Insert Library Name & Logo Here

Volunteer Interest Survey

By completing this information, you help us find the best volunteer assignment for you.

**Days and Times Number of Hours Preferred Weekly \_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Day** | **Monday** | **Tuesday** | **Wednesday** | **Thursday**  | **Friday** | **Saturday** |
| **Times****Available** |  |  |  |  |  |  |

**Skills and Interest**

Indicate those areas of skill/interest that pertain to you. Please mark as many as are applicable.

**Clerical/Office Work Hobbies/Interests**

[ ] Answering phones [ ] Carpentry

[ ] Clerical/office work [ ] Indoor plant care

[ ] Filing [ ] Handyman skills

[ ] Photocopying [ ] Gardening/Landscaping

[ ] Telephoning [ ] Sewing

 [ ] Upholstery cleaning/mending

**Communications/Information Outreach Services**

[ ] Brochure/newsletter [ ] Book sale

[ ] Writings (PR/Book reviews) [ ] Book store

[ ] Mailings

**General Library Work Program Support**

[ ] Shelf Reading [ ] Create displays/bulletin boards

 [ ] Help with crafts

**Library Research** [ ] Organize special events

[ ] Archives/manuscripts [ ] Family nights @ the Library

[ ] Create book lists [ ] Summer reading program

[ ] Genealogy [ ] Homework helper

[ ] Opinion surveys/polling

[ ] Oral history **Library Support**

[ ] Fundraising

**Computer Skills**

[ ] Databases searches **Other**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] Data entry \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] Desktop publishing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] Spreadsheet experience \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] Word processing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] Internet assistance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_