Counting Electronic Materials

Is user authentication required to access the electronic material?

- No
  - Do not count. (Librivox, Project Gutenberg)

- Yes
  - Does the item have a loan period?
    - No
    - What is the payment/ownership model?
      - Pay-Per-Unit
        - Collection = Count ALL units as part of the collection, whether purchased, licensed or leased under:
        - 5.4 Electronic Books
        - 5.6 Audio Downloadable Units
        - 5.8 Video Downloadable Units
      - Pay-Per-Use
        - Collection = Do not count the entire catalog. Include only CIRCULATED items as part of the collection, i.e. 1 circulation = 1 holding under:
        - 5.4 Electronic Books
        - 5.6 Audio Downloadable Units
        - 5.8 Video Downloadable Units
    - Yes
      - What Goes Where

What Goes Where

- Expenditure = 3.15 Electronic Materials Expenditure
- Collection = 5.11 Local/Other Cooperative Agreements
- Usage = 6.7 Successful Retrieval of Electronic Information

Examples: Freegal, Tumblebooks, RBdigital Magazines, etc.

Pay-Per-Use

- Collection = Do not count the entire catalog. Include only CIRCULATED items as part of the collection, i.e. 1 circulation = 1 holding under:
- 5.4 Electronic Books
- 5.6 Audio Downloadable Units
- 5.8 Video Downloadable Units

What Goes Where

- Expenditure = 3.15 Electronic Materials Expenditure
- Usage = 6.2 Children’s/YA Electronic Material Use and/or 6.5 Adult Electronic Material Use

Examples: OverDrive, CloudLibrary, Hoopla, RBdigital Audio and Ebooks, etc.