interface Event Catalog. The entries in the Batch Interface Event Catalog display relevant information pertaining to each entry, such as transaction, approval status and processing status.

Step-by-Step

To search within the Batch Interface Event Catalog, follow these instructions:

- 1. From the Secondary Navigation Panel, click <u>Search</u> to expand the section.
- 2. Click Page Search.
- 3. Enter **BIE** in **Page Code** field.
- 4. Click Browse.
- 5. The following page will display. Click <u>Batch Interface Event Catalog</u> to open the catalog.

FIN_SYS 3.8.0.1	Page Search	
Search	Category :	
Page Search	Page Type :	
+ Document Catalog	Description :	
Report Search	Page Code : BIE*	
History	Browse Clear	
Favorites	Description Page Code	
Administration	✓ Batch Interface Event Catalog BIECTLG	
	Batch Interface Event BIEVNT	
	First Prev Next Last Open With Data	

- 6. The Batch Interface Event Catalog page displays. Enter search criteria into any or all of the fields below, including **Batch ID**, **Department**, **Unit**, **Transaction**, **Table Name**, and **Import Date**.
- 7. Make sure you are on the <u>Search</u> option. Click <u>Browse</u>.

Batch Interface Event Catalog
Search Create
<i>∉</i> k
▼ Batch Event Identifier
Batch ID : Transaction : GAX
Department : 10A Table Name :
Unit : Moort Date :
Vser Information
Create User ID : Approver User ID :
Create Date : Approved On :
Batch Event State
Approval Status :
Processing Status :
Browse Clear

- 8. The following page will appear. You can view the Processing Status to understand if the document was processed or rejected.
- 9. Click a record's <u>Batch ID</u> to open the particular Batch Interface Event.

Search	Cre	eate					
b.							
- 🔻 Batch Ev	ent Ide	ntifier					
Batch ID :		Т	ansaction : GA	x	<u>&</u>		
epartment : 1	0A	🚖 T	able Name :				
Unit :		🔬 In	nport Date :				
 Voser inic 	ormauo	n					
		4-					
Batch Ev	ent Sta	te					
Batch Ev	ent Sta	te					
Batch Ev	ent Sta	te					
- ▶ Batch Ev	ent Sta	te					
► Batch Ev wse Clear	ent Sta	te					
► Batch Ev <u>wse</u> Clear	ent Sta	te					
► Batch Ev <u>wse</u> Clear	vent Sta						
 Batch Ev Batch Ev Batch Ev Department 	Unit	Batch ID	Import Date	Transaction	Table Name	Approval Status	Processing Status
 Batch Evolution Department 10A 	Unit ASP1	Batch ID ASP0102GAX	Import Date 01/02/2008	Transaction GAX	Table Name	Approval Status	Processing Status Received/Processed
Department	Unit ASP1 ASP1	Batch ID ASP0102GAX ASP0102GAX	Import Date 01/02/2008 01/02/2009	Transaction GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed
 Department 10A 10A 	Unit ASP1 ASP1 ASP1	Batch ID ASP0102GAX [*] ASP0102GAX [*] ASP0103GAX [*]	Import Date 01/02/2008 01/02/2009 01/03/2008	Transaction GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed
Department 10A 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX ASP0102GAX ASP0103GAX	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011	Transaction GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed Received/Processed
Department 10A 10A 10A 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX ASP0102GAX ASP0103GAX ASP0103GAX ASP0104GAX	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/03/2008	Transaction GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed
Department 10A 10A 10A 10A 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX ASP0102GAX ASP0103GAX ASP0103GAX ASP0104GAX	Import Date 01/02/2008 01/03/2009 01/03/2008 01/03/2011 01/04/2008 01/04/2010	Transaction GAX GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed
 Batch Ev Department 10A 10A 10A 10A 10A 10A 10A 10A 	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX ASP0102GAX ASP0103GAX ASP0103GAX ASP0104GAX ASP0104GAX	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/03/2011 01/04/2010 01/04/2011	Transaction GAX GAX GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed
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10. The Batch Interface Event opens.

