

Print Report**Final Financial Status Report****General Information**

Federal Grant or Other Identifying Number Assigned By Federal Agency: LS-00-16-0020-16

Total Federal Funds Authorized for This Funding Period: \$ 1,177,066.00

Recipient Account Number or Identifying Number: 013-94Q-0217-33

Report Basis: Cash

Funding Grant Period of Performance

Start Date: 10/01/2015

End Date: 09/30/2017

Period Covered by This Report

Start Date: 10/01/2015

End Date: 09/30/2017

Total SLAA funds expended to meet the purposes of LSTA, including the Five-Year-Plan (MOE): \$ 2,849,269.20

Minimum MOE Required: \$ 2,814,486.74

MATCH-State funds expended specifically on the Five-Year Plan: \$ 901,911.37

MATCH-Other funds expended specifically on the Five-Year Plan: \$ 0.00

Total Match: \$ 901,911.37

Minimum Match Required: \$ 606,367.33

All other recipient outlays not previously reported: \$ 0.00

Total unliquidated obligations (expected to clear by Dec. 30 or later IMLS-approved date): \$ 0.00

Unobligated balance of Federal funds (these funds to be deobligated): \$ 0.00

Federal share of net outlays: \$ 1,177,066.00

LSTA Administrative Costs

Allowed: \$47,082.64

Actual: \$47,046.02

Difference: \$36.62

IMLS-approved date unliquidated obligations are expected to clear:

Name of Authorized Certifying Official: James Ritter

Title of Authorized Certifying Official: State Librarian

Signature of Authorized Certifying Official: James Ritter

Phone Number of Authorized Certifying Official: 207-287-5604

Email of Authorized Certifying Official: james.ritter@maine.gov

Report Status: Accepted

Date Report Certified: 02/27/2018

Agency DUNS: 002491384

Agency EIN: 01-6000001

Agency Name: Maine State Library

Administrative Project**General Information**

Fiscal Year: 2016

State: ME

Status: Accepted

Title: LSTA State Projects Administration

Abstract: Financial Administration of the LSTA funds is done by the Department of Administrative & Financial Services (DAFS), the organization that coordinates most central services for departments within Maine State Government. The DAFS' service bureaus seek to work in partnership with other state agencies, including the Maine State Library, to provide quality services and to establish processes that ensure accountability in the state's financial performance. The following information is from the State of Maine Administrative and Accounting Manual, Section 50.20.60.: "The Statewide Central Services Cost Allocation Plan (STACAP) is used to identify and assign central services costs. Most government units provide certain services such as accounting, computing, payroll, service, motor transport, etc. to operating agencies on a centralized basis. Since federally supported awards are performed within the individual operating agencies, a process is necessary to identify these central service costs and assign them to benefiting activities on reasonable and consistent bases. The federally reviewed and approved, statewide, central service cost allocation plan (STACAP) provides that process. Administrative coordination with this department is done by the Director of Library Development and LSTA Coordinator.

Intent: Administer the LSTA Program

Grantee: Maine State Library
 Start Date: 10/01/2015
 End Date: 09/30/2017

Budget Information

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	\$0.00	\$0.00	\$0.00	\$0.00
Description	No Salaries/Wages/Benefits			
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Description	No Consultant Fees			
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Description	No travel			
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00
Description	No supplies/materials			
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Description	No equipment			
Services	\$0.00	\$0.00	\$0.00	\$0.00
Description	No services			
Other Operational Expenses	\$47,046.02	\$0.00	\$0.00	\$47,046.02
Description	STACAP and other overhead (phone,IT, etc.)			
Totals:	\$47,046.02	\$0.00	\$0.00	\$47,046.02

Projects

Project Information

Fiscal Year: 2016
 State: ME
 Version: 1
 SPR Project Code: 2016-ME-77603

Title: Books by Mail
 State Project Code: 2
 Start Date: 10/01/2015
 End Date: 09/30/2017
 Status: Accepted
 Abstract:

The Books by Mail (BBM) program is part of the Maine State Library's Outreach Services. This service helps to meet the library needs of citizens in our large rural state (33,125 square miles with an estimated population of 1,331,479) who live in towns without local libraries or in towns with public libraries open less than 12 hours a week. Services are also for the homebound.

Program Eligibility—Patrons requiring homebound services are eligible to have return postage paid. Homebound status is defined as a need to receive library materials by mail due to a physical inability to use local library services. To be eligible applicants must have a doctor, nurse, social worker, counselor, teacher, librarian, or other qualified person sign a Certification of Eligibility on the application for services form. For participants for the unserved or underserved communities, the residents pay return postage. Maine residents that have no town library, or who don't pay for library services at a nearby town, or who reside in towns where the library is open less than 12 hours a week are eligible to apply. Every effort is made to encourage local libraries to work with neighboring communities to provide library service to keep Books by Mail for the truly unserved and underserved.

State Goal: Improve library services to individuals with disabilities and for Maine citizens, including children, living in underserved areas.

Project Director

Director Name: Christopher Boynton; Director Phone: 207-287-5650; Director Email: christopher.boynton@maine.gov

Grantee Information

Grantee: Maine State Library

Additional Materials

- <http://www.maine.gov/msl/outreach/booksbymail/>

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	\$140,897.45	\$27,231.95	\$0.00	\$168,129.40
Description	LSTA Salary/wages/benefits are for 3.17 FTE federal employees. Match is salary from a state funded director who manages the program director that equals 0.25 FTE.			
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Description	No consultant fees.			
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Description	No travel costs			
Supplies/Materials	\$11,494.98	\$0.00	\$0.00	\$11,494.98
Description	Postage costs of \$10,348.46 make up the majority of costs for this project. The balance covers printing supplies for mailing labels, office supplies, and printer cartridges.			
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Description	No equipment			
Services	\$359.88	\$0.00	\$0.00	\$359.88
Description	Binding service costs			
Other Operational Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Description	No other operational expenses.			
Totals:	\$152,752.31	\$27,231.95	\$0.00	\$179,984.26

Intent

Improve users' general knowledge and skills.

- Education
- Literacy

Project Activities

Activity Details

Title: Lending books to Maine citizens who are disabled, homebound or without access to a library **Abstract:**

Eligible Maine residents can borrow books from the Maine State Library via the Books by Mail program. Patrons who do not have Internet access may make selections from paper catalogs. These are mailed to patrons upon request. Patrons who have the capacity to go online can request and renew materials via email or via an online public access catalog that is part of a statewide consortium. Users can request anything available from the shared database through the OPAC. A formal reader advisory service also allows users to request a specialized recommended reading list. Users can use either a paper or online form. Since Books by Mail patrons have a Maine State Library card, they are eligible for electronic resources such as the MARVEL databases and the Maine InfoNet Download Library (downloadable e-books and audiobooks).

A summer reading program is conducted for the benefit of children enrolled in the Books by Mail program. The Maine State Library pays postage to and from for the homebound patrons. All others pay return postage only. A Maine State Library toll free phone number is provided to users.

Intent: Improve users' general knowledge and skills.

Activity: Content

Mode: Lending

Format: Combined physical & digital

Total number of items circulated: 6,809

Average number of items circulated / month: 567

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Some outputs have changed since last year. This program served 368 residents this year who cannot access library services due to limited local library service in this reporting period. The Books by Mail program has a total of 3612 registered users (2456 adults and 1156 K-12 juveniles). There are also 176 registered homebound users in the program. This number remained approximately the same as last year. The Books by Mail catalog has been combined with the Maine State Library's catalog and patrons have also been integrated into the ILS.

Please briefly describe the importance of these outcomes and findings for future program planning:

With only 10% of registered BBM patrons using the service we will need to determine if the other users are accessing materials via the Download Library making it difficult to track that number. Homebound users vary as that status can change as patrons are able to use a local library or leave the program for other reasons. Homebound users make up just 5% of the program.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

This program is highly valued by those who need it but an almost insignificant number from the overall Maine population.

Do you anticipate continuing this project after the current reporting period ends? Yes

Do you anticipate any change in level of effort in managing this project? No

Do you anticipate changing the types of activities and objectives addressed by the project? Yes

We would like to know if the large K-12 users are homeschoolers and will pursue that data.

Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

Rural, MSLN, e-rate

Project Information

Fiscal Year: 2016

State: ME

Version: 1

SPR Project Code: 2016-ME-77604

Title: Talking Books Plus (Large Print, Talking Books, and Descriptive Videos)

State Project Code: 1

Start Date: 10/01/2015

End Date: 09/30/2017

Status: Accepted

Abstract:

The purpose of the Maine State Library's Talking Books Plus program is to provide free services to Maine residents of any age who are unable to read traditional print materials. The Maine State Library's Talking Books Plus program has three components:

1. **Large Print Books:** The program purpose is to directly or through public libraries meet the informational and recreational needs of residents of Maine who are certified as being blind, visually impaired, or physically handicapped.

2. **Talking Books and Descriptive Video:** The program purpose is to act as Maine's regional library for the National Library Services for the Blind and Physically Handicapped (NLS) providing talking books statewide and providing descriptive videos to individually enrolled patrons.
3. **Recorded Books:** Recording of Maine materials not recorded by the Library of Congress. This program provides specific Maine materials in the state and nationally.

State Goal: Improve library services to individuals with disabilities and for Maine citizens, including children, living in underserved areas.

Project Director

Director Name: Chris Boynton; Director Phone: 207-287-5653; Director Email: christopher.boynton@maine.gov

Grantee Information

Grantee: Maine State Library

Additional Materials

- <http://www.maine.gov/msl/outreach/lbph/index.shtml>

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	\$178,153.84	\$120,336.14	\$0.00	\$298,489.98
Description	LSTA salaries/wages and benefits are for 3.17 FTE. State match is for 2 FTE positions working on the Talking Books Program			
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Description	There were no consultant fees			
Travel	\$2,288.43	\$0.00	\$0.00	\$2,288.43
Description	Travel in state for mileage for meetings with organizations and libraries is \$260.02. Airfare, hotel and meals for two out of state travel to national and regional conference for Libraries of the Blind and Physically Handicapped for the program director is \$2,028.41.			
Supplies/Materials	\$19,583.73	\$0.00	\$0.00	\$19,583.73
Description	Includes postage (\$3094.86), large print books (\$12,486.60), Binding (\$2066.19) with the balance for printing of return labels and other misc. supplies for the program.			
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Description	No equipment was purchased			
Services	\$18,323.43	\$0.00	\$0.00	\$18,323.43
Description	Services for web hosting, software and maintenance of the CUL catalog for the program.			
Other Operational Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Description	No other operational expenses			
Totals:	\$218,349.43	\$120,336.14	\$0.00	\$338,685.57

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Talking Books Plus **Abstract:**

Activities for the Talking Book Plus program include: Registering new patrons via phone; providing reader's advisory services, maintaining a patron handbook, providing a distance summer reading program to juvenile patrons, promoting the grant funded Newsline service, and working with the Maine State Division of the Blind and Maine AIM. The program Director is currently the vice chair of the Division for the Blind Rehabilitation Council, an advisory board to the Maine State Division for the Blind.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Lending

Format: Combined physical & digital

Total number of items circulated: 106,221

Average number of items circulated / month: 8,852

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: Yes **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Talking Books Recording Project **Abstract:**

The Maine State Library (MSL) records Maine materials not recorded by the National Library Services for the Blind and Physically Handicapped (NLS). The MSL has an onsite recording studio and a part-time librarian who manages the projects and the volunteers.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Creation

Format: Digital

Number of items digitized: 5

Number of items digitized and available to the public: 5

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: Yes **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details**Title:** Large Print Books **Abstract:**

Large print books are purchased and circulated to program participants as well as to public libraries, schools and retirement homes in Maine.

Intent: Improve users' ability to obtain and/or use information resources.**Activity:** Content**Mode:** Lending**Format:** Physical**Total number of items circulated:** 13,005**Average number of items circulated / month:** 1,084**Total number of ILL transactions:** 3**Average number of ILL transactions / month:** 0**Partner Information**

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: Yes**Specific Locations:** No**Institution Types**

Public Libraries: 94, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 214, **Other:** 55

Total number of survey responses: 0**Project Outcomes****List any important outcomes or findings not previously reported:**

Audio cassettes are now discontinued, we now circulate audio digital cartridges exclusively. The BARD downloads have increased about 13% over last year, and account for about 23% of total circulation. There is a huge demand for reader's advisory services for the blind and visually impaired who have yet to move to BARD. Large print demand is decreasing.

Please briefly describe the importance of these outcomes and findings for future program planning:

We will continue to monitor the increase of the use of BARD and the impact on the number of "physical" digital cassettes mailed. As we move towards another ILS for the catalog and circulation we may move towards a "Duplication-on-Demand" model rather than maintaining the physical inventory of cartridges.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

We anticipate radical changes in how these services will be delivered in the next 5-10 years.

Do you anticipate continuing this project after the current reporting period ends? Yes**Do you anticipate any change in level of effort in managing this project?** No**Do you anticipate changing the types of activities and objectives addressed by the project?** No**Was an evaluation conducted for this project?** No

Exemplary: No

Project Tags

blind

Project Information

Fiscal Year: 2016

State: ME

Version: 1

SPR Project Code: 2016-ME-77605

Title: Partnership with the University of Maine for Maine InfoNet

State Project Code: 6

Start Date: 10/01/2015

End Date: 09/30/2017

Status: Accepted

Abstract:

Maine InfoNet is a collaborative of academic, public, school, and special libraries that provides leadership in resource sharing, promotes cost effective solutions for quality library information services, and supports the cultural, educational, and economic development of Maine. Supported by the Maine State Library and the University of Maine System, Maine InfoNet connects the people of Maine to information and ideas through library cooperation. A Board of Directors oversees the operation of Maine InfoNet and takes the lead in planning and the establishment of policies. The Maine State Librarian is a member of this Board along with 12 other members from the Maine library community. Maine InfoNet is dedicated to improving information and library service to all Maine citizens through online systems and technology. It develops and manages services that unite electronic and physical resources to form a digital library for all of Maine.

State Goal: Expand library resource sharing and services for all Maine citizens.

Project Director

Director Name: James Jackson Sanborn; Director Phone: 207-581-3083; Director Email: james.jacksonsanborn@maineinfonet.org

Grantee Information

Grantee: Maine State Library

Additional Materials

- <http://www.maineinfonet.org/>

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	\$74,837.52	\$120,577.00	\$0.00	\$195,414.52
Description	Salary for 1.17 FTE that work on Maine InfoNet project and 1 FTE state funded as match. The Systems Training and Support Librarian is federally funded and the Library Systems Manager is state funded with the balance for management by Library Development Director.			
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Description	No consultant fees			
Travel	\$1,535.13	\$0.00	\$0.00	\$1,535.13
Description	In-state travel mileage reimbursement for the Systems Training and Support Librarian and the part-time cataloging trainer. Conference fees, hotel and meals for attendance at Maine Library Association Conference for the Systems Training and Support Librarian.			
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00
Description	No supplies and materials			
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Description	No equipment			
Services	\$80,762.50	\$0.00	\$0.00	\$80,762.50
Description	The Maine State Library has a contract with the University of Maine System to pay half the salary and benefits for the Maine InfoNet Executive Director.			
Other Operational Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Description	No other operational expenses..			
Totals:	\$157,135.15	\$120,577.00	\$0.00	\$277,712.15

Intent

Improve users' ability to obtain and/or use information resources.

- General (select only for electronic databases or other data sources)

Project Activities**Activity Details****Title:** Maine ILS and Statewide Catalog **Abstract:**

Maine InfoNet manages three statewide ILS consortia as well as the statewide catalog – MaineCat. The URSUS consortia includes 13 libraries: University of Maine System libraries, the Maine State Library, the Maine Law and Legislative Library and Bangor Public Library. The Minerva consortia include 60 public, school, academic and hospital libraries. The new MILS system for small libraries now includes 14 libraries. All three consortia use the same ILS system, are scaled to size and capacity and all feed into the state catalog, MaineCat. Maine InfoNet

provides the management, technological infrastructure, help desk ticketing system, and training. The SOLAR program for libraries on other systems was ended in late 2016, many of the active SOLAR libraries are now part of the MILS system, others actively request materials through their ARRC lending library.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Lending

Format: Combined physical & digital

Total number of items circulated: 4,717,853

Average number of items circulated / month: 393,154

Total number of ILL transactions: 93,920

Average number of ILL transactions / month: 7,826

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 69, **Academic Libraries:** 27, **SLAA:** 1, **Consortia:** 4, **Special Libraries:** 9, **School Libraries:** 8, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Maine's Virtual Library - MARVEL **Abstract:**

Maine InfoNet manages Maine's Virtual Library, known as MARVEL. This collection of online resources provides access to full text and abstracts from magazines, newspapers and reference books. MARVEL is provided free of charge to all library types and Maine citizens from home. MARVEL is funded by the Maine State Library, the University of Maine, the Maine Telecommunications Education Access Fund via the Public Utilities Commission as well as Colby, Bates, and Bowdoin colleges.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Acquisition

Format: Combined physical & digital

Number of hardware acquired: 0

Number of software acquired: 0

Number of licensed databases acquired: 67

Number of print materials (books & government documents) acquired: 0

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** Yes **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 34, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 46, **School Libraries:** 618, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Download Library: E-books and Audiobooks **Abstract:**

Maine InfoNet also manages the Download Library of e-books and audiobooks for Maine libraries. The e-books and audiobooks are both available to patrons of all member libraries that join this project. Libraries pay an annual membership fee which is used to purchase content and pay for licensing fees. Membership fees are based on library population served and range from a low of \$150 for libraries serving populations under 1,000 to a high of \$1,700 for libraries serving populations above 25,000.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Lending

Format: Digital

Total number of items circulated: 391,266

Average number of items circulated / month: 32,605

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 181, **Academic Libraries:** 30, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 2, **School Libraries:** 28, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Maine citizens, library patrons and students have increased access to the collections of more Maine libraries via MaineCat due to the expansion of the MILS consortia for small libraries. The main obstacle for the small libraries was cost. The goal was to find a system and price to widen the number of libraries to join a statewide system. Currently the MILS system now includes 14 libraries up and running; an increase of 10 libraries during the fiscal year. Expansion will continue in the upcoming year as more libraries apply for membership. Maine citizens and all library types have expanded access to downloadable audio and e-books. Partway through the fiscal year, the Download Library platform was changed to a system provided by a vendor that would allow the addition of new school libraries to the system (something prohibited by the previous vendor). Eight new school libraries have joined the system with more expressing interest in future years as budgets allow.

Please briefly describe the importance of these outcomes and findings for future program planning:

Maine InfoNet and Maine State Library are reaching goals for expanding the number of public libraries that can actively participate and utilize the statewide catalog, MaineCat. This provides expanded access for Maine citizens to all collections. By offering a scaled down version, easy copy cataloging, and lower costs, the number of libraries able to participate will increase. Attention to training needs for these new MILS libraries in a consistent manner is a 2017 goal.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Changing a statewide e-book platform requires a lot of communication to obtain buy-in and allow for a smooth transition. Even with an analysis of devices used throughout the system we underestimated the percentage of power users who were using devices not compatible with the new platform. The savings

and wider availability to schools offset this issue and we expect the increased adoption of mobile devices for reading digitally will expand the use of the new platform in the upcoming years

Do you anticipate continuing this project after the current reporting period ends? Yes

Do you anticipate any change in level of effort in managing this project? No

Do you anticipate changing the types of activities and objectives addressed by the project? No

Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

ILS, e-books, databases

Project Information

Fiscal Year: 2016

State: ME

Version: 1

SPR Project Code: 2016-ME-77606

Title: Maine Regional Library System-Area Reference and Resource Centers

State Project Code: 3

Start Date: 10/01/2015

End Date: 09/30/2017

Status: Accepted

Abstract:

The MRLS ARRC system was established by legislation in 1973 (MRSA Title 27, Chapter 4). Currently there are three ARRC libraries serving 16 counties divided into nine regions. The ARRC libraries were selected to improve library services to the residents of Maine. Portland Public Library (PPL) provides services in the southern counties (York and Cumberland - population 494,384). Bangor Public Library (BPL) provides services for the northern and eastern counties (Aroostook, Hancock, Knox, Penobscot, Piscataquis, Waldo, and Washington – population 401,585) and the Maine State Library (MSL) provides services for the central and western counties (Androscoggin, Franklin, Kennebec, Lincoln, Oxford, Sagadahoc and Somerset – population 435,510). Lewiston Public Library (LPL) supplements ILL services for fiction for the MSL.

The Maine State Library contracts with PPL, BPL and LPL for ARRC services to expand library resource sharing and services for all Maine residents. The ARRCs:

- Provide ILL services to libraries in their respective counties
- Provide free borrower's cards to Maine residents residing in their respective counties - **51,255 cards** a provided to citizens outside Augusta, Bangor and Portland
- Provide reference and additional information online services to libraries and patrons in those counties
- Provide officespace for MSL regional liaisons (as per contracts with BPL and PPL)
- The Maine State Library manages the statewide van delivery program for libraries as an ARRC service

State Goal: Expand and enhance life-long learning opportunities for librarians and Maine citizens

Project Director

Director Name: Janet McKenney; Director Phone: 207-287-5620; Director Email: janet.mckenney@maine.gov

Grantee Information

Grantee: Maine State Library

Additional Materials

- <http://www.maine.gov/msl/libs/interlib/>
- <http://www.maine.gov/msl/libs/interlib/delivery.shtml>
- <http://www.maine.gov/msl/services/ask.htm>
- <http://www.maine.gov/msl/libs/interlib/mslarrcill.shtml>
- <https://www.portlandlibrary.com/using-the-library/services-for-librarians/>
- <https://www.bpl.lib.me.us/interlibrary-loans-for-patrons/>

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	\$112,986.52	\$163,216.38	\$0.00	\$276,202.90
Description	This amount represents 2.17 FTE for part of the Interlibrary loan coordinator, cataloging and management staff for the ARRC services to libraries and patrons. State salary match is represents 3.5 FTE which includes state funded portion of ILL Coordinator salary, cataloger, support staff.			
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Description	No consultant fees			
Travel	\$2,893.17	\$4,359.50	\$0.00	\$7,252.67
Description	In-state travel for ARRC staff is \$1783.22 - mileage, in-state meetings and Maine Library Association conference presentations. \$1109.95 for ARRC director to attend ALA.			
Supplies/Materials	\$19,598.38	\$0.00	\$0.00	\$19,598.38
Description	Supplies and materials include postage and supplies for Interlibrary Loan, van delivery totes and bags, and ILS consortia software. Includes general supplies of paper, pens, etc.			
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Description	No equipment purchased			
Services	\$154,136.28	\$122,218.00	\$0.00	\$276,354.28
Description	Service contracts with Portland Public Library, Bangor Public Library and Lewiston Public Library to cover ILL costs for area libraries is \$29,600. Other costs include: Statewide subscription for all libraries to LearningExpress Library, Job and Career Accelerator, Computer Learning Center (\$83,746.36); \$26579.72 for OCLC services; \$6272.26 to subsidize van delivery for rural libraries. Amount also includes in-house databases and partial cost for MSL Initiatives meeting with Portland Public, Bangor Public and Maine InfoNet.			
Other Operational Expenses	\$22,734.69	\$46,711.07	\$0.00	\$69,445.76
Description	Cost for 30 public access computers subscription, Internet access and support Match is MSL costs for ARCC staff computers subscription, Internet access and support.			
Totals:	\$312,349.04	\$336,504.95	\$0.00	\$648,853.99

Intent

Improve users' ability to obtain and/or use information resources.

- Outreach & Partnerships
- Systems & Technologies

Project Activities

Activity Details

Title: ARRC - Interlibrary Loan **Abstract:**

ARRCs provide interlibrary loan service for libraries and citizens in the regions of the Maine Regional Library System. The Maine State Library serves as the ILL ARRC for the central and western counties (Androscoggin, Franklin, Kennebec, Lincoln, Oxford, Sagadahoc and Somerset). Lewiston Public Library (LPL) supplements ILL services for fiction for the MSL. The Bangor Public Library (BPL) serves as the ILL ARRC for the northern and eastern counties (Aroostook, Hancock, Knox, Penobscot, Piscataquis, Waldo, and Washington). Portland Public Library (PPL) serves as the ILL ARRC for the southern counties (York and Cumberland).

Maine libraries that are not part of one of the state supported ILS (Minerva, MILS, URSUS) may make requests through their assigned ARRC. All library types are eligible for this service: public, school, academic and special.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Lending

Format: Physical

Total number of items circulated: 0

Average number of items circulated / month: 0

Total number of ILL transactions: 34,126

Average number of ILL transactions / month: 2,844

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 34, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 46, **School Libraries:** 618, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: ARRC - Reference services **Abstract:**

ARRCs provide references services to Maine Regional Library System district libraries with and without a reference librarian as well as directly to patrons in their regions. The Maine State Library, Bangor Public Library and Portland Public Library all have degreed and experienced reference librarians available in person, via phone and via email to answer quick or detailed reference questions. Many small libraries call for patrons when the answers to questions are not available using the librarian's reference skills or the library's online or local reference resources. Statistics are reported for all reference questions since librarians will not ask a patron or library to identify their regional district or location.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Instruction

Mode: Consultation/drop-in/referral

Format: Combined in-person & virtual

Total number of consultation/reference transactions: 84,066

Average number of consultation/reference transactions per month: 7,006

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 34, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 46, **School Libraries:** 618, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Van Delivery **Abstract:**

The Maine State Library (MSL) manages interlibrary loan van delivery service for the state's libraries. MSL issues an RFP every 3 years, negotiates the contract, and manages billing for public, school, some academic and special libraries. Billing for the University System and Bowdoin, Bates and Colby Colleges are direct with the vendor. MSL bills libraries yearly for van delivery service, facilitates inquiries and complaints with the vendor regarding service issues, and maintains regular communication with van delivery service provider. MSL staff maintains van delivery labels with route #s for all participating libraries and makes them available online.

Maine libraries use local funds for the service paying \$15.00 per stop. The Maine State Library uses \$125,000 of state money to fund 1 free day for public libraries. Federal money is used to pay extra costs for very rural and isolated libraries that are charged a higher rate than \$15.00. This keeps costs for the rural libraries affordable.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Other

Format: Physical

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 146, **Academic Libraries:** 32, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 6, **School Libraries:** 15, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: MSL-Public Access Computing **Abstract:**

The Maine State Library offers public access computers in the Augusta location as an ARRC service. Both federal and state funds are used for the purchase, internet access and support of these computers by the Office of Information Technology. Both state and federal funds are used to support this service to regional patrons who use the library. These include general access computers, computers attached 3D printers and other technology in the MSL's "UPRoom" – our makerspace/re-makerspace. This activity also provide internet access to the microfilm machines.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Acquisition

Format: Combined physical & digital

Number of hardware acquired: 30

Number of software acquired: 0

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 0

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: No

Name: Maine State Library

64 State House Station Augusta, ME 04333-0064

Total number of survey responses: 0

Activity Details

Title: ARRC-Access to borrower card resources **Abstract:**

Through the Maine Regional Library System's ARRC libraries, Maine citizens who have cards from Bangor Public Library, Portland Public Library and the Maine State Library have access to the large collections at these libraries as well as to the additional online resources beyond the statewide MARVEL content. This content is accessed through each library's website and is authenticated with the card's barcode. Each library provides different online content based upon local needs, budgets and collection policies. These databases and/or online learning tools are testing grounds for adoption at the state level.

Examples of online learning tools and databases not available through the statewide portal (MARVEL) but available via an ARRC library are: Mango Languages and Transparent Language; Reference USA; Birds of North America Online; Chilton's Auto Repair, TumbleBook Library and Heritage Quest.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content

Mode: Description

Format: Combined physical & digital

Number of items made discoverable to the public: 50

Number of collections made discoverable to the public: 3

Number of metadata plans/frameworks produced/updated: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No

Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 34, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 46, **School Libraries:** 618, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

One of the Maine State Library's initiatives begun in 2017 is to examine the role of the ARRC (Area Reference and Resource Libraries). When established in the early 1970's the three ARRC Libraries (Portland Public, Bangor Public, and the Maine State Library) served libraries through three distinct geographical areas (South, North, Central) by extending services to citizens and libraries in those areas. Prior to automation and electronic resources, ARRC libraries played a major role in facilitating Interlibrary Loan/Lending and providing traditional reference services. Today, technology has changed how people access information, and library automation has made this access easier. ARRC libraries still provide services aligned with their traditional roles, but recognize that new services delivered through a broader role could better serve Maine's libraries in the future. The work of the initiative team continues in 2018.

Please briefly describe the importance of these outcomes and findings for future program planning:

Through this initiative, we wish to understand what services ARRC libraries could and should deliver given the changes in how library services are now being delivered. Can certain services be delivered statewide through one ARRC? What might these services be? Most of all, now that Consulting Services are provided via subject-specialized consultants, and the district structure in Maine is represented as one district – statewide – how do the ARRC libraries reimagine their role to be as effective as possible? How can we realign funding to stated service priorities?

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

It has been beneficial to have the ARRC Initiative team made up of staff from the Maine State Library, Portland Public Library, Bangor Public Library and Maine InfoNet staff. This brings a variety of perspectives, different points of you and has revealed that not all entities actually agree on "what is an ARRC library?"

Do you anticipate continuing this project after the current reporting period ends? Yes

Do you anticipate any change in level of effort in managing this project? No

Do you anticipate changing the types of activities and objectives addressed by the project? Yes

ARRC services will be reimagined to reflect the current library landscape, technology and where both state and federal money should be directed to achieve the level of services desired by Maine libraries. The evaluation is in progress.

Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

databases, ILL, reference

Project Information

Fiscal Year: 2016

State: ME

Version: 1

SPR Project Code: 2016-ME-77607

Title: Maine Regional Library System- Consultant Services and Continuing Education

State Project Code: 4

Start Date: 10/01/2015

End Date: 09/30/2017

Status: Accepted

Abstract:

The Maine State Library recently transitioned to a new service model for providing consultant/specialist and continuing education services to Maine libraries. Details around the transition can be found in the report to the Maine Library Commission, **Evaluating and Re-Envisioning Maine State Library Consultant Services 2016 - http://digitalmaine.com/msl_docs/106/**.

Currently there are seven MSL staff that work with libraries as specialists in the Library Development division. In the past, the goal for “consultants” was to provide general guidance and advice to library staff to improve library services to the residents of Maine. Changes in library services over the past 10 -15 years have increased the need for more targeted and specialized consulting. By working as specialists, MSL staff can target specific areas of need by the 21st century library. Specialists cover a wide range of library related issues and programming. See a list of specialties-<http://www.maine.gov/msl/lib/Specialties.shtml>

The MSL Library Development specialists support public, school, academic, and special libraries in all Maine counties. Maine is now divided into nine regions for this service model. The specialists work on a statewide basis providing resources, guidance, training and other support in their areas of expertise. Each specialist is also a regional liaison and serves a contact person for the region and assists libraries with their needs assessments for continuing education activities specific to the region. Continuing education programs are delivered at least yearly in each region in addition to the two statewide programs in the spring and fall as well as a program for new public library directors. The goal is to help Maine libraries strengthen and develop new programs, convene and collaborate regionally, foster collaboration across library types within a region and to improve library services statewide.

State Goal: Expand and enhance life-long learning opportunities for librarians and Maine citizens

Project Director

Director Name: Janet McKenney; Director Phone: 207-287-5620; Director Email: janet.mckenney@maine.gov

Grantee Information

Grantee: Maine State Library

Additional Materials

- <http://www.maine.gov/msl/lib/Regions.shtml>
- http://digitalmaine.com/msl_docs/106/
- <http://www.maine.gov/msl/lib/Specialties.shtml>

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	\$131,814.42	\$276,895.24	\$0.00	\$408,709.66
Description	LSTA salary is 1.17 FTE. This is the State Data Coordinator's salary plus portion of Library Development Director salary for management. The state match is for 4 FTE specialists/consultants.			
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Description	No consulting fees			
Travel	\$15,758.79	\$6,269.31	\$0.00	\$22,028.10
Description	Travel costs include both in-state and out of state travel. In-state travel of \$8713.76 is for mileage, hotels, state car rental, and meals for 5 specialists/consultants working with Maine libraries as well as the State Data Coordinator for trainings and visits to public libraries.			

