**Maine Public Library Annual Report
Weekly Statistics**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **\_\_\_\_\_\_\_day** | **\_\_\_\_\_\_\_\_day** | **\_\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **Total** |
| **Library Visits**  |  |  |  |  |  |  |
| **Visits** |  |  |  |  |  |  |
| **Reference Transactions** |  |  |  |  |  |  |
| **Reference**  |  |  |  |  |  |  |
| **Computer Usage** |  |  |  |  |  |  |
|  **Public Computer Uses** |  |  |  |  |  |  |
| **Circulation – Physical Items**  |  |  |  |  |  |  |
| **Adult** |  |  |  |  |  |  |
| **Children/YA** |  |  |  |  |  |  |
| **Other Physical Items** (museum/park passes, hotspots, tools, sports equipment, cake pans,sewing machines,puzzles, games, etc.) |  |  |  |  |  |  |
| **Take & Make Kits** **Handed Out** |  |  |  |  |  |  |
|  | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **Total** |
| **ILL**  |  |  |  |  |  |  |
| **Incoming (Borrowed)** |  |  |  |  |  |  |
| **Outgoing (Loaned)** |  |  |  |  |  |  |
| **Synchronous Programs** **(Live)**  |  |  |  |  |  |  |
| **Children Ages 0-5** |  |  |  |  |  |  |
| **Children Ages 0-5 Attendance** |  |  |  |  |  |  |
| **Children Ages 6-11** |  |  |  |  |  |  |
| **Children Ages 6-11 Attendance** |  |  |  |  |  |  |
| **Young Adult Ages 12-18** |  |  |  |  |  |  |
| **Young Adult Ages 12-18 Attendance** |  |  |  |  |  |  |
| **Adults Age 19 or Older** |  |  |  |  |  |  |
| **Adults Age 19 or Older Attendance** |  |  |  |  |  |  |
| **General Interest/Family (All Ages)** |  |  |  |  |  |  |
| **General Interest/Family (All Ages)****Attendance** |  |  |  |  |  |  |
| **Asynchronous Programs** **(Pre-Recorded/On-Demand)**  |  |  |  |  |  |  |
|  **Total Program Presentations** |  |  |  |  |  |  |
| **Total Program Views**  |  |  |  |  |  |  |
|  | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **Total** |
| **Meeting Room Uses/Non-Library Events**  |  |  |  |  |  |  |
| Meeting Room Use |  |  |  |  |  |  |
| **New Borrower Cards Issued** |  |  |  |  |  |  |
| Resident Cards |  |  |  |  |  |  |
| Nonresident Cards |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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