Notice that since the Noon Process has run, the **Processing Information** section of the BIE is populated with the interface information.

Batch Interface Event	
<u>Save Undo Delete Insert Copy Paste</u> <u>Search</u> First Prev Next Last 🛡 🕏	
▼ Batch Event Identifier	
Batch ID : ASP0105GAX1 Transaction : GAX	
Department : 10A Table Name :	
Unit : ASP1 A Import Date : 01/05/2011	
Approval Requirement : PRE	
Created By Information	
Create User ID : severett Created By Name : Sonya Everett	
Create Date : 01/05/2011	
Expected Received Date :	
Expected Transactions : 44	
Expected Dollar Total : \$12,589.15	
Approval Information	
Approver User ID : Approved By Name :	
Approved On : Approved :	
Processing Information	
Actual Received Date/Time: 01/05/2011	
Actual Transactions: 44	
Actual Dollar Total: \$12,589.15	
Process Date/Time :	
Imported/Accepted :	
Table Load/Doc Submit Failed :	
Processing Status: Received/Processed	
Тор	
🖻 Batch Interface Event Catalog	

Checking the Status of your Interface

To check the status of your interface, navigate to the BIE Catalog after noon and search for your interface file.

Your interface could have one of the following statuses:

- Received/Processes—means file passed 3-way match.
- Received/Rejected—means the file failed 3-way match. This usually means that there was a discrepancy in count or amount, you may open BIE and compare values. Must rename file (.xml, .inf & BIE) then contact OSC accounting to rerun the 3-way match (interface noon process).
- Not Processed—means the BIE was not picked up during the 3-way match. This usually means that a typo was entered or no INF/XML file was loaded. Contact OSC Accounting to rerun the 3-way match (interface noon process).

Batch Interface Event Catalog—Searching for the BIE

Search	Cr	eate					
<i>₩</i>							
💳 🔻 Batch Ev	ent Ide	ntifier					
Batch ID :		Tra	ansaction : GA	x	4		
Department : 1	04	🔺 Tal	ble Name :				
Unit :			port Date :	Ē			
		<u> </u>		±			
User Info	ormatio	n ———					
Batch Ev	ent Sta	ite					
Browse Clear							
Deresterent	11-14		1	T	T _11_1	A	2
Department	Unit	Batch ID	Import Date	Transaction	Table Name	Approval Status	Processing Status
Department	Unit ASP1	Batch ID ASP0102GAX1	Import Date 01/02/2008	Transaction GAX	Table Name	Approval Status	Processing Status Received/Processed
Department ✓ 10A 10A	Unit ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1	Import Date 01/02/2008 01/02/2009	Transaction GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed
Department ✓ 10A 10A 10A 10A 10A	Unit ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008	Transaction GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed
Department ✓ 10A 10A 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0103GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011	Transaction GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed Received/Processed
Department ✓ 10A 10A 10A 10A 10A 10A 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0103GAX1 ASP0104GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/04/2008	Transaction GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed
Department ✓ 10A 10A 10A 10A 10A 10A 10A 10A 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0103GAX1 ASP0104GAX1 ASP0104GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/04/2008 01/04/2010	Transaction GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed Received/Processed
Department ✓ 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0103GAX1 ASP0104GAX1 ASP0104GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/04/2008 01/04/2010	Transaction GAX GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed
Department ✓ 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0103GAX1 ASP0104GAX1 ASP0104GAX1 ASP0104GAX1 ASP0104GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/04/2008 01/04/2010 01/04/2011 01/05/2009	Transaction GAX GAX GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed
Department ✓ 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0103GAX1 ASP0104GAX1 ASP0104GAX1 ASP0104GAX1 ASP0105GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/04/2008 01/04/2010 01/04/2011 01/05/2009 01/05/2010	Transaction GAX GAX GAX GAX GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed
Department ✓ 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0103GAX1 ASP0104GAX1 ASP0104GAX1 ASP0104GAX1 ASP0105GAX1 ASP0105GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/04/2008 01/04/2010 01/04/2010 01/05/2009 01/05/2010	Transaction GAX GAX GAX GAX GAX GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Received/Processed
Department ✓ 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0103GAX1 ASP0104GAX1 ASP0104GAX1 ASP0105GAX1 ASP0105GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/04/2008 01/04/2010 01/04/2011 01/05/2009 01/05/2010	Transaction GAX GAX GAX GAX GAX GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status I Received/Processed I
Department ✓ 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	Batch ID ASP0102GAX1 ASP0102GAX1 ASP0103GAX1 ASP0104GAX1 ASP0104GAX1 ASP0104GAX1 ASP0104GAX1 ASP0105GAX1 ASP0105GAX1	Import Date 01/02/2008 01/02/2009 01/03/2008 01/03/2011 01/04/2010 01/04/2010 01/05/2010 01/05/2010 01/05/2011	Transaction GAX GAX GAX GAX GAX GAX GAX GAX GAX GAX	Table Name	Approval Status	Processing Status Image: Comparison of the system Received/Processed Image: Comparison of the system

