**Maine Public Library Annual Report  
Weekly Statistics**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **\_\_\_\_\_\_\_day** | **\_\_\_\_\_\_\_\_day** | **\_\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **Total** |
| **Library Visits** |  |  |  |  |  |  |
| **Visits** |  |  |  |  |  |  |
| **Reference Transactions** |  |  |  |  |  |  |
| **Reference** |  |  |  |  |  |  |
| **Computer Usage** |  |  |  |  |  |  |
| **Public Computer Uses** |  |  |  |  |  |  |
| **Circulation – Physical Items** |  |  |  |  |  |  |
| **Adult** |  |  |  |  |  |  |
| **Children/YA** |  |  |  |  |  |  |
| **Other Physical Items** (museum/park passes, hotspots, tools, sports equipment, cake pans,  sewing machines,  puzzles, games, etc.) |  |  |  |  |  |  |
| **Take & Make Kits**  **Handed Out** |  |  |  |  |  |  |
|  | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **Total** |
| **ILL** |  |  |  |  |  |  |
| **Incoming (Borrowed)** |  |  |  |  |  |  |
| **Outgoing (Loaned)** |  |  |  |  |  |  |
| **Synchronous Programs**  **(Live)** |  |  |  |  |  |  |
| **Children Ages 0-5** |  |  |  |  |  |  |
| **Children Ages 0-5 Attendance** |  |  |  |  |  |  |
| **Children Ages 6-11** |  |  |  |  |  |  |
| **Children Ages 6-11 Attendance** |  |  |  |  |  |  |
| **Young Adult Ages 12-18** |  |  |  |  |  |  |
| **Young Adult Ages 12-18 Attendance** |  |  |  |  |  |  |
| **Adults Age 19 or Older** |  |  |  |  |  |  |
| **Adults Age 19 or Older Attendance** |  |  |  |  |  |  |
| **General Interest/Family (All Ages)** |  |  |  |  |  |  |
| **General Interest/Family (All Ages)**  **Attendance** |  |  |  |  |  |  |
| **Asynchronous Programs**  **(Pre-Recorded/On-Demand)** |  |  |  |  |  |  |
| **Total Program Presentations** |  |  |  |  |  |  |
| **Total Program Views** |  |  |  |  |  |  |
|  | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **\_\_\_\_\_\_day** | **Total** |
| **Meeting Room Uses/Non-Library Events** |  |  |  |  |  |  |
| Meeting Room Use |  |  |  |  |  |  |
| **New Borrower Cards Issued** |  |  |  |  |  |  |
| Resident Cards |  |  |  |  |  |  |
| Nonresident Cards |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |