

Applicable Federal Laws for Use of ARPA Funds

1. ARPA Funds may not be used for the following according to federal regulations

[Unallowable Advertising and Public Relations Costs](#)

42 CFR 200 also provides direct examples of unallowable advertising and public relations materials. With respect to these cost principles, SLAAs may not use LSTA grant funds to cover:

- any advertising or public relations costs other than specified as allowable by the CFR;
- costs of meetings, conventions, convocations, or other events related to other non-LSTA grant activities of the non-Federal entity (including the costs of displays, demonstrations, exhibits, meeting rooms, hospitality suites, other special facilities used in conjunction with shows and special events, and salaries and wages of employees engaged in setting up exhibits, making demonstrations, and providing briefings);
- costs of promotional items and memorabilia including models, gifts, and souvenirs; and
- costs of advertising and public relations designed solely to promote the SLAA or a library in general

2. Records Retention for ARPA Grants

[IMSL Retention Schedule](#)

Retain all records for your ARPA Formula grant until January 31, 2026.

3. IMLS and Federal Rules for Municipalities and Nonprofit Organizations

[Statutory and Regulatory Overview of LSTA Grants to States](#)

Summary: Federal regulations provide the guidelines that the Maine State Library and their subrecipients (libraries and other organizations) must adhere to in administering federal programs. The source of regulations for the LSTA program is the Code of Federal Regulations (CFR).

[Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200](#)

These regulations establish the general requirements for managing LSTA Grants to States and discretionary awards administered by IMLS (2 CFR 3187 covers all IMLS-specific grant regulations). It also directs the reader to other more specific regulations.

Statutes, Public Policy Requirements, and Regulations Governing Nondiscrimination

IMLS's grant regulations (2 CFR 3187.12) require SLAAs and subrecipients to comply with the relevant nondiscrimination statutes and public policy requirements including, but not limited to, the following:

- a) [Title VI of the Civil Rights Act of 1964](#) (42 U.S.C. 2000d through 2000d-4) – Discrimination on the basis of race, color or national origin
- b) [Title IX of the Education Amendments of 1972](#) (20 U.S.C. 1681-1683) – Discrimination on the basis of sex
- c) [Section 504 of the Rehabilitation Act of 1973](#) (29 U.S.C. 794) – Discrimination on the basis of disability
- d) [The Age Discrimination Act](#) (42 U.S.C. 6101 *et. seq*) – Discrimination on the basis of age