

Meeting Date: **January 28, 2021**

Meeting Time: **12:00 PM - 2:00 PM**

Meeting Location: **Virtual Meeting**

## **Attendees**

### **Board Members Present:**

Shenna Bellows  
Dawanna Pease  
Adam Fisher  
Tim Poulin  
Kathy Montejo  
Chris Pinkham  
Anne Davis  
David Simsarian  
Anne Head  
Michael Cyr  
Jeremy Cluchey  
Kelly Hokkanen  
Dan Andrews (non-voting member)

### **Guests and State Agency Members:**

Ann Lamore, BMV  
Richard Thompson, DAFS  
Fred Brittan, OIT  
Jason Tourtelotte, OIT  
Lindsey Kendall, Procurement Services  
Joe Zrioka, Procurement Services

### **InforME/NIC Staff:**

Tony Brodie  
Kimberly Duplisea

**The meeting was called to order at 12:04 PM.**

## 1. **Welcome & Introductions**

## 2. **Adoption of December Minutes**

Motion: Chris Pinkham motioned to accept the minutes as presented.

Second: Dawnna Pease

Vote: Unanimous

## 3. Other Business

### A. *General Manager's Report*

- Dan Andrews provided an overview of the general manager's report for the fourth quarter of 2020. Page views to Maine.gov in 2020 were higher than ever, but in December, they did start stabilizing near normal rates with about 6 million visits in that month; however, usage of online services and participation by municipalities in enterprise services such as dog licensing remains high. During the quarter, 13 new services were deployed including several forms for DECD and new website designs for the Governor's Energy Office, Volunteer Maine and the Office of Professional and Occupational Regulation.
- Several technical highlights were of note in the quarter including to the game tagging infrastructure, campground reservations infrastructure, and the content management system.

### B. *Executive Session*

- The board convened an executive session. Dan Andrews, Kim Duplisea, and Tony Brodie recused themselves from the meeting while executive session was held. Richard Thompson, Lindsey Kendall, Fred Brittan, Joe Zroika were given permission to attend the executive session.

Motion: Dawnna Pease motioned to convene an executive session.

Second: Anne Davis

Vote: Unanimous

## 4. **Adjournment 1:27 PM**

Motion: Dawnna Pease motioned to adjourn the meeting.

Second: Chris Pinkham

Vote: Unanimous

## 5. **Next Board Meeting Dates**

- February 25, 2021: 1:00 PM to 3:00 PM