Public Library Annual Report

Salaries Reporting Worksheet

**Employee Salaries**

**Please submit current salary information as of the date you are completing the report.**

If you are a one-person library, put your information only under Director. If you are an all volunteer library put "0" for Hourly Rate. Only one response per position is necessary. For example: if you have three Library Assistant's, only list the highest paid position.

|  |  |  |  |
| --- | --- | --- | --- |
| Position | Number of hours worked per week | Hourly Rate | MLS Degree Yes/No |
| Library Director |  |  |  |
| Assistant Director |  |  |  |
| Children’s Librarian |  |  |  |
| Young Adult Librarian |  |  |  |
| Reference Librarian: Department Head |  |  |  |
| Reference Librarian |  |  |  |
| Circulation: Department Head |  |  |  |
| Circulation |  |  |  |
| Cataloger: Department Head |  |  |  |
| Cataloger |  |  |  |
| Library Assistant/Clerk |  |  |  |
| Interlibrary Loan |  |  |  |
| Technology Coordinator |  |  |  |
| Business Manager |  |  |  |
| Maintenance |  |  |  |