

# **NATIONALLY COMPETITIVE MITIGATION GRANT OPPORTUNITY**

## **FLOOD MITIGATION ASSISTANCE (FMA)**

### **CONTACT INFORMATION:**

Anne Fuchs  
State Hazard Mitigation Officer  
Maine Emergency Management Agency  
Office: (207) 624-4466  
Cell: (207) 557-3669  
Maine Emergency Management Agency  
45 Commerce Drive | Augusta, ME 04333  
<http://www.maine.gov/mema/>

### **WHAT IS FLOOD MITIGATION ASSISTANCE?**

Flood Mitigation Assistance (FMA) is a nationally competitive annual grant opportunity through the Federal Emergency Management Agency. FMA provides funding to States, Territories, federally-recognized tribes and local communities for projects and planning that reduces or eliminates long-term risk of flood damage to structures insured under the NFIP. FMA funding is also available for management costs. Funding is appropriated by Congress annually. In Fiscal Year 2018, **\$160,000,000** in Flood Mitigation Assistance is available to assist States, Tribal, Territorial and local governments in reducing or eliminating claims under the National Flood Insurance Program (NFIP).

### **WHO IS ELLIGIBLE?**

States, territories, federally-recognized tribes and local governments are eligible to serve as sub-applicants for Flood Mitigation Assistance. Individual homeowners and businesses can apply, however an eligible sub-applicant must apply on their behalf.

### **HOW DO I APPLY?**

Eligible applicants who wish to apply should contact the State Hazard Mitigation Officer, Anne Fuchs, to (1) discuss the project, and (2) request an Access ID. Each applicant will need their own Access ID to formally apply within FEMA's eGrants system.

### **WHAT IS THE E-GRANTS SYSTEM?**

The eGrants system is an electronic portal FEMA utilizes to track mitigation applicants. Sub-applicants who wish to use the Mitigation eGrants system to apply for and manage applications for assistance to the PDM and/or FMA grant programs must register on the FEMA Portal: <https://portal.fema.gov> and then request access to the Mitigation eGrants system using the appropriate Access ID provided by the State Hazard Mitigation Officer. States will review and approve local Sub-applicant registrations for eGrants system access. Once approved, sub-applicant users will receive an email detailing what privileges have been assigned to them in the eGrants External system by their state.

To read more detailed instructions for creating a profile on the FEMA Portal and registering for eGrants, see the job aid: "[Registering for eGrants Accounts](#)" in the FEMA Library.

## **WHAT IS THE EGRANTS APPLICATION PROCESS?**

In the application process, sub-applicant users create planning and project sub-grant applications and submit them to their State Hazard Mitigation Officer. Sub-applicants should consult the State Hazard Mitigation Officer (SHMO) in their state for more information regarding the application process.

The State Hazard Mitigation Officer will review and approve the sub-grant applications submitted from their Sub-applicants. The State Hazard Mitigation Officer will then create a grant application on behalf of MEMA for submittal to FEMA ranking each respective sub-grant application received. Please refer to FEMA's [eGrants Application Submittal and Review Process](#) web page for more detailed information.

## **WHAT IF I AM UNABLE TO SUBMIT MY APPLICATION ELECTRONICALLY?**

If a Sub-applicant cannot use the Mitigation eGrants system to submit their sub-grant application, then The State Hazard Mitigation Officer must enter the paper application(s) into the eGrants system on the Sub-applicant's behalf. Using a *blank application* ensures that all of the necessary information is provided to the Grant Applicant for input into the eGrants External System. Blank applications that conform to the Mitigation eGrants system format are available for reference from the *Print Blank Applications* link on the eGrants Homepage after you log into the [Mitigation eGrants External system](#) or from the FEMA Library: [Mitigation eGrants System: Blank Applications](#).

## **WHEN ARE APPLICATIONS DUE?**

Sub-applicant applications are to be submitted via the eGrants system no later than end of business on Friday December 14<sup>th</sup>. Applications will then be reviewed and ranked by the State Hazard Mitigation Officer before formal submission to FEMA on January 31, 2019.

## **TRAINING RESOURCES**

A number of training resources have been included on MEMA's PDM and FMA mitigation webpage for easy access, however additional information can be found on FEMA's website under the "Training Resources" section: <https://www.fema.gov/mitigation-egrants-system-subapplicant-users>

## **EGRANTS HELPDESK**

For assistance with the Mitigation eGrants system, users can contact the eGrants Helpdesk via email at [MTeGrants@fema.dhs.gov](mailto:MTeGrants@fema.dhs.gov) or phone at 1-855-228-3362.