

**Board of Licensure in Medicine - Board of Osteopathic Licensure**  
**Workgroup**  
**ZOOM meeting**  
**April 30, 2025**  
**5:31 p.m. – 6:37 p.m.**

**Board Members Present**

Public Member Peter Michaud, JD, RN (BOL)  
Public Member Dennis Smith, Esq. (BOL)  
Christine Munroe, DO (BOL)  
Lisa Ryan, DO (BOL)  
John Brewer, DO (BOL)  
Public Member Lynne Weinstein (BOLIM)  
Renee Fay-LeBlanc, MD (BOLIM)

**Board Staff Present**

Executive Director Timothy Terranova (BOLIM)  
Assistant Executive Director Valerie Hunt (BOLIM)  
Paul Smith, MD, Medical Director (BOLIM)  
Kelly McLaughlin, Complaint Coordinator (BOLIM)

**Legal Counsel Present**

AAG Lisa Wilson (BOL)  
AAG Jennifer Willis (BOLIM)

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A roll call of board members present was conducted.

**Discussion**

As requested at the last workgroup meeting, the financials, including current (as of 2/28/25) financial statements of each board and a draft conceptual budget if the boards were to be combined were provided and reviewed. Ms. Hunt asked those present if there were any questions regarding those documents, and there were none.

The discussion moved to the next item on the agenda, the draft Question and Answer sheet that workgroup members had requested be prepared by staff for further discussion (prior workgroup discussion also referred to this document as an FAQ). Questions were raised regarding the proposed composition of the board as included in that initial Q&A draft, with questions of reducing the total number of board members if the boards merged. It was suggested that board composition would be part of the workgroup's ongoing discussion of whether and how a merger might occur.

Workgroup members also discussed the request by non-Board members to join the workgroup. Board counsel indicated that this was not legally advisable without clear legal authority.

Workgroup members discussed the function of the workgroup and what is needed to move forward. The discussion included that the January, February and March meetings provided background information to questions that would help determine if a merger is feasible and if the boards should

move forward with that recommendation. The Workgroup members then discussed that the next step ought to be considering whether or not a merger should happen and that getting public comment would be a critical part of that discussion.

Mr. Terranova requested that the workgroup make a timeline for a decision. He indicated that, if the workgroup decided a merger was not feasible, the workgroup's mission would be complete, and a report of that determination would be prepared for the Legislature. The workgroup discussed the potential approaches if the Boards ultimately decided to recommend a merger. There was general agreement among the workgroup members that any recommendation to the Legislature in favor of or recommending merger should be accompanied by recommendations for how a merged board should look and function, and that this should include proposed draft statutory language to replace existing separate statutes for the Boards.

Mr. Terranova reported that the Maine Osteopathic Association (MOA) was inviting members of the workgroup to attend and participate in the MOA Annual Convention in June. Mr. Terranova indicated that, in his opinion, it would be more appropriate for BOL members and staff to attend. The workgroup agreed that BOL members would attend.

The workgroup determined that:

- The May workgroup meeting should be used to invite and hear full public comment in favor or against merger.
- Some members of the Osteopathic Board plan to attend the MOA Annual Convention in June and report back to the workgroup at the June workgroup meeting.
- The individual Boards should be provided with all workgroup materials, including all public comments, for consideration at their July meetings and the workgroup would request that each Board vote either to recommend moving forward with the process of discussing merger feasibility or determining that a merger is not feasible.

Mr. Terranova reminded the workgroup that if they voted to move forward and then determined the details could not be agreed upon, the workgroup could change its recommendation prior to submission to the legislature.

## **Next Steps**

The workgroup agreed to dedicate the May 28<sup>th</sup> meeting to public comment. Workgroup members asked that a court reporter be present for the meeting to ensure a complete transcript of comments be created and made available.

The workgroup would like the draft Q&A / FAQ document sent to workgroup members for editing, with the goal of posting it to the website prior to the May meeting. Workgroup proposed edits will be sent to Rachel MacArthur and Tim Terranova, who will compile and circulate those.

The next workgroup meeting will be held on May 28<sup>th</sup> beginning at 5:30 p.m.

## **Public Comment**

Charlie Soltan (MOA lobbyist) indicated that he disagrees with the AAG's interpretation of the boards' abilities to include non-Board members as voting members in the workgroup. Mr. Soltan indicated he is not opposed to a merger of the boards, but that he and the organization need a larger voice and a seat at the table.

