

Evaluations Required for Applicants Disclosing Incidents Involving Alcohol and/or Drugs

POLICY: It is the policy of the Board of Licensure in Medicine that any applicant for licensure or re-licensure who discloses being charged, summonsed, indicted, arrested or convicted of any crime related to alcohol and/or drugs within 5 years prior to application undergoes an evaluation by an individual approved by the Board.

PROCEDURES:

1. When an applicant for licensure or re-licensure discloses being charged, summonsed, indicted, arrested or convicted of any crime related to alcohol and/or drugs within 5 years prior to application, the licensing staff specialist will:
 - a. Instruct the applicant to provide a full explanation of the circumstances surrounding the incident;
 - b. Instruct the applicant to provide copies of all police investigative reports and court documents relating to the incident;
 - c. In the event that there is any question regarding the accuracy, authenticity or completeness of the police investigative reports and court documents relating to the incident provided by the applicant, the staff may request the Office of Attorney General to obtain copies of all relevant documents;
 - d. Advise the applicant that the application will not be further processed until receipt of all police investigative reports and court documents relating to the incident are provided to the Board;
 - e. Inform the applicant that she/he will be required to undergo an evaluation, and that failure to undergo the evaluation may result in the preliminary denial of licensure or re-licensure.
2. Upon receipt of all requested information, Board staff will contact the director of the Maine Medical Professionals Health Program (MPHP), provide her/him with a copy of all pertinent application materials, and request a written evaluation, including any recommendations for participation in the MPHP.
3. Board staff will instruct the applicant to contact the MPHP and schedule the evaluation, and that failure to do so may result in the preliminary denial of licensure or re-licensure.
4. Upon receipt of the written report from the MPHP, the application materials and evaluation shall be presented to the Board for review

EFFECTIVE DATE: December 13, 2016
REVISION DATE: January 14, 2025

HISTORY: On December 13, 2016 the Board approved this policy which replaces the Medical Professionals Health Program (MPHP) Evaluations Required policy.

The January 14, 2025 revision removed references to the licensure committee.