Supplies/Materials	\$3,086.90	\$0.00	\$0.00	\$3,086.90
Description	General supplies and print cartridges for meeting documents and staff use.			
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Description	No equipment purchased			
Services	\$43,220.43	\$0.00	\$0.00	\$43,220.43
Description	Webjunction membership (\$8000), Evanced Calendar (\$827), Lib Pas software for PLS and school library data collection (\$8872), ten (10) Statewide and Regional CE events (\$12,599.04) payroll services for a part-time STEM Librarian (\$12922.39)			
Other Operational Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Description	No Other operational expenses			
Totals:	\$193,880.54	\$283,164.55	\$0.00	\$477,045.09

Intent

Improve the library workforce.

- Library Infrastructure & Capacity
- Continuing Education and Staff Development

Project Activities**Activity Details**

Title: Public Library Data Collection -Collection and Instruction **Abstract:**

The State Data Coordinator actively engages with libraries to collect data and instruct librarians, volunteers and trustees to use proper methods for data collection. The StateData Coordinator trains librarians to use the online software, and submit reviewed data to IMLS. Site visits are made to libraries with new directors or with libraries who need on-site visits for accurate data collection methods and training to use the online portal. Most guidance is via email and phone.

The Maine State Library beta-tested a school library data collection with 55 school libraries but only 27 successfully submitted data. A presentation about data collection, report creation and what libraries can do with their data was made at the Maine Libraries Association Conference. MSL contracts with Counting Opinions for the LibPass software.

Intent: Improve the library workforce.

Activity: Instruction

Mode: Consultation/drop-in/referral

Format: Combined in-person & virtual

Total number of consultation/reference transactions: 495

Average number of consultation/reference transactions per month: 41

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: Yes **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 55, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Voluntary Public Librarian Certification Program **Abstract:**

To meet the needs of Maine's public library staff, the MaineState Library has developed a three- level voluntary certification program comprised of online courses, archived webinars, workshops and special institutes. Library directors and personnel who do not have formal training in library science start with Basic Certification training. All the courses are aligned with the American Library Association (ALA) Core Competencies and the 21st Century Skills matrices. Intermediate and Advanced Certification build on the work done at the basic level and allows the librarian to explore these topic areas in more depth by choosing electives in each subject area. Once a certification level is achieved, the librarian is required to attend or complete 5 classes, webinars or workshops each year to maintain that level of certification. School Library Media Specialists and Ed Techs can use these coursestoward recertification.

<http://www.maine.gov/msl/libraries/ce/libcert.shtml>

We use our WebJunction Community partner agreement for access to webinars and course content as a core component of this online program **Intent:** Improve the library workforce.

Activity: Instruction

Mode: Program

Format: Virtual

Session length (minutes): 60

Number of sessions in program: 783

Average number in attendance per session: 1

Number of times program administered: 42

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

I learned something by participating in this library activity.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am confident about using what I have learned.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am likely to apply what I have learned.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying what I learned will help improve library services to the public.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Activity Details

Title: Statewide and Regional Continuing Education Events **Abstract:**

The Maine State Library holds a wide variety of Continuing Education Programs directed at library staff statewide. Highlights include two Council meetings, the Reading Round Up of Children's Literature, the New Public Library Directors' Orientation, and regional events for targeted at various audiences: public library directors, reference, IT, adult services, youth services, school librarians, etc.

The Regional District Council meetings are required by Maine State Law and focus on specific professional development topics of interest to all types of libraries. Council meetings are held twice a year in Fall and Spring. Six regional meetings were held in from July 1, 2016-June 30, 2017.

Program topics include:

- ProjectOutcome
- David Lankes- Data, Information, & Knowledge:The Right Profession for the Right Time
- NewDirector's Orientation
- ReadingRound Up of Children's and Young Adult(YA) Literature
- CustomerService Excellence (3)
- GenealogyResources and Services
- RuralLibrarianship and Economic Development
- IT/eCommunications-demonstration and discussion

Intent: Improve the library workforce.

Activity: Instruction**Mode:** Program**Format:** In-person**Session length (minutes):** 180**Number of sessions in program:** 31**Average number in attendance per session:** 78**Number of times program administered:** 9**Partner Information**

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No**Is the activity directed at the library workforce:** Yes**Is the activity state-wide:** Yes**Specific Locations:** No**Institution Types****Public Libraries:** 262, **Academic Libraries:** 34, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 46, **School Libraries:** 618, **Other:** 0**Total number of survey responses:** 0

I learned something by participating in this library activity.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am confident about using what I have learned.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am likely to apply what I have learned.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying what I learned will help improve library services to the public.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0**Activity Details****Title:** One to one specialist and regional liaison consulting **Abstract:**

The MSL Specialists offer one to one consulting services to help individual libraries with all library service issues, including: management, building projects, programming, volunteers, marketing and promotion, and to assist smaller libraries to find mentors or support and assistance from nearby libraries. Library trustees/boardmembers also request consulting services. The MSL Library Development specialists support public, school, academic, and special libraries in all Maine counties. Maine is now divided into nine regions for this service model. The specialists work on a statewide basis providing resources, guidance, training and other support in their areas of expertise. The specialists also serve as liaisons for each region and collaborate with team members to refer librarians to the best person on the MSL staff to address their needs.

Intent: Improve the library workforce.**Activity:** Instruction**Mode:** Consultation/drop-in/referral**Format:** Combined in-person & virtual**Total number of consultation/reference transactions:** 844**Average number of consultation/reference transactions per month:** 70**Partner Information**

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No**Is the activity directed at the library workforce:** Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 34, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 46, **School Libraries:** 618, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Outcomes for this program from the new five-year plan are: • Libraries strengthen and develop new programs • Libraries convene and collaborate regionally and statewide to improve library services • Statewide goals are established and met Within the reporting period there was only one new regional meeting held. In the second half of 2017, the goal is to have all nine regions meet. Liaisons will extend focused invitations to the meetings and will present on topics requested by the librarians in the region. The first meeting under this new service model was held in May 2017 in Region 8. We were happy to have public and school librarians as well as trustees register and attend the for the event. The Statewide Advisory Council, with representation from the nine regions and all library types, will begin their work in January 2018. The MSL liaison for each region will work with the council for needs assessment, and communication strategies for each region and statewide goals for all libraries. We will continue to hold two statewide meetings yearly, in addition to the nine regional meetings.

Please briefly describe the importance of these outcomes and findings for future program planning:

These meetings will be the foundation to strengthen the relationships between libraries to foster regional collaborations. The communication between the council, the regional representatives on the council and the MSL liaisons will be a vital element to the success of this new service model.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Change is difficult and more communication is better than less. Establishing a mailing list for each region that is comprised of public, school, academic and special libraries has shown initial promise in wider participation. Effort must be made to maintain these lists and communicate at the minimum on a quarterly basis.