Jodie Hermann, DO (MOA President) indicated that she and the organization is not necessarily opposed to a merger but want to ensure that any merger is done in a thoughtful manner with input from stakeholders. Dr. Hermann indicated she was glad that members of the Osteopathic Board would be present at the MOA meeting in June.

**Adjourn 6:37 pm**

Board of Licensure in Medicine  
Board of Osteopathic Licensure

*Based on FY25 Budgeted Amounts*

	<u>Medicine</u>	<u>Osteo</u>	<u>Inc/(Dec)</u>	<u>One-time</u>	<u>Merged</u>	<u>Notes</u>
<b>Headcount</b>						
Staff (# of Positions)	12	1	0	0	13	??
Board Members	11	11	-4	0	18	* Reducing 2 from each board
<b>Personal Services</b>						
Labor	\$ 1,395,611.00	\$ 110,105.00	\$ -	\$ -	\$ 1,505,716.00	* No planned changes to staffing, but may eliminate vacant positions. Higher costs potentially for Board members b/c of MED's procedure
<b>PS Subtotal</b>	<b>\$ 1,395,611.00</b>	<b>\$ 110,105.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,505,716.00</b>	
<b>All Other</b>						
Contracts (Line 40)	\$ 299,681.00	\$ 18,237.00	\$ -	\$ 10,000.00	\$ 327,918.00	* (MED) Maine Medical Assoc, Hearing Officer. One-time expense to re-do instructional videos
AG's Office and Service Center (Line 41)	\$ 310,545.00	\$ 145,725.00	\$ -	\$ -	\$ 456,270.00	* (MED) 1 AAG' and 1 Investigator; (OSTEO) 1 AAG and 1 Investigator (partial). Same costs.
Travel (Lines 42, 43)	\$ 27,005.00	\$ -	\$ (2,700.00)	\$ -	\$ 24,305.00	*Reduced In-state travel costs
Office Space (Lines 45,46,47, and 56)	\$ 112,072.00	\$ 17,668.00	\$ -	\$ 15,000.00	\$ 144,740.00	* No change in leased space. PLACEHOLDER for one-time costs including Office reconfig.
General Operations (Line 49)	\$ 119,404.00	\$ 21,395.00	\$ -	\$ 10,000.00	\$ 150,799.00	* (MED) Contracts for Evaluators, Expert Witnesses, CC Fees, etc.; PLACEHOLDER for Rulemaking, new letterhead, business cards/envelopes, etc. Anything that has to be renamed?
Office of Information Tech. (Line 53)	\$ 92,666.00	\$ 8,021.00	\$ 23,401.00	\$ -	\$ 124,088.00	* 7 more laptops for Board (total of 18 laptops)
3rd party Tech. (Line 55)	\$ 19,454.00	\$ 3,000.00	\$ -	\$ 20,000.00	\$ 42,454.00	*PLACEHOLDER for ALMS costs; website redesign
Other expenses	\$ 31,839.00	\$ 5,421.00	\$ -	\$ -	\$ 37,260.00	* STACAP (overhead), etc.
<b>AO Subtotal</b>	<b>\$ 1,012,666.00</b>	<b>\$ 219,467.00</b>	<b>\$ 20,701.00</b>	<b>\$ 55,000.00</b>	<b>\$ 1,307,834.00</b>	
<b>Revenue</b>						
New Licenses	\$ 555,000.00	\$ 66,350.00			\$ 621,350.00	
Renewals	\$ 1,400,000.00	\$ 291,650.00			\$ 1,691,650.00	
Other	\$ 440,333.00	\$ 7,357.00			\$ 447,690.00	
<b>Revenue Subtotal</b>	<b>\$ 2,395,333.00</b>	<b>\$ 365,357.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,760,690.00</b>	<i>Fee structure changes to be discussed...</i>
<b>Transfers</b>						
<b>Transfers Subtotal</b>	<b>\$ (257,032.00)</b>	<b>\$ (25,742.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (282,774.00)</b>	
<b>Net</b>	<b>\$ (269,976.00)</b>	<b>\$ 10,043.00</b>			<b>\$ (259,933.00)</b>	

(\*MED Net actuals are positive in FY25)

**SIDE NOTES aka Things to discuss, but not necessarily presented**

**Additional costs/considerations**

\* Savings will come from being able to scale support (better, faster response) without having to increase staff

\* (OSTEO) increasing initial license fees. Same fees for MD's and DO's?

