

**Meeting Date:** August 22, 2024

**Meeting Time:** 1:00 PM - 3:00 PM

**Meeting Location:** Virtual Meeting

## **Attendees**

### **Board Members Present**

Nick Marquis

Michael Cyr

David Simsarian

Meg Gray

Kathy Montego

MaryEllen Wickett

Anne Head

Adam Fisher

Chris Pinkham

David Maxwell

Sam Foster, non-voting member

### **Maine IT Staff**

Jason Tourtelotte

### **InforME/Tyler Maine Staff**

Tony Brodie

### **Other Visitors**

Katie Adams

Brian Lee

## **The meeting was called to order at 1:04PM**

1. Welcome and Introductions

2. Adoption of April & July 2024 Minutes

The board meeting minutes were approved as presented.

Motion: Kathy Montego

Second: David Simsarian

Vote: Unanimous

3. Voting Item: Free Website Prioritization, Maine House Democrats

Sam Foster presented a free services prioritization for the Maine House Democrats office. The office website is currently hosted by InforME under Maine.gov. The website was designed in 2003 and needs a refresh to move out of older technologies. The agency has no budget to create or update this and wants to keep it in the Maine.gov name space so they have requested that a template be created for them to use. In addition to the template, a homepage, a news page, and a member biographies page will be created. Any additional content will be created by the office webmaster.

Members asked about cost and establishing a set policy around free website requests and approvals. An agreement was reached to discuss this separate from this voting item at the next meeting.

Motion: Michael Cyr

Second: David Simsarian

Vote: Unanimous

4. Quarter's Highlights

Sam Foster presented highlights from the last quarter.  
A member asked the criteria for data making the list.

5. Next Board Meeting Dates

September 26, 2024: 1:00 PM - 3:00 PM

The meeting was adjourned at 1:35.