If your file is in a Received/Processed status, then confirm that the document transaction was created. To do this, check the Document Catalog the next morning and verify that the documents posted to Final. Modify and approve rejected documents to final status.

A tip for finding the documents in the Document Catalog after they are processed:

When searching for the **Document ID** in the Document Catalog, type in the prefix and the 4 char date with the wild card, example: "**ASP0105***". Then choose the **Create Date**. This should select only the documents processed by the interface for that day. Choose a **Status** of **Rejected** or **Submitted**.

Doci	ument	Catalog											
Cre	ate	∉ 🗞	klantif										
	▼ Doc	ument	idenui										
Co	de: GA	X		Unit :									
De	pt.: 10,	A		ID: ASP0105*									
Cre	▼ Use	er Inforr	nation	Create	Date ·	F							
	cate os			Create	1/5/11	E							
	▼ Doc	ument	State										
Fu	nction :			Status : Submittee									
	Phase :	<u> </u>											
	110001												
_													
Bro	wse Cle	ear											
Ope	n <u>Valida</u>	ate <u>Subr</u>	nit <u>Cop</u> r	Y									
Ope	n <u>Valida</u> Code	ate <u>Subr</u> Dept.	<u>mit Cop</u> r Unit	⊻ ID	Comments	Version	Function	Phase	Status	Date	User ID	Amount	Active
Ope	n <u>Valida</u> Code GAX	ate <u>Subr</u> Dept. 10A	mit <u>Cop</u> Unit ASP1	L ID ASP01051110205382099	Comments No	Version 1	Function	Phase Final	Status Submitted	Date 1/5/11	User ID	Amount \$56.00	Active Yes
	n <u>Valida</u> Code GAX GAX	ate <u>Subr</u> Dept. 10A 10A	mit <u>Cop</u> Unit ASP1 ASP1	ID ASP01051110205382099 ASP01051110205382100	Comments No No	Version 1	Function New New	Phase Final Final	Status Submitted	Date 1/5/11 1/5/11	User ID INTFASP	Amount \$56.00 \$437.14	Active Yes
	n <u>Valida</u> Code GAX GAX GAX	Dept. 10A 10A 10A	mit <u>Cop</u> Unit ASP1 ASP1 ASP1	ID ASP01051110205382099 ASP01051110205382100 ASP01051110205382101	Comments No No No	Version 1 1 1	Function New New New	Phase Final Final	Status Submitted Submitted Submitted	Date 1/5/11 1/5/11 1/5/11	User ID INTFASP INTFASP	Amount \$56.00 \$437.14 \$39.00	Active Yes Yes Yes
	n <u>Valida</u> Code GAX GAX GAX GAX	Dept. 10A 10A 10A 10A	unit ASP1 ASP1 ASP1 ASP1 ASP1	ID ASP01051110205382099 ASP01051110205382100 ASP01051110205382101 ASP01051110205382102	Comments No No No No	Version 1 1 1 1	Function New New New New	Phase Final Final Final Final	Status Submitted Submitted Submitted Submitted	Date 1/5/11 1/5/11 1/5/11 1/5/11	User ID INTFASP INTFASP INTFASP	Amount \$56.00 \$437.14 \$39.00 \$363.80	Active Yes Yes Yes Yes
	n <u>Valida</u> Code GAX GAX GAX GAX	ate <u>Subr</u> Dept. 10A 10A 10A 10A	Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	ID ASP01051110205382099 ASP01051110205382100 ASP01051110205382101 ASP01051110205382102 ASP01051110205382103	Comments No No No No No	Version 1 1 1 1 1 1	Function New New New New New	Phase Final Final Final Final Final	Status Submitted Submitted Submitted Submitted Submitted	Date 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11	User ID INTFASP INTFASP INTFASP INTFASP INTFASP	Amount \$56.00 \$437.14 \$39.00 \$363.80 \$7.00	Active Ves Yes Yes Yes Yes Yes
	n Valida Code GAX GAX GAX GAX GAX GAX	Dept. 10A 10A 10A 10A 10A 10A 10A 10A	mit <u>Cop</u> Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	ID ASP01051110205382099 ASP01051110205382100 ASP01051110205382101 ASP01051110205382102 ASP01051110205382103 ASP01051110205382104	Comments No No No No No No	Version 1 1 1 1 1 1 1 1	Function New New New New New New	Phase Final Final Final Final Final Final	Status Submitted Submitted Submitted Submitted Submitted	Date 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11	User ID INTFASP INTFASP INTFASP INTFASP INTFASP	Amount \$56.00 \$437.14 \$39.00 \$363.80 \$7.00 \$100.00	Active Yes Yes Yes Yes Yes Yes
