**Public Library Annual Report**

**Yearly Totals Worksheet**

**Please submit figures for your reporting period (Jan – Dec or July - June)   
as indicated on your Public Library Annual Report.**

**Programs**

Number of children’s programs per year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Children’s program attendance per year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of young adult programs per year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Young Adult program attendance per year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of adult programs per year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Adult program attendance per year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Summer Reading Programs**

Number of people registered for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the summer reading program

Number of people who completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 the summer reading program

**Library Visits**

Total number of library visits per year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reference Transactions**

Total number of reference transactions per year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Interlibrary Loans**

Total number of interlibrary loans (ILL) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 **received from** other libraries

Total number of interlibrary loans (ILL) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 **provided to** other libraries

**Collection**

Number of children’s print materials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of adult print materials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of electronic books  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 (If member of Download Library, add **7,021** units to your count.)

Number of audio materials – physical units \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of audio materials – downloadable units \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 (If member of Download Library, add **4,229** units to your count.)

Number of video materials – physical units \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of video materials – downloadable units \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of current print serial subscriptions received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Licensed Databases**

Local/Other Cooperative Agreements within state/region \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 (The number of MARVEL databases is 66. If your library purchases additional databases  
 add this number to 66.)

**Circulation**

**Children’s**Print materials and audio/video physical units \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

eBooks \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Downloadable audiobooks \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Downloadable videos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Adult**Print materials and audio/video physical units \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

eBooks \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Downloadable audiobooks \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Downloadable videos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Registered Users**

Total number of registered users \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Electronic Technology**

Number of computers owned by the library \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of internet computers used by public \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Number of uses (sessions) of public \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_internet computers per year