

Meeting Date: **December 10, 2020**

Meeting Time: **1:00 PM - 3:00 PM**

Meeting Location: **Virtual Meeting**

Attendees

Board Members Present:

Matthew Dunlap
Adam Fisher
Michael Cyr
David Simsarian
Jeremy Cluchey
Tim Poulin
Dawnna Pease
Anne Davis
Chris Pinkham
Dan Andrews (non-voting member)

Guests and State Agency Members:

Shenna Bellows, SOS-elect
Jason Tourtelotte, OIT

InforME/NIC Staff:

Tony Brodie
Kimberly Duplisea
Dominic Eramo
Janet Grard, NIC
Jayne Holland, NIC

The meeting was called to order at 1:03 PM.

1. Welcome & Introductions

2. Adoption of October Minutes

This item will be tabled until the January meeting.

3. Presentations & Updates

A. NIC Corporate Security Review

- Dan Andrews provided an overview of the relationship between NIC and InforME and what is being done digitally for Maine. At its core, InforME is a partnership between the state of Maine and NIC Maine. We have been in partnership since 1999. At this time, InforME/NIC Maine partners with nearly every department in the state through website hosting, design, applications, payment processing, etc. NIC has partnerships with 30 different states all across the country. Dan let the

board know that there some centralized services that NIC provides including a security team of experts which is led by Jayne Friedland-Holland, Chief Security Officer.

- Jayne provided an overview of the key components of NIC's enterprise security and privacy program including employee training, third party scans, and internal network and security testing. She also provided an overview of the cybersecurity landscape in the country at this time.

B. 2020 Year in Review

- Dan Andrews, Kim Duplisea, and Dominic Eramo provided an overview of the InforME/NIC Maine efforts throughout 2020 including COVID19 response, website trends and statistics, new service launches and service enhancements, and customer support metrics. An overview was also provided about what is next for InforME/NIC Maine.

4. Other Business

A. Secretary of State Matthew Dunlap, Recognition of Service

- Dan Andrews and the InforME board thanked Secretary of State Dunlap for all of his service to the organization and for being the longest acting InforME board chair in this board's history.

5. Adjournment 2:45 PM

Motion: Chris Pinkham motioned to adjourn the meeting.

Second: Tim Poulin

Vote: Unanimous

6. Next Board Meeting Dates

- January 28, 2021: 1:00 PM to 3:00 PM