**Scaffold Inspection Checklist**

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| --- | --- |
| Location of Scaffold: | |
| Inspected by (Designated Competent Person): | |
| Time: | Date of Inspection: |

Has this work location been examined before the start of work operations and have all the appropriate precautions been taken? e.g. checking for: overhead objects, falling or tripping hazards, uneven ground, opening onto a door.

Will fall protection be required when using this scaffold?

Has the scaffold been setup according to manufacturer’s instructions?

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| --- | --- | --- | --- |
| **General Rules for All Scaffolds** | **Pass** | **Fail** | **N/A** |
| Scaffold components can support at least four times their maximum intended load. |  |  |  |
| Scaffold is fully planked- No more than 1” gap between planks |  |  |  |
| Platform is at least 18 inches wide (12 inches on pump jacks) |  |  |  |
| Scaffold is 14” or less from face of work, if workers remove front guardrails (18” for plasterers). |  |  |  |
| Planks do not extend past the ends of the scaffold frames more than 12 inches |  |  |  |
| Casters are locked before work begins |  |  |  |
| Work platform free of clutter, mud, snow, oil or any tripping hazard. |  |  |  |
| Minimum power line clearance (10 feet) |  |  |  |
| If the scaffold is defective, has it been removed from service and tagged out? |  |  |  |
| Is scaffold level and plumb? |  |  |  |
| **General Rules for Supported Scaffolds** | | | |
| Height to base width ratio is: Less than 4:1 (no guying, ties, or braces required) |  |  |  |
| Over 4:1 scaffolds are restrained from tipping by guying, tying, or bracing. |  |  |  |
| All scaffold frames and uprights use base plates (mud sills required if on dirt & are they sufficient) |  |  |  |
| Footings are level, sound, and rigid. No settling has occurred. |  |  |  |
| Unstable objects such as blocks, bricks, buckets, etc. are not used as work platforms or to support scaffolds |  |  |  |
| Are riggers secured and installed correctly? |  |  |  |
| **General Rules for Access** | | | |
| No more than 2’ step up or down or a 14” step across to get on or off a platform. |  |  |  |
| Ladder first rung is not more than 24” above the ground. |  |  |  |
| Hook-on and attachable ladders are designed for the scaffold |  |  |  |
| Add-on ladders must have a rung length of at least 11 ½” |  |  |  |
| Built in ladders (part of the scaffold frames) must have a rung length of at least 8”. |  |  |  |
| Rungs line-up vertically for the entire height of the scaffold. |  |  |  |
| Cross braces are not used for climbing up or down from the scaffold. |  |  |  |

Signature of Competent Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

☐ Scaffolding is complete and compliant per OSHA Standards and safe to use

☐ Scaffolding is not compliant. MUST NOT BE USED!