

**Attendee List**  
**Maine Library of Geographic Information Board Meeting on Microsoft Teams**  
**Wednesday, June 17, 2020**  
**10:00 AM to 12:00 Noon**

<b>Attending</b>	<b>Present/Online</b>	<b>Notes</b>
Jon Giles, CHAIR	X	
Katie Bernhardt	X	
Patrick Cunningham	X	
Betsy Fitzgerald	X	
Brian Guerrette	X	
Maria Jacques	X	
Nate Kane	<b>Absent</b>	
Brian Lippold	<b>Absent</b>	
Vern Maxfield	X	
#11 Environmental Interests	<b>(pending)</b>	<b>(pending)</b>
Vinton Valentine	X	
Aaron Weston	X	
Leticia van Vuuren	X	
Joseph Young	<b>Absent</b>	
DAFS Commissioner Appointee	<b>(vacant)</b>	<b>(vacant)</b>
<b>Staff:</b>		
Executive Director Claire Kiedrowski	X	
Heather Colfer	X	
<b>Guests:</b>		
Mal Carey	X	
Dan Walters	X	
Todd Metzler	X	
Bob Bistras	X	
Emily Pettit	X	
Clarence Young	X	
Sarah Haggerty	X	

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- Call-in: United States: +1 207-209-4724
- Conference ID: 257 865 672#

1. Roll Call of Members – Jon Giles

- a. Motion to approve the amended minutes of May 20, 2020 made by Vinton Valentine, Seconded by Betsy Fitzgerald  
Voted: 10 Yea 0 Nay 0 Abstained

2. Executive Director Report – Claire Kiedrowski

a. Board Members Update

- i. Seat 1 – Brian is waiting for confirmation from DECD commissioner for new person
- ii. Seats 4 and 9 – Claire has reached out to the Governor’s Office on these; they are in the queue to be reviewed.
- iii. Seat 11 – Claire has reached out to the House Speaker on this seat; awaiting approval for Sarah Haggerty’s appointment.
- iv. Seat 12 – Brian Lippold would like to step down. Jon Giles could move to this seat – representing sewer, storm and streetlight utilities - which would open seat 14 representing GIS Vendors.
- v. Ken Murchison (Zoning Administrator, City of Caribou) and Rosemary Mosher (GIS Administrator, City of Auburn) are interested in serving on the board as well.

b. Project Reports

i. LiDAR

1. Crown of Maine (2018-2019) Update

- a. The contract has been extended to 11/15/2020.
- b. Received data in early June and hoping it will pass everything.
- c. Looking to have update that data has passed QC from USGS by mid-July.
- d. Optimistic that we will have final data available by 4<sup>th</sup> quarter 2020.

2. Status on 2’ Contours Development

- a. Revised pilot data was received Jun 12.
- b. Quantum Spatial will provide data by end of June.
- c. Data includes the whole state, except the Crown of Maine.

3. 2020 Southern Coast of Maine Project

- a. All data was collected as of June 8.
- b. Kickoff meeting with USGS was held June 11.
- c. FYI – Seasketch updated to replace QL3 and/or >8 years old

ii. Orthoimagery

1. 2020 Spring Program

- a. Flown April 23 and April 25.
- b. Rolling deliveries from October 1 through December 15.

iii. Land Cover

- 1. Small group met and is still coordinating on how to get funding.
- 2. Claire to get update – samples?

3. Committee Reports

a. Finance Report – Brian Guerrette

- i. Finance report slide contained information from Derek Gorneau, showing current funds available.

