

MGT 416: Introduction to Continuity of Government Planning for Rural Jurisdictions-Virtual Zoom Delivery

MGT 416 is an 8-hour, DHS/FEMA-certified, tuition-free, planning and management-level course. This course is designed to help governmental officials and emergency responders in rural areas with the development of continuity plans that will help officials ensure essential governmental services remain functional across a spectrum of emergencies. This course will expose participants to the benefits of developing continuity of government plans for rural communities with special focus on succession planning, delegation of authority, redundant communications, and alternate facilities.

Topics include (but not limited to):

- Develop or strengthen current continuity of operations plans
- Address resource needs
- Succession planning
- Plan for alternate communications
- Designate alternate facilities
- Authority delegation
- Identify critical equipment needs
- Ensure personnel are properly trained

Who Should Attend:

- All First Responders-especially Law Enforcement
- Governmental Administrative/Elected Officials
- Citizen/Community Volunteers
- Community Emergency Management Personnel
- Community Stakeholders

zoom VIRTUAL TRAINING

The Rural Domestic Preparedness Consortium (RDPC) now offers **virtual, instructor-led** training opportunities using Zoom for Government. This new training modality offers a secure, encrypted environment so that emergency responders can train virtually anywhere.

This 8-hour course will be presented over **two consecutive days**. Each day will consist of one **4-hour training session**. Participants are required to use their own computer, tablet, or smartphone during the course. Each participant should log in a few minutes early to test the audio and/or video connection. While downloading the latest Zoom client app is beneficial, it's not required.

Sponsoring Agency:

Maine Emergency Management Agency

Course Date:

October 14 & 15, 2026

Course Time:

8:30AM - 12:30PM (ET)

Course Registration Deadline (date/time):

Please register by October 6, 2026 11:59PM

Non-U.S. citizens are required to complete a DHS Foreign National Visitor Request form 30 days in advance. Contact RDPC at 877-855-RDPC (7372) for more info.

Registration is **required** through the **RDPC website**. Register for this course by visiting the following link:

Please [CLICK HERE] to register, or visit www.RuralTraining.org

Participants are required to register no later than **24 hours** in advance. A **minimum of 20 registrations** must be received to ensure the class will be held.

FEMA S.I.D. REQUIRED. Register for your FEMA Student Identification Number by visiting <https://cdp.dhs.gov/femasid>

For more information regarding this course, please contact the following:

Course Contact Person

Ken Latham

Course Contact Phone#

207-254-9089

Course Contact Email Address

Kenneth.Latham@maine.gov

Additional Course Information

<https://studentportal.ruraltraining.org/courses/display/401>