

## **Board Lists - Publication**

**POLICY:** It is the policy of the Board of Licensure in Medicine that when publishing a list of members of the Board of Licensure in Medicine, the address and telephone numbers of the Board headquarters, 137 State House Station, Augusta, Maine 04333-0137, (207) 287-3601, will be used for all members. All communication with Board members shall be routed through the Board headquarters. The Board delegates the Executive Director and by delegation the Board's staff, to respond to all inquiries and public issues. Correspondence and telephone messages of a personal nature, which do not relate to the business of the Board, will be forwarded to members as appropriate.

**EFFECTIVE DATE:** OCTOBER 1, 1999

**REVISION DATE:**

**HISTORY:** Matters brought before the Board deserves to be heard by an impartial panel. Direct contact with members of the Board with regards to matters before the Board, other than by official means, is inappropriate ex parte contact which would require the Board member to disclose and recuse themselves from participation in the case to avoid the appearance of impropriety. Questions regarding process are better addressed to Board staff who deal with such matters on a day to day basis and prepare material for Board review.