Board of Osteopathic Licensure

Summary - YTD 2/28/2025	
Beginning Cash Balance FY25	\$909,717.78
Total Revenue YTD	283,375.50
Total Expenses/Encs./Transfers YTD	148,118.47
Available Cash Balance	<u>\$ 1,044,974.81</u>

	FY25 Budget	FY25 Actual	FY25 Remaining	FY25% Act/Bdgt	1st Qtr. Budget	1st Qtr. Actual	1st Qtr. % Act/Bdgt	2nd Qtr. Budget	2nd Qtr. Actual	2nd Qtr. % Act/Bdgt	3rd Qtr. Budget	3rd Qtr. Actual	3rd Qtr. % Act/Bdgt	4th Qtr. Budget	4th Qtr. Actual	4th Qtr. % Act/Bdgt
TOTAL REVENUE	370,674.00	283,375.50	87,298.50	76%	84,075.00	114,897.00	137%	95,348.00	121,473.00	127%	123,366.00	47,005.50	38%	67,885.00	-	0%
PERSONAL SERVICES	110,105.00	65,745.20	44,359.80	60%	35,240.00	24,840.00	70%	32,250.00	26,665.23	83%	29,261.00	14,239.97	49%	13,354.00	-	0%
ALL OTHER	219,467.00	66,635.09	152,831.91	30%	83,227.00	22,494.83	27%	48,759.00	30,866.03	63%	43,739.00	13,274.23	30%	43,742.00	-	0%
CAPITAL	-	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%
TRANSFERS OUT	25,742.00	15,738.18	10,003.82	61%	5,106.00	7,277.65	143%	5,106.00	3,588.20	70%	5,106.00	4,872.33	95%	10,424.00	-	0%
TOTAL	355,314.00	148,118.47	207,195.53	42%	123,573.00	54,612.48	44%	86,115.00	61,119.46	71%	78,106.00	32,386.53	41%	67,520.00	-	0%
NET	15,360.00	135,257.03	(119,897.03)	881%	(39,498.00)	60,284.52	-153%	9,233.00	60,353.54	654%	45,260.00	14,618.97	32%	365.00	-	0%
ALL OTHER EXPENSES																
4000 PROF. SERVICES, NOT BY STATE	18,237.00	10,645.52	7,591.48	58%	18,237.00	710.02	4%	-	5,710.00	0%	-	4,225.50	0%	-	-	0%
4100 PROF. SERVICES, BY STATE	145,725.00	11,515.00	134,210.00	8%	36,431.00	6,909.00	19%	36,431.00	4,606.00	13%	36,431.00	-	0%	36,432.00	-	0%
4200 TRAVEL EXPENSES, IN STATE	-	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%
4300 TRAVEL EXPENSES, OUT OF STATE	-	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%
4500 UTILITY SERVICES	-	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%
4600 RENTS	15,616.00	11,748.23	3,867.77	75%	5,532.00	3,940.73	71%	5,532.00	3,903.75	71%	2,276.00	3,903.75	172%	2,276.00	-	0%
4700 REPAIRS	-	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%
4800 INSURANCE	400.00	1,892.74	(1,492.74)	473%	400.00	1,817.74	454%	-	75.00	0%	-	-	0%	-	-	0%
4900 GENERAL OPERATIONS	21,395.00	20,201.11	1,193.89	94%	16,599.00	6,186.91	37%	1,599.00	11,534.93	721%	1,598.00	2,479.27	155%	1,599.00	-	0%
5000 EMPLOYEE TRAINING	-	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%
5100 COMMODITIES - FOOD	300.00	16.74	283.26	6%	75.00	-	0%	75.00	-	0%	75.00	16.74	22%	75.00	-	0%
5300 TECHNOLOGY	8,021.00	5,471.76	2,549.24	68%	2,005.00	1,082.46	54%	2,005.00	2,969.51	148%	2,005.00	1,419.79	71%	2,006.00	-	0%
5500 TECHNOLOGY, NON-STATE	3,000.00	1,277.30	1,722.70	43%	750.00	325.63	43%	750.00	732.31	98%	750.00	219.36	29%	750.00	-	0%
5600 OFFICE & OTHER SUPPLIES	2,052.00	834.65	1,217.35	41%	513.00	403.98	79%	513.00	64.76	13%	513.00	365.91	71%	513.00	-	0%
8200 NSF CHARGES	-	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%
8511 TRANS TO GEN FUND STACAP	4,721.00	3,032.04	1,688.96	64%	2,685.00	1,118.36	42%	1,854.00	1,269.77	68%	91.00	643.91	708%	91.00	-	0%
TOTAL ALL OTHER	219,467.00	66,635.09	152,831.91	30%	83,227.00	22,494.83	27%	48,759.00	30,866.03	63%	43,739.00	13,274.23	30%	43,742.00	0.00	0%

