

Maine Library of Geographic Information Board Meeting
Wednesday, January 19, 2022
10:00 AM to 12:00 Noon

Attending	Present/Online	Notes
Joseph Young, CHAIR	X	
Katie Bernhardt	X	
Gregory Copeland (waiting for appointment)		
Patrick Cunningham	X	
Betsy Fitzgerald		
Brian Guerrette	X	
Maria Jacques	X	
Sarah Haggerty	X	
Nate Kane	X	
VACANT Seat #12 Utility Interests		
Nicholas Marquis	X	
Vern Maxfield	X	
Vinton Valentine	X	
Leticia van Vuuren	X	
Aaron Weston	X	
Staff:		
Claire Kiedrowski, Executive Director	X	
Heather Meserve	X	
Guests:		
Bob Bistras	X	
Mike Chenevey	X	
Chris Friel	X	
Jon Giles	X	
Greg Miller	X	
Emily Pettit	X	

Jon Rice	X	
Arjun Sheoran	X	
Dan Walters	X	

1. Roll Call of Members – Joe Young
 - a. Motion to approve the minutes of December 8, 2021 made by Maria Jacques, Seconded by Aaron Weston
Voted: 12 Yea 0 Nay 0 Abstained

2. Election of Chair for 2022
 - a. Motion to elect Joe Young as Chair of the GeoLibrary Board for 2022 made by Vinton Valentine, Seconded by Vern Maxfield
Voted: 11 Yea 0 Nay 1 Abstained (Joe Young)

3. Executive Director Report – Claire Kiedrowski
 - a. Project Reports
 - i. LiDAR
 1. 2020 – Best estimate for availability of derivative products is the end of this month. Federal access is already available.
 2. 2021 – Areas flown in 2021 spring and fall have passed QC, except one small area. Waiting to hear whether the remaining area will be flown in spring 2022. Best estimate for public availability is still 2023.
 3. 2022 – Broad Agency Announcement (BAA) application has been submitted, accepted and funding has been recommended. Dan Walters has been asked to prepare Joint Funding agreement and statement of work. These are in process.
 - ii. Orthoimagery
 1. 2021 – All data is in the data catalog and all recipients have their data.
 2. 2022 – In contracting stage. Over 16K square miles for 2022, including some rollovers from 2021 that could not be flown due to unfavorable conditions.
 - a. Maria Jacques – What happens if they can't fly it all? Can we extend the contract?
 - i. Claire – It has already been extended once. It is my understanding that no, we wouldn't extend the contract. The provider has assured me that they will have multiple resources in multiple locations to get this done.
 - b. Joe Young – Would it wise to relax some of the restrictions/requirements for acquisition, such as cloud cover and snow cover, particularly in the UTs, to make it easier for the lights to take place? Is that something we can do in the contract? Is it something we should do at all?
 - i. Dan Walters – This is a State of Maine project, not through GPSC, so it's up to you if you want to relax the standards. If you do, it won't meet the specifications that Claire is using for contracting this out.
 - ii. Claire – I have been negotiating with the service provider for things such as snow cover. If the community is okay with it, we have done this.
 - c. Dan Walters – Congratulations! This is a big list.

- d. Claire – I would like to publicly thank the Greater Portland Council of Governments, the Southern Maine Community Council of Governments as well as private individuals. Aroostook Municipal Association, Aaron Weston of Cartographic Associates, Wayne Millan of J.E. O’Donnell and Rob Rogers, an independent tax mapping consulting, as well as others for their assistance in contacting the counties and municipalities.
 - iii. Land Cover
 - 1. Still in contracting stage. Still need to raise \$16K to reach goal. Anticipated Delivery Schedule is end of 2023
 - 2. Maine DEP to provide additional funding to the University of Maine to provide a carbon map to support the Climate Council Initiative.
 - b. National Agriculture Imagery Program (NAIP) Status for Maine – 100% collected and digital surface models are in progress.
 - c. Annual Report
 - i. Report was completed and submitted on time, prior to the end of 2021, and it will be posted on the GeoLibrary website. Claire will send the report to the board members as well.
 - d. Board Membership
 - i. Jon Giles and Brian Lippold have resigned.
 - ii. Patrick Cunningham is moving from the Municipal Government Seat (#6) to GIS Vendors Seat (#14) but has not been appointed to the new seat yet.
 - iii. Gregory Copeland will be representing Municipal Government in seat #6, though he is awaiting appointment.
 - iv. Re-appointments for Nate Kane, Betsy Fitzgerald and Maria Jacques are in progress and acknowledgement has been received from the Governor’s Office.
 - e. 2022 Board Meeting Dates
 - i. List of meeting dates shared. Claire will send out new meeting invitations to the board using the new distribution list.
- 4. Strategic Plan Update – Joe Young
 - a. Nearing the end of deliberations and will be starting to draft plans soon.
 - b. Claire – We have been meeting weekly with the Timmons group and the Core team. We need to update the GeoLibrary Board website with all the information from this.
 - c. Vinton – Has information been shared with the Board to get input for tasks 3-5?
 - i. Joe – Not thus far. We are relying on Timmons primarily, though we will be looking for input on the drafts as they are created.
 - ii. Claire – A lot of the information, at a high level, is on the story map on the website provided to members after Thanksgiving.
- 5. Task Force – Joe Young
 - a. Joe – If we want to get the funding the board needs, we need to be in the budget from day one at the Governor’s level.
 - b. Brian – We need a long-term, sustainable funding approach as well as a short-term approach for budgeting.

6. MEGIS Staffing – Brian Guerrette
 - a. Posted Todd Metzler’s position in December, but even after extending the posting a couple of weeks, there still weren’t any candidates with the technical skills needed. It will be reposted, but in the meantime, the team is looking to bring in a part-time contractor to help with the technical work.
7. Guest & Board Comments
 - a. Joe would like to meet with legislative committees regarding the Annual Report. He will reach out to the analysts there regarding this.
8. Recommendations for next meeting agenda
 - a. Strategic Plan
 - b. Finance Committee report
 - c. Geospatial Data – address an Request for Proposal (RFP) for IDIQ (indefinite delivery, indefinite quantity) for Orthoimagery and LiDAR.
9. Adjourn
 - a. Motion to adjourn made by Maria Jacques at 10:55am.

