**Maine Library of Geographic Information Board Meeting**

**Minutes**

**June 18, 2025, In Person and Online**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Seat #** | **Attending** | **Present/Online** | **Notes** | **Voting** |
| 1 | Sharon Horne | **X** |  | *X* |
| 2 | Brian Guerrette | **X** |  | *X* |
| 4 | Nate Kane | **X** |  |  |
| 5 | Vinton Valentine | **A**  |  |  |
| 6 | *Vacant Local Government* |  | *Need Candidate* |  |
| 7 | *Vacant, Statewide Association of Municipalities* |  | *Need Candidate* |  |
| 8 | Leticia vanVuuren | **X** | *Reappointment 10/2025* | *X* |
| 9 | Walter Anderson | **X** |  | *X* |
| 10 | Gregory Copeland |  **X** |  | *X* |
| 11 | Sarah Haggerty |  **X** |  |  |
| 12 | *Vacant, Public Utilities* |  | *Need Candidate* |  |
| 13 | Aaron Weston | **X** |  |  |
| 14 | Patrick Cunningham |  **X** | *Awaiting Reappointment* | *X* |
| 15 | Mal Carey | **X** |  | *X* |
| 16 | Maria Jacques | **X** |  | *X* |
| **Staff:** |  |  |  |
| Jay Clark, Executive Director | **P**  |  |  |

**Minutes**

**Roll Call** – Leticia

P =11 A= 1

**Minutes**

**Approve** 8 yes and 3 Abs Correction 0

MOVED Gregory Copeland, SECONDED Maria Jacques

**Executive Director’s Report** – Jay

Please see the Directors report for more detail.

## News

*The ESRI contract renewal is out for signature.*

*The transition to the Cloud is completed with local user support for migrating small data files continuing.*

*Public users are reaching out and getting support as we can provide it. Engineers and Surveyors are the big group.*

*We are still having issues with services, and the download/ship capabilities are not working. This needs a new approach.*

*It is likely that moving forward only small (<= 10 MB) will be directly downloadable and all other requests will be handled based on size through an ecommerce portal.*

There was discussion of assuring that there is a download process for all sized requests. There was agreement by all that the free access to data will be assured. We have the legislative mandate to charge for duplication, and we may need to do that for cost recovery in the future.

*The Tax Map Training was a great success. About 50 attended, and several have reached out for more information and support.*

*See us next at the Kennebec Council of Governments Planning Day on June 24.*

*We are building a list of member towns now and we have had our first inquiry about 3” imagery and oblique buy-up.*

*Bob made an excellent State Map for the State Museum.*

## Technical Update

 Library Footprint

 Card Catalog

 Disk Space and Hardware

An overview of the technical elements supporting the GeoLibrary and an explanation of the data flow through the HUB – more in the September meeting

## Marketing

 Elements

 Plan

 Activities

Claire described her approach to our marketing needs.

## Budget

 Current Status and Plan

 Recommended Changes

 Unknown Costs

Jay provided a recap of the current budget situation.

Policy Review

As directed by the strategic update team, all the policies will be reviewed and updated and presented to the Board over the next 3 months.

Meeting Dates for 2025

The Board agreed to meet on the schedule published on the web site.

New Business

None

Adjourn

By Gregory Copeland Seconded Mal Carey