Underground Facilities damage prevention program (digsafe)

Annual Activity report form

Annual activity report. An operator, except a municipality or a utility with fewer than 5 full time employees or fewer than 300 customers, shall submit a report to the Commission within 75 days after the end of each calendar year that states the total number of excavation notifications received by the operator during the previous year and the total miles of underground facilities it operates.

Activity report for the year:

Utility/system Name:

Contact person:

Telephone Number:

Total Number of Miles of Underground facilities:

Water Lines

and/or

sewer Lines

total number of request to locate for excavation:

Water lines and/or sewer

Request to locate, are calls received by utilities (operators of underground facilities) to locate underground facilities (in your case water/sewer lines) because of an excavation activity.

Excavation means any activity in which earth, rock, or other, material below ground is moved or otherwise displaced, by means of power tools, power equipment or explosives and includes grading, digging, trenching, boring, auguring drilling, ditching, tunneling, scraping, and cabling or pipe driving, except tilling of soils and gardening or displacement of earth, rock or other material for agriculture purposes, and except installation and maintenance of signs performed by the department of transportation. (From MPUC chapter 895-Underground Facility Damage Prevention Requirements, section 2.K., Definitions) <https://www.maine.gov/sos/cec/rules/65/407/407c895.doc>

Send report to:

mAINE pUBLIC uTILITIES cOMMISSION

Safety Programs Coordinator

18 State House Station

Augusta, ME 04330-0018

Underground Facilities Damage Prevention Program (DIGSAFE) Activity Tracking Form

Request to locate, are calls received by utilities (operators of underground facilities) to locate underground facilities (in your case water/sewer lines) because of an excavation activity.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Date | Time | Name of Caller | Company  Name  (if needed) | Location of excavation site | Projected date of excavation | Will blasting take place?  Yes No | Date job completed |
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