

## Submittal Review and Approval Matrix

SUBMITTAL TYPE	Review and Comment	Approval Authority
Quality Control Plan for Paving and Recycling, Boiler Plate	Asst Highway Program Manager, Pavement Quality Manager, Asphalt Pavement Engineer, QA Engineer, Construction Support Managers	Asst. Highway Program Mgr.
Quality Control Plan for Paving and Recycling, Project Specific	Resident, Pavement Quality Manager, Asphalt Pavement Engineer, QA Engineer, Construction Project Manager, Construction Support Manager	Resident
Soil Erosion and Water Pollution Control Plan & Spill Prevention Plan	Resident, Environmental Coordinator, Construction Project Manager, Construction Support Manager	Resident
Traffic Control Plan	Resident, Transportation Traffic System Mgr., Construction Project Manager, Region Traffic Engineer, Construction Support Manager	Resident
Blasting Plan	Resident, Geotechnical Engineer, Environmental Coordinator, Construction Project Manager, Construction Support Manager	Resident
Health & Safety Plan	Human Resource Office - Health & Safety, ENV, Construction Support Managers, Construction Project Manager, Resident	Resident
Standard Specification Section 105- Electronic Design Data, Digital Terrain Model (DTM) & Survey Work Plan	Resident, Project Design Engineer, Construction Project Manager, Chief Surveyor, Microstation Support	Resident
Standard Specification Section 202- Removing Structures and Obstructions- Bridge/Superstructure Demolition Plan as required on Contract plans	Resident, Project Design Engineer	Resident
Standard Specification 501- Foundation Piles- Quality Control Plan	Resident, Geotechnical Engineer	Resident
Standard Specification 501- Foundation Piles- Pile Splicer and Tip Product Data, Welder Certifications	Resident, Fabrication Engineer, Design Engineer	Resident
Standard Specification Section 502- Structural Concrete- QC Plan for Concrete	Resident, Concrete Specialist	Resident
Standard Specification Section 502- Structural Concrete- Structural Concrete- Precast Deck Panels – Deck and Overhang Falsework- Design Comps & Working Drawings, Bridge Drains- Shop Drawings, Fabrication Notification	Resident, Fabrication Engineer, Design Engineer	Resident
Standard Specification Section 502- Structural Concrete- Deck and Overhang Falsework- Design Comps & Working Drawings	Resident, Fabrication Engineer, Design Engineer	Resident
Standard Specification Section 503- Reinforcing Steel- Mechanical Couplers & Welding of Reinforcing Steel.	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 504- Structural Steel – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Resident

Applied Protective Coatings – QC Plan, Applicator Qualifications, Job Control Records	Resident, Fabrication Engineer	Resident
Special Provision Section 506- Field Applied Protective Coating- QC Plan, Job Control Records, Surface Preparation/Coating Plan, Containment Plan, Environmental Containment Plan	Resident, Human Resource Office - Health & Safety, ENV Coordinator, Coatings Specialist, Environmental Coordinator	Resident
Standard Specification Section 507- Railings – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 509- Structural Plate Pipes, Pipe Arches, Arches, and Metal Box Culverts – Shop Drawings	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 510- Special Detours- Design Computations and Drawings	Resident, Fabrication Engineer, Design Engineer	Resident
Standard Specification Section 511- Cofferdams- Working Drawings	Resident, Design Engineer	Resident
Standard Specification Section 520- Expansion Devices – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 521- Finger Expansion Devices – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 522- Modular Expansion Devices – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 523- Bearings – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 524- Temporary Structural Supports- Design Computations & Working Drawings	Resident, Fabrication Engineer, Design Engineer	Resident
Standard Specification Section 525- Granite Masonry- Setting Plan	Resident, Design Engineer	Resident
Standard Specification Section 534- Structural Precast Concrete – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 535- Precast, Prestressed Concrete Superstructure – Shop Drawings, Fabrication Notification	Resident, Design Engineer, Fabrication Engineer	Resident
Standard Specification Section 608- Sidewalks- Concrete Mix Design	Resident, Concrete Specialist	Resident
Standard Specification Section 609- Curb – Shop Drawings, Fabrication Notification for Precast Curb	Resident, Fabrication Engineer, Concrete Specialist	Resident
Standard Specification Section 626- Foundations, Conduit, and Junction Boxes for Highway Signing, Lighting, and Signals (Precast and Cast-in-Place) - Shop Drawings, Design Computations, Fabrication Notification, as applicable	Resident, Geotechnical Engineer, Design Engineer, Traffic Engineering, Fabrication Engineer	Resident

