

## MaineDOT Submittal Review and Approval Matrix

SUBMITTAL TYPE	Review and Comment	Approval Authority
Quality Control Plan for Paving and Recycling, Boiler Plate	Asst Highway Program Manager, Pavement Quality Manager, Asphalt Pavement Engineer, QA Engineer, Construction Support Managers	Asst. Highway Program Mgr.
Quality Control Plan for Paving and Recycling, Project Specific	Resident, Pavement Quality Manager, Asphalt Pavement Engineer, QA Engineer, Construction Support Manager	Resident
Soil Erosion and Water Pollution Control Plan & Spill Prevention Plan	Resident, Environmental Coordinator, Sr. Design Project Manager, Construction Support Manager	Resident
Traffic Control Plan	Resident, Safety Office Transportation System Mgr., Region Traffic Engineer, Construction Support Manager	Resident
Blasting Plan	Resident, Geotechnical Engineer, Environmental Coordinator, Construction Support Manager	Resident
Health & Safety Plan	Office of Safety and Compliance, ENV, Construction Support Managers, Resident	Resident
Standard Specification Section 105- General Scope of Work- Survey Work Plan & Contractor 3D model	Resident, Design Engineer, Sr. Design Project Manager, Construction Support, Chief Surveyor	Resident
Standard Specification Section 202- Removing Structures and Obstructions- Bridge/Superstructure Demolition Plan as required on Contract plans	Resident, Sr. Design Project Manager, Design Engineer, Construction Support Manager	Resident
Standard Specification 501- Foundation Piles- Quality Control Plan	Resident, Geotechnical Engineer	Geotechnical Engineer
Standard Specification 501- Foundation Piles- Pile Splicer and Tip Product Data, Welder Certifications	Resident, Fabrication Engineer, Design Engineer	Fabrication Engineer/Geotechnical Engineer
Standard Specification Section 502- Structural Concrete- QC Plan for Concrete	Resident, Concrete Specialist, Construction Support Manager	Concrete Specialist
Standard Specification Section 502- Structural Concrete- Structural Concrete- Precast Deck Panels – Deck and Overhang Falsework- Design Comps & Working Drawings, Bridge Drains- Shop Drawings, Fabrication Notification	Resident, Fabrication Engineer, Design Engineer	Resident
Standard Specification Section 502- Structural Concrete- Deck and Overhang Falsework- Design Comps & Working Drawings	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 503- Reinforcing Steel- Mechanical Couplers & Welding of Reinforcing Steel.	Resident, Design Engineer, Fabrication Engineer	Fabrication Engineer
Standard Specification Section 504- Structural Steel – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Fabrication Engineer
Applied Protective Coatings – QC Plan, Applicator Qualifications, Job Control Records	Resident, Fabrication Engineer	Fabrication Engineer

Special Provision Section 506- Field Applied Protective Coating- QC Plan, Job Control Records, Surface Preparation/Coating Plan, Containment Plan, Environmental Containment Plan	Resident, Office of Safety and Compliance, Coatings Specialist, Environmental Coordinator	Resident, Coating Specialist
Standard Specification Section 507- Railings – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Fabrication Engineer
Standard Specification Section 509- Structural Plate Pipes, Pipe Arches, Arches, and Metal Box Culverts – Shop Drawings	Resident, Design Engineer, Fabrication Engineer	Fabrication Engineer
Standard Specification Section 510- Special Detours- Design Computations and Drawings	Resident, Safety Office Transportation System Mgr., Sr. Design Project Manager, Region Traffic Engineer, Construction Support Manager	Resident
Standard Specification Section 511- Cofferdams- Working Drawings	Resident, Design Engineer, Geotechnical Engineer, Construction Support Manager	Resident
Standard Specification Section 520- Expansion Devices – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer, Construction Support Engineer	Fabrication Engineer
Standard Specification Section 521- Finger Expansion Devices – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Fabrication Engineer
Standard Specification Section 522- Modular Expansion Devices – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Fabrication Engineer
Standard Specification Section 523- Bearings – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Fabrication Engineer
Standard Specification Section 524- Temporary Structural Supports- Design Computations & Working Drawings	Resident, Construction Support Manager, Design Engineer	Design Engineer
Standard Specification Section 525- Granite Masonry- Setting Plan	Resident, Construction Support Manager, Design Engineer	Resident
Standard Specification Section 534- Structural Precast Concrete – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer, Construction Support Manager	Fabrication Engineer
Standard Specification Section 535- Precast, Prestressed Concrete Superstructure – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer, Construction Support Manager	Fabrication Engineer
Standard Specification Section 608- Sidewalks- Concrete Mix Design	Resident, Construction Support Manger, Concrete Specialist	Concrete Specialist
Standard Specification Section 609- Curb – Shop Drawings, Fabrication Notification for Precast Curb	Resident, Construction Support Manager, Concrete Specialist	Resident / Concrete Specialist
Standard Specification Section 626- Foundations, Conduit, and Junction Boxes for Highway Signing, Lighting, and Signals (Precast and Cast-in-Place) - Shop Drawings, Design Computations, Fabrication Notification, as applicable	Resident, Geotechnical Engineer, Design Engineer, Traffic Engineering, Fabrication Engineer, Concrete Specialist	Resident

