



**State of Maine**  
*Department of Defense, Veterans and Emergency Management*  
**Maine Emergency Management Agency**

## Emergency Management Training Announcement

### **Communications Unit Leader (COML) Course** **03 – 06 October 2023**

The Maine Emergency Management Agency will be conducting an All-Hazards Communications Unit Leader (COML) course. This class is available to provide National Incident Management System (NIMS) compliant All Hazards Communications Unit Leader instruction to address responsibilities appropriate to a COML operating in a local or State level All Hazards Incident Management Team (AHIMT). Successful completion will provide students the knowledge to facilitate Communications Operations within the confines of a Type 3 AHIMT.

#### ***COURSE OBJECTIVES:***

- Identify course objectives and position-specific resource materials for the position of COML.
- Describe the function and components of the Logistics Section and the Communications Unit within the context of the Incident Command System (ICS).
- Describe the function and components of the Communications Unit and qualification process for the COML.
- Identify methods for the application, coordination, and use of interoperable communications.
- Identify methods and standards relating to frequency regulations and use.
- Describe the COML responsibilities in establishing an incident radio communications system.
- Create and publish a properly constructed ICS Form 205 Incident Radio Communications Plan and a Form 217A Communications Resource Availability Worksheet.
- Identify COML responsibilities in establishing an Incident Communications Center (ICC) as well as manage all incident communications needs, personnel, and the ICC.
- Describe requirements of personnel management.
- Describe the COML roles and responsibilities for demobilization/transition from an incident.
- Demonstrate mastery of the key concepts presented in the course.

***TARGET AUDIENCE:*** Local, State, Tribal, and Federal emergency response personnel required to gain a certificate of training and the credentials to function in an ICS Organization, such as an AHIMT, as a member of the Command, General Staff, or as a Unit Leader.

***COURSE PREREQUISITES:*** Each student should be familiar with their Tactical Interoperable Communications Plan (TIC Plan) or their state / regional / local Communication Plan and communication assets.

- IS 100: Introduction to the Incident Command System
- IS 200: ICS for Single Resources and Initial Action Incidents
- IS 700: National Incident Management System, an Introduction
- IS 800: An Introduction to the National Response Framework
- ICS 300: Intermediate ICS

***COURSE LOCATION:*** Course to be held at the Maine Emergency Management Agency at 45 Commerce Drive, Augusta Maine. Classes will run from 8:00 a.m. to 5:00 p.m. daily. Lunch and breaks will be provided. All other expenses are the responsibility of the student's home agency.

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**Registration:** Interested applicants must be vetted prior to applying to this offering. Please email course prerequisite certificates and assigned Response / EOC / IMT position description to Jesse Farnham at [jesse.farnham@maine.gov](mailto:jesse.farnham@maine.gov) for consideration and to receive course enrollment details.

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