	n Valida Code GAX GAX GAX GAX GAX GAX GAX	Dept. 10A	mit <u>Cop</u> Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	U ID ASP01051110205382099 ASP01051110205382100 ASP01051110205382102 ASP01051110205382102 ASP01051110205382103 ASP01051110205382104 ASP01051110205382105	Comments No No No No No No	Version 1 1 1 1 1 1 1 1 1 1	Function New New New New New New New	Phase Final Final Final Final Final Final Final	Status Submitted Submitted Submitted Submitted Submitted Submitted	Date 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11	User ID INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP	Amount \$56.00 \$437.14 \$39.00 \$363.80 \$7.00 \$100.00 \$970.00	Active Ves Yes Yes Yes Yes Yes Yes Yes
	n Valida Code GAX GAX GAX GAX GAX GAX GAX	Dept. 10A	mit Copr Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	ID ASP01051110205382099 ASP01051110205382100 ASP01051110205382101 ASP01051110205382102 ASP01051110205382103 ASP01051110205382104 ASP01051110205382105 ASP01051110205382106	Comments No No No No No No No	Version 1 1 1 1 1 1 1 1 1 1 1 1	Function New New New New New New New New	Phase Final Final Final Final Final Final Final	Status Submitted Submitted Submitted Submitted Submitted Submitted Submitted	Date 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11	User ID INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP	Amount \$56.00 \$437.14 \$39.00 \$363.80 \$7.00 \$100.00 \$970.00 \$185.00	Active Pes Yes Yes Yes Yes Yes Yes Yes Yes
	n Valida GAX GAX GAX GAX GAX GAX GAX GAX GAX	Dept. 10A	mit Cop Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	ID ASP01051110205382099 ASP01051110205382100 ASP01051110205382100 ASP01051110205382102 ASP01051110205382103 ASP01051110205382105 ASP01051110205382105 ASP01051110205382106 ASP01051110205382107	Comments No No No No No No No No No	Version 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Function New New New New New New New New New	Phase Final Final Final Final Final Final Final Final Final	Status Submitted Submitted Submitted Submitted Submitted Submitted Submitted Submitted	Date 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11	User ID INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP	Amount \$56.00 \$437.14 \$39.00 \$363.80 \$7.00 \$100.00 \$970.00 \$185.00 \$30.00	Active Ves Yes Yes Yes Yes Yes Yes Yes Yes Yes
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	n Valida Code GAX GAX GAX GAX GAX GAX GAX GAX GAX GAX	Dept. 10A 10A	mit Cop Unit ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1 ASP1	ID ASP01051110205382099 ASP01051110205382100 ASP01051110205382101 ASP01051110205382102 ASP01051110205382103 ASP01051110205382104 ASP01051110205382106 ASP01051110205382107 ASP01051110205382107 ASP01051110205382108	Comments No No No No No No No No No No No	Version 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Function New New New New New New New New New New	Phase Final Final Final Final Final Final Final Final Final Final	Status Submitted Submitted Submitted Submitted Submitted Submitted Submitted Submitted Submitted	Date 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11 1/5/11	User ID INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP INTFASP	Amount \$56.00 \$437.14 \$39.00 \$363.80 \$7.00 \$100.00 \$970.00 \$970.00 \$185.00 \$38.00 \$30.00	Active Ves Yes Yes Yes Yes Yes Yes Yes Yes Yes Y