Board of Medicine

Summary - YTD 2/28/2025

Beginning Cash Balance FY25	\$ 5,165,377.77
Total Revenue YTD	\$ 1,823,758.00
Total Expenses/Encs./Transfers YTD	\$ 1,526,670.49
Available Cash Balance	<u>\$ 5,462,465.28</u>

	FY25 Budget	FY25 Actual	FY25 Remaining	FY25 % Act/Bdgt	1st Qtr. Budget	1st Qtr. Actual	1st Qtr. % Act/Bdgt	2nd Qtr. Budget	2nd Qtr. Actual	2nd Qtr. % Act/Bdgt	3rd Qtr. Budget	3rd Qtr. Actual	3rd Qtr. % Act/Bdgt	4th Qtr. Budget	4th Qtr. Actual	4th Qtr. % Act/Bdgt
TOTAL REVENUE	2,395,333.00	1,823,758.00	571,575.00	76%	563,933.00	647,579.00	115%	564,233.00	782,854.00	139%	568,633.00	393,325.00	69%	698,534.00	-	0%
PERSONAL SERVICES	1,395,611.00	821,274.17	574,336.83	59%	451,303.00	290,696.83	64%	421,574.00	339,891.57	81%	377,878.00	190,685.77	50%	144,856.00	-	0%
ALL OTHER	1,012,666.00	585,681.27	426,984.73	58%	498,133.00	428,669.27	86%	171,500.00	98,378.76	57%	170,513.00	58,633.24	34%	172,520.00	-	0%
CAPITAL	-	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%
TRANSFER OUT	257,032.00	119,715.05	137,316.95	47%	39,000.00	53,063.55	136%	39,000.00	29,166.96	75%	39,000.00	37,484.54	96%	140,032.00	-	0%
TOTAL	2,665,309.00	1,526,670.49	1,138,638.51	57%	988,436.00	772,429.65	78%	632,074.00	467,437.29	74%	587,391.00	286,803.55	49%	457,408.00	-	0%
NET	(269,976.00)	297,087.51	(567,063.51)	-110%	(424,503.00)	(124,850.65)	29%	(67,841.00)	315,416.71	-465%	(18,758.00)	106,521.45	-568%	241,126.00	-	0%
ALL OTHER EXPENSES																
4000 PROF. SERVICES, NOT BY STATE	299,681.00	269,377.51	30,303.49	90%	299,681.00	264,108.98	88%	-	5,254.06	0%	-	14.47	0%	-	-	0%
4100 PROF. SERVICES, BY STATE	310,545.00	25,237.00	285,308.00	8%	77,637.00	8,404.00	11%	77,637.00	16,808.00	22%	77,636.00	25.00	0%	77,635.00	-	0%
4200 TRAVEL EXPENSES, IN STATE	6,807.00	524.94	6,282.06	8%	1,327.00	239.00	18%	1,327.00	-	0%	1,327.00	285.94	22%	2,826.00	-	0%
4300 TRAVEL EXPENSES, OUT OF STATE	20,198.00	6,865.07	13,332.93	34%	6,625.00	3,856.55	58%	4,323.00	3,008.52	70%	3,625.00	-	0%	5,625.00	-	0%
4500 UTILITY SERVICES	5,331.00	-	5,331.00	0%	1,333.00	-	0%	1,333.00	-	0%	1,333.00	-	0%	1,332.00	-	0%
4600 RENTS	93,211.00	68,485.29	24,725.71	73%	23,303.00	22,828.43	98%	23,303.00	22,828.43	98%	23,303.00	22,828.43	98%	23,302.00	-	0%
4700 REPAIRS	742.00	-	742.00	0%	186.00	-	0%	186.00	-	0%	186.00	-	0%	184.00	-	0%
4800 INSURANCE	2,800.00	5,062.00	(2,262.00)	181%	2,800.00	4,900.00	175%	-	162.00	0%	-	-	0%	-	-	0%
4900 GENERAL OPERATIONS	119,404.00	121,058.10	(1,654.10)	101%	42,999.00	94,465.15	220%	25,469.00	13,475.45	53%	25,468.00	13,117.50	52%	25,468.00	-	0%
5000 EMPLOYEE TRAINING	11,495.00	598.78	10,896.22	5%	2,874.00	42.25	1%	2,874.00	556.53	19%	2,874.00	-	0%	2,873.00	-	0%
5100 COMMODITIES - FOOD	1,035.00	128.42	906.58	12%	372.00	46.17	12%	221.00	25.47	12%	221.00	56.78	26%	221.00	-	0%
5300 TECHNOLOGY	92,666.00	55,249.80	37,416.20	60%	23,168.00	18,222.09	79%	23,166.00	22,004.46	95%	23,166.00	15,023.25	65%	23,166.00	-	0%
5500 TECHNOLOGY, NON-STATE	19,454.00	13,550.88	5,903.12	70%	4,864.00	4,905.58	101%	4,864.00	5,274.94	108%	4,864.00	3,370.36	69%	4,862.00	-	0%
5600 OFFICE & OTHER SUPPLIES	12,788.00	5,896.63	6,891.37	46%	4,697.00	1,633.71	35%	2,697.00	3,679.59	136%	2,697.00	583.33	22%	2,697.00	-	0%
8511 TRANS TO GEN FUND STACAP	16,509.00	13,646.85	2,862.15	83%	6,267.00	5,017.36	80%	4,100.00	5,301.31	129%	3,813.00	3,328.18	87%	2,329.00	-	0%