Do you anticipate continuing this project after the current reporting period ends? Yes

Do you anticipate any change in level of effort in managing this project? No

Do you anticipate changing the types of activities and objectives addressed by the project? No

Was an evaluation conducted for this project? No

Exemplary: Yes;

Project Tags

consultants, specialists, CE

Project Information

Fiscal Year: 2016

State: ME

Version: 2

SPR Project Code: 2016-ME-77608

Title: Partnership with Networkmaine, Maine Department of Education, Maine Public Utilities Commission

State Project Code: 5

Start Date: 10/01/2015

End Date: 09/30/2017

Status: Accepted

Abstract:

This partnership manages the Maine School and Library Network (MSLN), the statewide telecommunications and Internet delivery system for public libraries and K12 schools in Maine and provides E-rate coordinator services to libraries so they can benefit from Universal Service Fund. LSTA funds are used to support salary for the State Library E-rate Coordinator and Library Development Director who work with Networkmaine and libraries.

Work is done through the Networkmaine Advisory Council and consists of planning, funding, compliance, the application process and managing the overall Maine School and Library Network (MSLN). The network and library connections are funded by the federal Universal Service Fund (federal e-rate program) and the Maine Telecommunications Education Access Fund (MTEAF). (state e-rate program).

The Networkmaine Council Memorandum of Understanding was signed by the Maine Commissioner of Education, the Maine State Librarian, the State of Maine Chief Information Officer and the Chief Information Officer of the University of Maine System and is quoted below:

“Networkmaine is a unit of the University of Maine System (UMS)...Networkmaine shall operate and manage a statewide telecommunications delivery system developed to support education, research, public service, government and economic development...Networkmaine shall act as the Maine School and Library (MSLN) consortium authority and will be responsible for making necessary certifications and for responding to Universal Service Administrative Company (USAC) inquiries on behalf of the eligible consortium members during both pre- and post-commitment processes.”

State Goal: Expand library resource sharing and services for all Maine citizens.

Project Director

Director Name: Janet McKenney; Director Phone: 207-287-5620; Director Email: janet.mckenney@maine.gov

Grantee Information

Grantee: Maine State Library

Additional Materials

- <http://www.maine.gov/msl/erate/about.shtml>
- http://legislature.maine.gov/legis/bills/bills_128th/fiscalpdfs/FN025604.pdf
- <http://networkmaine.net/msln/>

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	\$64,175.66	\$14,096.78	\$0.00	\$78,272.44
Description	Salary for 1.17 FTE - State E-rate Coordinator plus a portion of the Library Development Director's salary. Match from state employee who supports MSLN videoconferencing is 9.25 FTE.			
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Description				
Travel	\$3,801.55	\$0.00	\$0.00	\$3,801.55
Description	Travel to Washington DC for USAC e-rate training. In state travel mileage for digital literacy and e-rate training.			
Supplies/Materials	\$188.93	\$0.00	\$0.00	\$188.93
Description	Headsets for libraries to use desktop video-conferencing for e-rate and office supplies.			
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Description	No equipment			
Services	\$0.00	\$0.00	\$0.00	\$0.00
Description	No services			
Other Operational Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Description	No other operational expenses			
Totals:	\$68,166.14	\$14,096.78	\$0.00	\$82,262.92

Intent

Improve users' ability to discover information resources.

- Other

Improve users' general knowledge and skills.

- Digital Literacy
- Broadband adoption

Project Activities

Activity Details

Title: E-rate Coordinator Support and Instruction **Abstract:**

The MSL E-rate and technology consultant works with libraries statewide on e-rate applications, technology issues and emerging technologies education and training. This includes phone, webinars and e-rate deadline reminders for the e-rate applications for telephone and new Category 2 services.

Intent: Improve users' general knowledge and skills.

Activity: Instruction

Mode: Consultation/drop-in/referral

Format: Combined in-person & virtual

Total number of consultation/reference transactions: 208

Average number of consultation/reference transactions per month: 17

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 234, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Networkmaine Advisory Council-MSLN Management **Abstract:**

This activity represents time invested by the Director of Library Development and the Library E-rate Coordinator for management, compliance, planning and evaluation of the Maine School and Library Network. The Maine State Library, along with the Maine Department of Education and with support of the Networkmaine Council present a budget to the Public Utilities Commission each year for use of the Maine Telecommunications Education Access Fund (MTEAF). The E-rate Coordinator spends time during the MSLN/E-rate application process determining eligibility and compliance for libraries as well as ensuring the proper paperwork is signed and submitted. The Library Development Director attends all Advisory Council Meetings for project planning, budget, and report submission to the Maine PUC. The Director of Library Development also serves as part of the RFP review team every three years.

Intent: Improve users' ability to discover information resources.

Activity: Planning & Evaluation

Mode: Prospective

Format: In-house

Number of evaluations and/or plans funded: 1

Number of funded evaluation and/or plans completed: 1

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: Yes **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 234, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 618, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Public libraries can continue to provide high speed broadband connections both wired and wirelessly to their communities without undo financial burden due to legislation that stabilized the Maine Telecommunications Education Access Fund. LD 256, LR 1837(02). An Act To Ensure Continued Availability of High-speed Broadband Internet at Maine's Schools and Libraries was passed by the legislature on June 21, 2017. From the fiscal note: "This bill would cap and change the rate structure for prepaid wireless telecommunications services and voice network service providers that the Public Utilities Commission (PUC) uses to assess a surcharge or fee that is credited to the Maine Telecommunications Education Access Fund (MTEAF). It also updates the definitions of the categories of such services to reflect changes in telecommunications industry terminology and billing methods. These changes may raise the fee for some services while others may be lowered. As under current law, the PUC will continue to have some flexibility to adjust assessments up to the caps to assure adequate funding in the MTEAF. Any additional costs to the PUC to implement these changes are anticipated to be minor and can be absorbed within existing budgeted resources." http://legislature.maine.gov/legis/bills/bills_128th/fiscalpdfs/FN025604.pdf

Please briefly describe the importance of these outcomes and findings for future program planning:

Funds from the new legislation will begin to impact MTEAF balance in Spring 2018. Networkmaine/MSLN will eliminate participation fees for schools and libraries as of July 1, 2018. The stabilization will also allow for necessary infrastructure updates that had been postponed due to fiscal challenges. A new RFP will be issued in Fall 2017 and contracts put in place for July 2018. There is hope for additional savings as providers are becoming more competitive and MSLN will be able to meet growing bandwidth demands without a great increase in cost to the project.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Collaboration with all entities is vital to success of such a large statewide project.