Document Catalog—Searching for the Document Transactions Resulting from the BIE

Copying/Pasting a Record

Rather than creating a new record each time, you may find that it is easier to copy and paste a record if the interface file information is similar to a previously created record.

- 1. Search for the record that you want to copy. Note the $\sqrt{}$ on the selected record and it will be highlighted.
- 2. Click Batch Interface Event.

<u>Search</u> <u>Create</u>
<u>Search</u> <u>Create</u>
▼ Batch Event Identifier
Batch ID : ASP0105GAX1 Transaction :
Department : Table Name :
Unit : Import Date :
User Information
N Batch Event State
V Batch Event State
Browse Clear
Department Unit Batch ID Import Date Transaction Table Name Approval Status Processing Status
10A ASP1 ASP0105GAX1 01/05/2009 GAX Received/Processed
10A ASP1 ASP0105GAX1 01/05/2010 GAX Received/Processed
✓ 10A ASP1 <u>ASP0105GAX1</u> 01/05/2011 GAX Received/Processed
First Prev Next Last
Batch Interface Event

3. The record appears. Click <u>Copy</u> and then immediately click <u>Paste</u>.

Batch Interface Event					
Save Undo Delete Insert	<u>Copy</u> Paste ntifier ———	<u>Search</u>	<u>First</u> <u>Prev</u> Next Last	∉ №	
Batch I	D: ASP0105G	AX1	Transaction : GA	x	<u>&</u>
Departmen	t: 10A	<u></u>	Table Name :		
Uni	it: ASP1	<u></u>	Import Date : 01/	05/2011	
Approval Requiremen	t: PRE				

- 4. Make changes to the entry. Here we change the **Batch ID**, **Import Date**, **Expected Transactions**, and **Expected Dollar Total** fields.
- 5. Click Save.

NOTE: The record cannot be saved unless changes are made; otherwise, you receive an error message indicating that the record is not unique.

Batch Interface Event
<u>Save Undo Delete Insert Copy Paste Search First Prev</u> Next Last 🕏 🕏
▼ Batch Event Identifier
Batch ID : ASP0613GAX1 Transaction : GAX
Department : 10A Table Name :
Unit : ASP1 ASP1 Import Date : 06/13/2011
Approval Requirement :
▼ Created By Information
Create User ID: kziemer Created By Name: Kelly Ziemer
Create Date : 06/13/2011
Expected Received Date :
Expected Transactions : 12
Expected Dollar Total : \$2,541.19
▼ Approval Information
Approver User ID : Approved By Name :
Approved On : Approved :
Processing Information
Actual Received Date/Time :
Actual Transactions :
Actual Dollar Total : \$0.00
Process Date/Time :
Imported/Accepted :
Table Load/Doc Submit Failed :
Processing Status : Not Processed

Deleting a Record in the Catalog

Email OSC Accounting if you need to delete a record from the Batch Interface Event Catalog.

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Appendix A – Agency Training Leads

Agency Training Leads are your point of contact for questions you have regarding Advantage or registering for training classes. The complete list of Leads by Service Center can be found on the OSC website.