

# FILE A COMPLAINT

## Employment Service and Employment Related Law Complaint System

### IF YOU HAVE A COMPLAINT ABOUT:

- Employment Services at this office, or
- An Employer
  - Any employment-related law, or
  - An employer the Employment Service program referred you to.

#### Examples:

- |                        |                           |                      |
|------------------------|---------------------------|----------------------|
| ✓ Wages                | ✓ Employer-Provided       | ✓ Discrimination     |
| ✓ Working Hours        | Transportation or Housing | ✓ Trafficking        |
| ✓ Workplace Crimes     | ✓ Child Labor             | ✓ Sexual Harassment/ |
| ✓ Wrongful Termination | ✓ Pesticides              | Coercion/Assault     |
| ✓ Contract Compliance  | ✓ Health/Safety           | ✓ Other              |

\*Any individual, employer, organization, association, or other entity can file a complaint. A complainant may choose an individual to act as their representative.

This Employment Service office can also help you to find other employment, training, and supportive services to obtain food, shelter, clothing, and other necessities.

### PROTECTIONS FOR COMPLAINANTS:

- If you make a complaint or give information related to, or assist in, an investigation of a complaint, your identity will be kept confidential to the fullest extent possible under current law and as necessary to determine the complaint fairly.
- Federal laws prohibit employers from retaliating (taking negative actions) against employees who report employment-related complaints. If you experience retaliation from an employer, notify the complaint representative.

#### Contact the manager or the following Complaint System Representative:

##### PRESQUE ISLE | MACHIAS/CALAIS | BANGOR

Attention: Paul Ruggiero, CareerCenter Manager  
Telephone: 207-248-2615  
Email Address: paul.b.ruggiero@maine.gov Mailing  
Address: 45 Oak Street, Bangor, ME 04401

##### AUGUSTA | ROCKLAND | HINCKLEY

Attention: Sue LeClair, CareerCenter Manager  
Telephone: 207-530-0520  
Email Address: susan.a.leclair@maine.gov  
Mailing Address: 55 State House Station,  
Augusta, ME 04333

##### SPRINGVALE | PORTLAND

Attention: Robert Klaiber, CareerCenter Manager  
Telephone: 207-557-3274  
Email Address: robert.klaiber@maine.gov  
Mailing Address: 151 Jetport Blvd., Portland, ME 04101

##### BRUNSWICK | LEWISTON | WILTON

Attention: Rene Smith, CareerCenter Manager  
Telephone: 207-707-2195  
Email Address: rene.l.smith@maine.gov  
Mailing Address: 5 Mollison Way, Lewiston, ME 04240

#### Complaint System Representative Contact:

Attention: Melissa Harvey, Director of Job Services  
Telephone: 207-629-8256  
Email Address: WIOAComplaints@maine.gov Mailing  
Address: 45 Oak St., Bangor, ME 04401

#### If you have any concerns about this complaint process, please contact your State Monitor Advocate:

Name: Kerry Young  
Email Address: Kerry.Young@maine.gov  
Telephone: 207-215-5781  
Mailing Address: 45 Commerce Dr., Augusta, ME 04330

For information on interpretation and translation services, contact your local CareerCenter at 207-623-7967. TTY users call Maine Relay 711.

**\*Language assistance is available free of charge.**