

January 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 28	29	30	31	January 1	2	3
				Holiday		
4	5	6	7	8	9	10
		AP received by 4:00 Load Payroll Overnight Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #6	EOM reports in DocuWare		
11	12	13	14	15	16	17
		AP received by 4:00 Load Payroll Overnight				
18	19	20	21	22	23	24
	Holiday	AP received by 4:00 Load Payroll Overnight				
25	26	27	28	29	30	31
		AP received by 4:00 Load Payroll Overnight DEP finance charge job				

February 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
February 1	2	3	4	5	6	7
		AP received by 4:00 Load Payroll Overnight	Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #7	EOM reports in DocuWare	
8	9	10	11	12	13	14
		AP received by 4:00 Load Payroll Overnight				
15	16	17	18	19	20	21
	Holiday	AP received by 4:00 Load Payroll Overnight				
22	23	24	25	26	27	28
		AP received by 4:00 Load Payroll Overnight DEP finance charge job				
March 1	2	3	4	5	6	7

March 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 1	2	3	4	5	6	7
		AP received by 4:00 Load Payroll Overnight	Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #8	EOM reports in DocuWare	
8	9	10	11	12	13	14
		AP received by 4:00 Load Payroll Overnight				
15	16	17	18	19	20	21
		AP received by 4:00 Load Payroll Overnight				
22	23	24	25	26	27	28
		AP received by 4:00 Load Payroll Overnight DEP finance charge job				
29	30	31	April 1	2	3	4
		AP received by 4:00 Load Payroll Overnight				

April 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 29	30	31	April 1	2	3	4
					Last Day JV's @ noon Run STACAP overnight	
5	6	7	8	9	10	11
	Post Profit Transfer Close Period #9	AP received by 4:00 Load Payroll Overnight EOM reports in DocuWare				
12	13	14	15	16	17	18
		AP received by 4:00 Load Payroll Overnight				
19	20	21	22	23	24	25
	Holiday	AP received by 4:00 Load Payroll Overnight				
26	27	28	29	30	May 1	2
		AP received by 4:00 Load Payroll Overnight DEP Finance charge job				

May 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 26	27	28	29	30	May 1	2
3	4	5	6	7	8	9
		AP received by 4:00 Load Payroll Overnight Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #10	EOM reports in DocuWare		
10	11	12	13	14	15	16
		AP received by 4:00 Load Payroll Overnight				
17	18	19	20	21	22	23
		AP received by 4:00 Load Payroll Overnight				
24	25	26	27	28	29	30
	Holiday	AP received by 4:00 Load Payroll Overnight				
31		DEP Finance charge job				

June 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 31	June 1	2	3	4	5	6
		AP received by 4:00 Load Payroll Overnight	Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #11	EOM reports in DocuWare	
7	8	9	10	11	12	13
		AP received by 4:00 Load Payroll Overnight				
14	15	16	17	18	19	20
	AP received by 4:00	Load Payroll Overnight			Holiday	
21	22	23	24	25	26	27
		AP received by 4:00 Load Payroll Overnight DEP Finance charge job				
28	29	30	July 1	2	3	4
	AP received by 4:00					

July 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 28	29	30	July 1	2	3	4
			Load Payroll Overnight		Holiday	
5	6	7	8	9	10	11
	Last Day JV's @ noon Run STACAP overnight	AP received by 4:00 Load Payroll Overnight Post Profit Transfer Close Period #12	EOM reports in DocuWare			
12	13	14	15	16	17	18
		AP received by 4:00 Load Payroll Overnight				
19	20	21	22	23	24	25
		AP received by 4:00 Load Payroll Overnight				
26	27	28	29	30	31	August 1
		AP received by 4:00 Load Payroll Overnight DEP Finance charge job				

August 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July 26	27	28	29	30	31	August 1
2	3	4	5	6	7	8
		AP received by 4:00 Load Payroll Overnight	Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #1	EOM reports in DocuWare	
9	10	11	12	13	14	15
		AP received by 4:00 Load Payroll Overnight				
16	17	18	19	20	21	22
		AP received by 4:00 Load Payroll Overnight				
23	24	25	26	27	28	29
		AP received by 4:00 Load Payroll Overnight				
30	31	DEP Finance charge job				

September 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 30	31	September 1	2	3	4	5
		AP received by 4:00 Load Payroll Overnight		Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #2	
6	7	8	9	10	11	12
	Holiday	AP received by 4:00 Load Payroll Overnight EOM reports in DocuWare				
13	14	15	16	17	18	19
		AP received by 4:00 Load Payroll Overnight				
20	21	22	23	24	25	26
		AP received by 4:00 Load Payroll Overnight				
27	28	29	30	October 1	2	3
	DEP Finance charge job	AP received by 4:00 Load Payroll Overnight				

October 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 27	28	29	30	October 1	2	3
4	5	6	7	8	9	10
	Last Day JV's @ noon Run STACAP overnight	AP received by 4:00 Load Payroll Overnight Post Profit Transfer Close Period #3	EOM reports in DocuWare			
11	12	13	14	15	16	17
	Holiday	AP received by 4:00 Load Payroll Overnight				
18	19	20	21	22	23	24
		AP received by 4:00 Load Payroll Overnight				
25	26	27	28	29	30	31
		AP received by 4:00 Load Payroll Overnight DEP Finance charge job				

November 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November 1	2	3	4	5	6	7
		AP received by 4:00 Load Payroll Overnight	Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #4	EOM reports in DocuWare	
8	9	10	11	12	13	14
	AP received by 4:00 Load Payroll Overnight		Holiday			
15	16	17	18	19	20	21
		AP received by 4:00 Load Payroll Overnight			AP received by 4:00	
22	23	24	25	26	27	28
	DEP Finance charge job	Load Payroll Overnight		Holiday	Holiday	
29	30	December 1	2	3	4	5

December 26

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November 29	30	December 1	2	3	4	5
		AP received by 4:00 Load Payroll Overnight		Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #5	
6	7	8	9	10	11	12
	EOM reports in DocuWare	AP received by 4:00 Load Payroll Overnight				
13	14	15	16	17	18	19
		AP received by 4:00 Load Payroll Overnight				
20	21	22	23	24	25	26
	AP received by 4:00	Load Payroll Overnight			Holiday	
27	28	29	30	31	January 1	2
	AP received by 4:00	Load Payroll Overnight DEP Finance charge job				