

July 19

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 30	July 1	2	3	4	5	6
	Advantage available to users	Load Payroll Overnight AP received by 4:00	Last Day JV's @ noon Run STACAP overnight	Holiday	End of week check run (Priority 99)	
7	8	9	10	11	12	13
	Post Profit Transfer Close Period #12	Load Payroll Overnight EOM reports in FORTIS	AP received by 4:00		End of week check run (Priority 99)	
14	15	16	17	18	19	20
		Load Payroll Overnight	AP received by 4:00		End of week check run (Priority 99)	Unobligated Budget Roll Unexpended Budget Roll
21	22	23	24	25	26	27
	Period #13 reports in FORTIS (includes quarterly reports)	Load Payroll Overnight	AP received by 4:00 DEP Finance charge job		End of week check run (Priority 99)	
28	29	30	31	August 1	2	3
		Load Payroll Overnight				