Standard Specification Section 634- Highway Lighting – Shop/Manufacturer Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Traffic Engineering, Fabrication Engineer	Resident
Standard Specification Section 642- Steps – Concrete Mix Design	Resident, Concrete Specialist	Resident
Standard Specification Section 643- Traffic Signals – Shop Drawings, Design Computations, Fabrication Notification, Concrete Mix Design	Resident, Design Engineer, Traffic Engineering, Fabrication Engineer, Concrete Specialist	Resident
Standard Specification Section 645- Highway Signing – Shop Drawings, Design Computations, Fabrication Notification, Concrete Mix Design	Resident, Design Engineer, State Traffic Engineer, Fabrication Engineer, Concrete Specialist	Resident
Standard Specification Section 672- Precast Concrete Block Gravity Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Fabrication Engineer
Standard Specification Section 673- Wet Cast Small Landscape Block Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Resident
Standard Specification Section 674- Prefabricated Concrete Modular Gravity Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Fabrication Engineer/Geo tech
Standard Specification Section 677- Mechanically Stabilized Earth Retaining Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Fabrication Engineer/Geotechnical Engineer
Standard Specification Section 681- Precast Aggregate-Filled Concrete Block Gravity Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Fabrication Engineer/Geotechnical Engineer

The Resident is the conduit for all submittals from the contractor.

The Resident shall notify the contractor in writing, approving the plan after all reviewer's concerns have been addressed in a revised final submittal.

**Current Staff Members: 2023**

**Contact number**

QA Engineer	Kevin Cummings	592-0907
Pavement Quality Manager	Brian Luce	446-0360
Pavement Quality	Tim Kelley	215-2043
Asphalt Pavement Engineer	Casey Nash	592-7372
Environmental Coordinators	Region 1 - Deborah Moore Region 2 - Jamie Bray Region 3 - Emily Kelley Region 4 - Samuel Butler Region 5 - Cara Odonnell	885-7000 446-8724 215-7413 816- 2405 592-2463 (Ryan) 557-1058 (Val) 215-3240
Environmental Hazardous Materials	Bridge, MM, and Statewide - Ryan Annis, Val Derosier	
	Dwight Doughty, Haradous Materials Brad Tirone - Hazardous Materials	592-6646 592-2293
Health and Saftey Officie	Eula DeRocle, Director, Health and Saftey Program Ferry & Traffic - Matt Mank Region 1 - Greg Kapinos	446-6527 485-0528 215-7393

	Region 2 - Eric Garnett	441-0283
	Region 3 - Michael DeRusha	592-2978
	Region 4 - Kevin Wallace	441-1334
	Region 5 - James E Ball	557-1236
Title II ADA Coordinator	Theresa Savoy	592-1562
State Traffic Engineer	Steve Landry	557-0347
Transportation Traffic System Manager	Dana Hanks	624-3574
Traffic Engineering ( WIMs, Signals, lighting, electrician, dig safe, Etc)	Alan Farrington, Colby Fortier Brown & Brooke Gliddon <a href="mailto:Alan.R.Farrington@maine.gov">Alan.R.Farrington@maine.gov</a> <a href="mailto:Colby.Fortier-Brown@maine.gov">Colby.Fortier-Brown@maine.gov</a> <a href="mailto:Brooke.Glidden@maine.gov">Brooke.Glidden@maine.gov</a>	441- 9081 441 -5079 441 -7541
Region Traffic Engineers	Region 1 - Randy Illian Region 2 - David Allen Region 3 - Tim Soucie Region 4 - Andrew Allen Region 5 - Ray Demerchant	592-1848 557-0810 441-5602 592- 0722 592-6461
Fabrication Engineer	Joseph Stillwell, Bridge Program Joseph.R.Stilwell@maine.gov	215-3643
Assistant Fabrication Engineer	Taylor Clark, Bridge Program Taylor.Clark@maine.gov	530-3632
Coating Specialsits	Joseph Stillwell & Taylor Clark, Bridge Program	
Shop Drawing Submittals	<a href="mailto:Fabrication.MaineDOT@maine.gov">Fabrication.MaineDOT@maine.gov</a>	
Concrete Specialists	Joseph Stillwell & Taylor Clark, Bridge Program	
Concrete Mix Design submittal / review	<a href="mailto:Concrete.MaineDOT@maine.gov">Concrete.MaineDOT@maine.gov</a>	
Sr. Geotechnical Engineer	Kate Maguire, Highway Program Laura Krusinski, Bridge Program	441-2576 215-7641
Civil Rights Office	Sherry Tomplikns, Director	624-3066
DBE, Title VI, Labor Compliance & OJT	Mary Bryant	624-3056
OJT, Labor Compliance, Title VI & DBE	Jennifer Laliberte	624-3036
Documentation Manager / Sub Contracts/		
Close Out Documentation	Kevin Hanlon	592-2139
Close Out Documentation	Leonard Lidback	592-2579
Close Out Documentation	Roxane Cleaves	557-8920
Close Out Documentation/ Minimum		
Testing Requirements	Stephen Cain	446-0521
Elations System Manager	Angela Latno	624-3519
Chief Surveyor	Guy Ladd	624 3499
Construction Support Managers	Devin Anderson, Bridge Program Travis Hamel, Bridge Program Joseph Stilwell, Multimodal Program Shawn Smith, Regional / Highway Programs	446-0428 215-7312 557-1663