## Board of Licensure in Medicine & Board of Osteopathic Licensure

### Question & Answer

Are MD's and DO's currently licensed by separate boards?
<ul style="list-style-type: none"><li>➤ Yes, The Board of Osteopathic Licensure (BOL) licenses osteopathic physicians and physician assistants. The Board of Licensure in Medicine (BOLIM) licenses allopathic physicians and physician assistants. Maine is one of twelve (12) states that has separate boards.</li></ul>
Why are there two licensing boards?
<ul style="list-style-type: none"><li>➤ BOLIM began licensing allopathic physicians in 1895. When osteopathic physicians requested licensure from the state, they were given a separate board, BOL, in recognition of their focus on osteopathic medicine, including osteopathic manipulation.</li></ul>
What are other states doing?
<ul style="list-style-type: none"><li>➤ Boards have changed over time with a high of 30 states having separate boards in 1939. Today only 12 states have separate medical and osteopathic boards. Three states have consolidated medical and osteopathic boards since 2021. (Data provided by the Federation of State Medical Boards)</li></ul>
What has changed?
<ul style="list-style-type: none"><li>➤ MDs, DOs and PAs work side by side in a collaborative manner every day. The post graduate training for MDs and DOs are accredited by the same organization, and DOs and MDs can be found in every specialty. With the exception that DOs have additional training in osteopathic ideals, the education, training and examination requirements are similar.</li></ul>
What are the missions of the boards?
<ul style="list-style-type: none"><li>➤ The mission of both boards is the same: Protect the health, safety and welfare of Maine citizens.</li></ul>
Do the boards currently collaborate?

- Yes, the boards currently have 5 joint rules and share one staff person.

#### **Why are the boards considering merging?**

- There are several reasons for a proposed merger of the two boards. BOL has one (1) full-time employee that is responsible for all aspects of board functions, including administrative, legislative, licensing and investigative. BOLIM has ten (10) full-time employees. BOLIM currently reviews approximately 30 complaints and investigations each month. BOL sees a quarter to a third of that number each month. Merging would allow the work to be distributed among more members and may also allow for more efficient processing of licensing, complaints, investigations and hearings. There is a growing recognition in the profession that health care is delivered in a collaborative team setting. Merging would reflect the current realities of practice by placing three members of the collaborative health care team under one board. Although not yet determined, the boards are also looking to see what financial impact a merger would have.

#### **Can MDs judge complaints against DOs and vice versa?**

- Currently, DOs, PAs and public members evaluate and adjudicate complaints against DOs. Likewise, MDs, PAs and public members evaluate and adjudicate complaints against MDs. When there is a question of practice that is outside of the specialty of board members, the case is referred to an outside expert in the field for review, which board members then use to make a determination on the outcome of the case.

#### **What would representation look like on a merged board?**

- Although the boards have not settled on firm numbers, they are still studying the feasibility, they have agreed in principle that equal representation for DOs and MDs is required and that consistent proportional representation for PAs and public members is also required.

#### **How can I find more information?**

- More information and updates can be found on the boards' websites, [www.maine.gov/osteo](http://www.maine.gov/osteo) and [www.maine.gov/md](http://www.maine.gov/md).

#### **How can I provide input?**



- The boards have created a workgroup that meets once a month. There will be time for public comment at those meetings. In addition, you can email questions and comments to board staff at [tim.e.terrano@maine.gov](mailto:tim.e.terrano@maine.gov) and [rachel.macarthur@maine.gov](mailto:rachel.macarthur@maine.gov). Please copy both on any correspondence.