Do you anticipate continuing this project after the current reporting period ends? Yes

Do you anticipate any change in level of effort in managing this project? No

Do you anticipate changing the types of activities and objectives addressed by the project? No

Was an evaluation conducted for this project? No

Exemplary: Yes; This statewide partnership funds and manages high speed connections for Maine schools and libraries. Utilizing the technical expertise of the partners: Networkmaine, a unit of the University of Maine; the Public Utilities Commission, as the Maine Telecommunications Education Access Fund (MTEAF) administrator; and the Maine State Library, Maine Department of Education, and the Office of Information Technology – Maine public libraries and schools have high speed fiber connections ranging from 100 mbps up to 1 gigabit. The assessment mechanism revenues began falling over the last 5 years as landline use decreased and cell phone use based on data plans increased so the amount of money being collected into the MTEAF declined. This reduction impacted the budget to such an extent that the Networkmaine Council had to ask MSLN consortia libraries and schools to pay a “participation fee” to tackle the budget shortfall. Without corrective legislation, the decline in MTEAF funding would continue and libraries and schools would face larger participation fees.

Project Tags

broadband, MSLN, e-rate

Project Information

Fiscal Year: 2016

State: ME

Version: 1

SPR Project Code: 2016-ME-77763

Title: LSTA Evaluation and Five Year Plan

State Project Code: 8

Start Date: 10/01/2015

End Date: 09/30/2017

Status: Accepted

Abstract:

LSTA funds were used for the required 2013-2017 Five Year Plan Evaluation and the development of the 2018-2022 Five Year Plan for the Maine State Library’s IMLS Grants to States program. This is in accordance with 20 U.S.C. § 9134(a) and 20 U.S.C. § 9122(5).

State Goal: Expand library resource sharing and services for all Maine citizens.

Project Director

Director Name: Janet McKenney; Director Phone: 207-287-5620; Director Email: janet.mckenney@maine.gov

Grantee Information

Grantee: Maine State Library

Additional Materials

- <http://www.maine.gov/msl/libs/lsta/MaineLSTAEvaluation2013-2017andApprovalLetter.pdf>
- http://www.maine.gov/msl/libs/lsta/ME_5_Year_Plan_Letter_2018-2022.pdf
- http://www.maine.gov/msl/libs/lsta/LSTA-5YEARPLAN-IMLS_Approved.pdf

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	\$6,541.92	\$0.00	\$0.00	\$6,541.92
Description	Percentage of salary of Library development Director for work on the LSTA Evaluation and Five Year Plan.			
Consultant Fees	\$20,845.45	\$0.00	\$0.00	\$20,845.45
Description	Quality Metrics LSTA Evaluation fee			
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Description				
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00
Description				
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Description				
Services	\$0.00	\$0.00	\$0.00	\$0.00
Description				
Other Operational Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Description				

Totals: \$27,387.37 \$0.00 \$0.00 \$27,387.37

Intent

Improve library operations.

- Other

Project Activities**Activity Details**

Title: Evaluation of the 2013-2017 Maine State Library Five-Year State Plan **Abstract:**

The Maine State Library along with the other COSLINE State Library Agencies (SLA) issued an RFP for an independent evaluation of the 2013-2017 plan in June 2016. Three proposals were received and evaluated. At the Maine State Library, the State Librarian and Library Development Director/LSTA Coordinator reviewed the three submissions. A consultant firm was selected by vote of all participating SLAs and a contract was signed with QualityMetrics on August 15, 2016. MSL worked with the evaluation team to evaluate goals, projects and activities. The evaluation included an online survey, interviews with project directors and MSL staff, focus groups with Maine librarians and analysis of SPR and other data collected by the Maine State Library. MSL staff worked with evaluators on document editing and clarity of communication in the final evaluation document. The evaluation was submitted to IMLS on March 23, 2017.

Intent: Improve library operations.

Activity: Planning & Evaluation

Mode: Retrospective

Format: Third party

Number of evaluations and/or plans funded: 1

Number of funded evaluation and/or plans completed: 1

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** Yes **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 34, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 46, **School Libraries:** 618, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Development of 2018-2022 Five-Year Maine State Library Plan **Abstract:**

The Maine State Library (MSL) developed a new Five Year by reviewing the current Maine library landscape, reviewing the evaluation of the 2013 – 2017 plan, performing an internal review and also a review of goals achieved. The Maine State Library determined it would retain the broad statewide goals from the previous plan and continue to direct LSTA funds to statewide programs and projects to provide the highest benefit to Maine residents through libraries. The Maine State Library incorporated practices for better reporting and tracking of goal achievement, outcomes and impact. The Maine State Libraries four goals are:

- Expand library resource sharing and services for all Maine residents.
- Improve the Maine library workforce via continuing education, professional development and leadership opportunities.
- Provide and improve library services to individuals with disabilities; and to Maine residents, including children, living in underserved areas and rural areas.
- Expand and enhance life-long learning opportunities Maine residents

The Maine Library Commission approved the final draft and the plan with all certifications was submitted to IMLS on June 28, 2017.

Intent: Improve library operations.

Activity: Planning & Evaluation

Mode: Retrospective

Format: In-house

Number of evaluations and/or plans funded: 1

Number of funded evaluation and/or plans completed: 1

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: Yes **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 262, **Academic Libraries:** 34, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 46, **School Libraries:** 618, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

The process we used for evaluating and moving to a new service model for the Maine Regional Library System (MRLS) - Consulting will serve as a model as we evaluate the Area Reference and Resource Centers (ARRC).

Please briefly describe the importance of these outcomes and findings for future program planning:

We can see that our new plan will require additional attention to outcomes and evaluation. We have expanded a position to include work with all projects on assessment, outcomes and data reporting.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Focus groups on the weekend were not successful in Maine.

Do you anticipate continuing this project after the current reporting period ends? No

Was an evaluation conducted for this project? Yes

Was a final written evaluation report produced? Yes

Can the final written evaluation report be shared publicly on the IMLS website? Yes

Was the evaluation conducted by project staff (either SLAA or local library) or by a third-party evaluator? Select the primary individual responsible for conducting the evaluation: Third-Party

What data collection tools were used for any report outcomes and outputs?

Administrative Records Review

Surveys

Interviews

Focus Groups

Did you collect any media for the data?

What types of methods were used to analyze collected data?

Survey

Review of Administrative Data

How were participants (or items) selected? Other

Volunteers for focus groups and MSL staff and contracted libraries project directors

What type of research design did you use to compare the value for any reported output or outcome?

Comparison of a reported output or outcome to an assigned target value

Previous SPR data and previous five year plan.

Exemplary: No

Project Tags