

**Meeting Date:** January 23, 2025  
**Meeting Time:** 1:00 PM - 3:00 PM  
**Meeting Location:** Virtual Meeting

## **Attendees**

### **Board Members Present**

Nick Marquis  
Sheldon Bird  
Chris Pinkham  
MaryEllen Wickett  
David Maxwell  
Adam Fisher  
Kathy Montejo  
Meg Gray  
David Simsarian  
Sam Foster, non-voting member

### **InforME/Tyler Maine Staff**

Tony Brodie  
Kimberly Duplisea

### **The meeting was called to order at 1:05PM**

1. Welcome and Introductions

2. Adoption of October, December 2024 Minutes

Motion: Meg Gray

Seconded: Sheldon Bird

Vote: Unanimous

3. General Manager's Report

Sam Foster presented the fourth quarter General Manager's report. Currently, we have 41 projects in active development. We deployed 4 new services including a new Cemetery Preservation Commission website, New Water Service Request form for the Kennebec Water District, and a CoverME website redesign. An additional 11 enhancements were deployed in the quarter including updates to the municipal payment processing system, PayPort, to deer permit purchase and to game tagging.



The dog licensing service was officially retired during the quarter; DACF contracted with a vendor for a new dog licensing system which also includes a front-end for public end users to license their dogs online. That service went live in October.

Technical highlights included no Maine.gov website outages in the quarter, and retirement of the Augusta data center mail server. Cloud migration training on containerization has continued with the development staff. This will support the move to AWS.

Sam also provided information on a new integration with Kelmar Associates to provide native integration to their Unclaimed Property lookup system. In addition, a new fraud detection step is available in the property disbursement workflow. For unclaimed property, fraud can happen through all steps of the process, particularly if a state contacts constituents proactively about a claims match.

#### 4. Next Board Meeting Dates

February 27, 2025 1:00 – 3:00

The meeting was adjourned at 1:40.