

# **Continuing Medical Education (CME) Post Renewal Audit**

**POLICY:** The Board will accept without verification what a candidate for license renewal claims for CME credit on their renewal application. Board staff will randomly audit 10% of approved applications to insure hours claimed are acceptable as defined by Board rules, and will report irregular applications to the Board.

**PROCESS:** Each month Board staff will audit 10% of the licenses renewed in the previous month to verify Category I CME. Board staff will request evidence of Category I home studies certification. All audited applications with discrepancies and all CME taken outside the United States or Canada will be referred to the Board for assessment and direction. The database system will generate a random list of licensees for audit.

**EFFECTIVE DATE:** January 13, 2004

**REVIEWED:** June 8, 2010

**REVISION DATES:** January 14, 2025; April 9, 2018; February 10, 2004

**HISTORY:** This procedure is in preparation for online renewal of licenses. 32 M.R.S. § 3282-A(2)(A) states that ground for discipline includes the practice of fraud or deceit in obtaining a license.

April 9, 2018: The policy was amended to remove reference to a software program previously used by the Board and to correct the statutory citation in the history section of the policy.

The January 14, 2025 revision removed references to the licensure committee.