Standard Specification Section 634- Highway Lighting – Shop/Manufacturer Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Traffic Engineering, Fabrication Engineer	Resident
Standard Specification Section 642- Steps – Concrete Mix Design	Resident, Concrete Specialist	Resident
Standard Specification Section 643- Traffic Signals – Shop Drawings, Design Computations, Fabrication Notification, Concrete Mix Design	Resident, Design Engineer, Traffic Engineering, Fabrication Engineer	Resident
Standard Specification Section 645- Highway Signing – Shop Drawings, Design Computations, Fabrication Notification, Concrete Mix Design	Resident, Design Engineer, State Traffic Engineer, Fabrication Engineer	Resident
Standard Specification Section 672- Precast Concrete Block Gravity Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Resident
Standard Specification Section 673- Wet Cast Small Landscape Block Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Resident
Standard Specification Section 674- Prefabricated Concrete Modular Gravity Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Resident
Standard Specification Section 677- Mechanically Stabilized Earth Retaining Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Resident
Standard Specification Section 681- Precast Aggregate-Filled Concrete Block Gravity Wall – Shop Drawings, Design Computations, Fabrication Notification	Resident, Design Engineer, Geotechnical Engineer, Fabrication Engineer	Resident

The Resident is the conduit for all submittals from the contractor.

The Resident shall notify the contractor in writing, approving the plan after all reviewer's concerns have been addressed in a revised final submittal.

**Current Staff Members: 2018**

**Contact number**

QA Engineer	Kevin Cummings	592-0907
Pavement Quality Manager	Brian Luce	446-0360
Pavement Quality	Tim Kelley	215-2043
	James (Ryan) Robinson	865-0164
Asphalt Pavement Engineer	VACANT ( contact Kevin Cummings )	
Environmental Coordinators	Region 1 - Deborah Moore	885-7000
	Region 2 - Kevin Miller	446-8724
	Region 3 - Tim Adams	215-7413
	Region 4 - Rob Chester	557-8679
	Region 5 - Jamie Reitmeyer	592-2463
	Bridge, MM, and Statewide - Ryan Annis, Val Derosier	(Ryan) 557-1058 (Val) 215-3240
Environmental Hazardous Materials	Dwight Doughty, Hazardous Materials	592-6646
	Brad Tirone - Hazardous materials	592-2293
Human Resource Office / Health and Safety	Eula DeRocle, Director, Health and Safety Program	446-6527
	OSS for Ferry and Traffic Engineering - Matt Mank	485-0528

	Region 1 - Greg Kapinos	215-7393
	Region 2 - R. Cameron Laplant-Ellis	592-2451
	Region 3 - Michael DeRusha	592-2978
	Region 4 - Sean Farnsworth	592-3145
	Region 5 - James Ball	557-1236
Transportation Traffic System Mgr.	Dana Hanks	624-3574
State Traffic Engineer	Steve Landry	557-0347
Assistant State Traffic Engineer	Steve Hunnewell	592-4801
Traffic Engineering	Luke Lorrimer	485-8723
	Ron Cote	446-2305
Region Traffic Engineers	Region 1 - Randy Illian	592-1848
	Region 2 - David Allen	557-0810
	Region 3 - Tim Soucie	441-5602
	Region 4 - Bruce Mattson	462-0298
	Region 5 - Ray Demerchant	592-6461
Fabrication Engineer	Joseph Stillwell, Fabrication Engineer Fabrication.MaineDOT@maine.gov	624-3336
Concrete Specialist	Mike Redmond, Bridge Program	592-2403
Sr. Geotechnical Engineer	Kate Maguire, Highway Program	441-2576
	Laura Krusinski, Bridge Program	215-7641
Elations	Angela Latno, Contracts	624-3519
Sub-Contract acceptance	Jean Tukey, Contracts	624-3543
Contractor DTM / survey plan	Brian Kittridge, Brian.Kittridge@maine.gov Project Designer	624-3650
	Peter Belanger, Peter.Belanger@maine.gov	624-3499
DBE / OJT	GiGi Ottman - Deeves	624-3036
Davis Bacon Act	Sherry Tompkins	624-3066
ADA Compliance	Theresa Savoy	624-3066
Contract compliance & close out	Kevin Hanlon, Contracts	624-3343
Construction Support Managers	Devin Anderson, Bridge Program	446-0428
	Travis Hamel, Bridge Program	215-7312
	Jen Paul, Multimodal Program	446-3316
	Dale Mayo, Highway Program	592-7811
	Shawn Smith, Highway Program	557-1663