- ii. Brian tried to get an Full Time Equivalent for the GeoLibrary Board Executive Director position but was not able to. He will continue using a contractor (Claire Kiedrowski) and the contract position was posted June 16 using a new vendor.
    - iii. To balance budget, amount transferred to Reserve Fund is reduced from \$200K to \$150K for FY21. For FY22/23, we have proposed increasing the contribution to the reserve fund. Additional dollars would be to address agency needs intended for acquisition projects for Unorganized Territories.
      - 1. Gets journaled from MEGIS to Reserve fund
        - a. Does it need to be journaled? If a better option came up that didn't have matching funds, we wouldn't be able to use if in Reserve.
          - i. Unsure if there is a requirement to transfer the funds to Reserve.
  - b. Technical Committee – Brian Guerrette
    - i. No report.
  - c. Policy Committee – Vinton Valentine
    - i. No report.
  - d. Ad hoc Geospatial Data Catalog Committee – Clarence Young
    - i. Primarily working off directions set last time committee met, on track for new data catalog on July 6<sup>th</sup>; doing work form technical side streamline workflows
    - ii. Comments on pending retirement of old catalog? None.
4. Workgroup Reports
  - a. Coordination & Communication – Jon Giles
    - i. No report.
  - b. Education & Training – Vinton Valentine
    - i. Matt Dube is new workgroup chair and will be available at the September meeting.
    - ii. Spring NEARC presentations are posted.
    - iii. MEGUG
      - 1. Lunch & Learns started last month.
        - a. Turnout for May and June
          - i. 40-50 attendees; 50 registered, 40 attended
        - b. May – Claire Kiedrowski – GeoLibrary Data Layers
        - c. June – Claire Enterline and Tora Johnson - Maine Climate Council
        - d. July – Bob Bistras and Vinton Valentine – Updates to New Data Catalog
        - e. September – Dan Martin – 2022 Datum change
      - 2. Lightning Talks are now postponed with date TBD.
    - iv. Maine Climate Council quarterly meeting is happening now, June 17/18.
  - c. Geospatial Workgroup – Dan Walters
    - i. Group did not meet in June but anticipates meeting July 9.
    - ii. Started focusing on Orthoimagery and Claire has been sharing relevant documents.
    - iii. Over next 3 months, the group will be looking at new requirements, new technology and bringing in new perspective.
  - d. GeoParcels Workgroup – Jon Giles
    - i. Jon talked about the need for updated and new parcel data.
      - 1. Bond issue to obtain funding is dead.
      - 2. Jon is aware of some groups, primarily organized towns, that are working on updating parcel mapping and hopes to get together with them.

- a. For unorganized territories, we would need to work with Maine Revenue Services (MRS). Until MRS does updates, those will remain outdated. This would be a focus down the road.
  - 3. Initial volunteers to work with Jon and Leticia on this include Marie Jacques or John Rice, Aaron Weston, Katie Bernhardt. Vinton suggested that Yuseung Kim might be interested as well.
    - a. Goal is to get the word out about what it means to volunteer parcel mapping data and how to maintain it so it can be volunteered.
      - i. A lot of towns don't understand where parcel mapping fits into tax mapping.
  - 4. Potentially develop Extract-Transform-Load (ETL) tools.
    - a. Many parcel maps use a different schema from the State's schema.
  - 5. Clarence shared that, as part of the upcoming ESRI ELA renewal, we are introducing Hub Premium Subscription. This gives a mechanism to facilitate the outreach and data gathering from the public and includes a set of ETL tools.
- 5. Guest & Board Comments
  - a. Maria: We may have conference rooms available again at our new location on Catherine Drive, will work with Claire as more information is available; Maria will add our meeting to the calendars through the end of the year.
    - i. Jon to Policy Committee – is there something that would prevent us from having more regional meetings, rather than a single location?
      - 1. Vinton: No, provided they are posted within our usual prescription for our announcements.
    - ii. Discussion about having multiple meeting locations. Idea is to have locations in southern Maine, Augusta, Bangor, eastern Maine, and possibly northern Maine, where folks could gather and join the meeting through an online platform such as Microsoft Teams. This would allow members and guests to attend the meeting at the location closest to them, rather than only Augusta.
  - b. Mal: As the group looks at landcover options going forward it might be worthwhile to consider whether there would be any backward-looking changes that get mapped out; about a decade ago, there were some change mapping as well.
    - i. Jon: Possibly easier to bake something into the efforts going forward.
- 6. Recommendations for next meeting agenda and for summer activities.
  - a. Sounds like a full agenda already.
  - b. Should have updates on Orthoimagery and LiDAR.
  - c. Watershed boundary data set work.
- 7. Motion made by Patrick Cunningham, seconded by Maria Jacques, to adjourn at 11:23 am.